Annual Quality Assurance Report
(AQAR 2019-20)
Kirodimal Govt. Arts & Science College,
Raigarh (CG)

The AQAR period for Academic Year (July 1, 2019 to Dec 31, 2020)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: **Kirodimal Govt. Arts & Science College, Raigarh (CG)**

- Name of the Head of the institution :   Dr Anjani Kumar Tiwari
- Designation: Principal (In-charge)
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.:   07762-222966/222967
- Mobile no.:   9713980334
- Registered e-mail: kgcraigarh1958@gmail.com
- Alternate e-mail :   kgcraigarh.iqac @gmail.com

- Address   :   Chakradhar Nagar
- City/Town   :   Raigarh
- State/UT   :   Chhatisgarh
- Pin Code   :   496001

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women :   Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
  (please specify)   **UGC 2f and 12 (B)**
- Name of the Affiliating University: **Atal Bihari Vajpayee University, Bilaspur (CG)**
- Name of the IQAC Co-ordinator :   Dr Dhanesh Singh
- Phone no./Alternate phone no.:   07762-222966/222967
- Mobile: 9685325285
- IQAC e-mail address: kgcraigarh.iqac@gmail.com
- Alternate Email address: kgcraigarh1958@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):
Weblink: https://kgcollegeraigarh.ac.in/naac.aspx?page=AQAR%20Reports

4. Whether Academic Calendar prepared during the year?   *Yes*

if yes, whether it is uploaded in the Institutional website: *Yes*

Weblink: http://kgcollegeraigarh.ac.in/AQAR2019-20.pdf Annexure I

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period from:	to:
1st	B	2.52	2010	28/03/2010	27/3/ 2015

6. Date of Establishment of IQAC: DD/MM/YYYY: **26/11/2012**
7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
Organized special 3 days special Yoga program in association with Art of Living Society on International Yoga Day	19-21 June 2019	57
Organized *Plantation Drive & Awareness Program* in Campus by NCC Cadets	03 July 2019	61
Organized One week Self Defense Training for Girls by NCC Cadets	7-13 July 2019	58
Organized two days workshop on Life style modification on prevention of Hypertension among Youth and Adults by Zoology Dept.	22-23 July 2019	303
Arranged Face of the month Program with Everestian (Mountaineer) Yashi Jain	31 Aug 2019	85
Organized three days Entrepreneurship Awareness Camp by Dept. of Zoology	12-14 Sep 2019	99
Participation of NSS cadets in State level Seven Days Specific Camp at Saria, Raigarh	21Sept -04 Oct 2019	13
Organized celebration of NSS Day and plantation by NCC Cadets	25 Sep 2019	135
Organized a *Cleanliness Drive* by NCC cadets in campus	27 Sep 2019	100
Arranged Face of the month Program on World Health Day with Cardiologist Dr. W. A. Nanda	28 Sep 2019	92
Organized plantation drive and Gandhi Jayanti celebration NSS cadets	02 Oct 2019	105
Organized Cleanliness Drive on Gandhi Jayanti by NCC cadets	02 Oct 2019	103
Organized National Unity Day celebration by NSS cadets	31 Oct 2019	48
Workshop on Mushroom Cultivation for livelihood in collaboration with Lioness Club Raigarh (Guest – Shanta Bhagat)	21 Nov 2019	90

Organized celebration of NCC Day and Blood Donation Camp by NCC Cadets	24 Nov 2019	102
Organized *Aids Awareness Rally* by NCC cadets	01 Dec 2019	70
Organized Blood Donation Camp along with Group Test & Hemoglobin Test in association with Red Cross Society	22 Jan 2020	247
Arranged program on Benefits of Yoga for all round progress by Art of Living	23 Jan 2020	90
Organized Blood Donation Camp along in association with Red Cross Society	4 Feb 2020	18
Organized National Fileria Eradication & De-worming Program in association with Red Cross Society	24-28 Feb 2020	282
Organized 7 days Special camp by NSS cadets for spreading awareness about cleanliness and various govt. schemes for benefit of Kotarlia village.	28 Feb to 5 Mar 2020	112
Organized Corona Awareness Lecture for Staff by Red Cross Society with CMO Raigarh and medical officers.	13 March 2020	46
Organized Corona Awareness Lecture for Principals and Red Cross in charge of all colleges of district with CMO Raigarh and medical officers.	21 March 2020	59
Participation of NCC Cadets in Traffic Management and Awareness Campaign as Corona Warriors with district administration.	2-27 May 2020	29
Organized Two days International Webinar on Chhayavad ke Sau Varsh Evam Padmashri Pandit Mukutdhar Pandey	28-29 July 2020	4888
Organized online Quiz Competition on Chemistry	12-15 Aug 2020	236
Organized online Quiz Competition on Corona Awareness	27-29 Aug 2020	352

8. Provide the list of funds by Central/ State Government- **NIL**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with Duration	Amount
Institution	RUSA	UGC	Feb 2020	69.92 Lac

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: *Yes*
   *upload latest notification of formation of IQAC
   (Weblink: http://kgcollegeraigarh.ac.in/AQAR2019-20.pdf Annexure II)

10. No. of IQAC meetings held during the year: 05

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website....... Yes/No   *Yes*

   (Please upload, minutes of meetings and action taken report)

Yes/No: Yes (Weblink: http://kgcollegeraigarh.ac.in/AQAR2019-20.pdf Annexure III)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes/No: No

    If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

    ➤   Organized special 02 in-campus Yoga program for Staff and students.

    ➤   Organized two days Health Awareness Workshop on prevention of Hypertension.

    ➤   Organized two days International Webinar by Hindi Department.

    ➤   Organized (01) Workshop on Mushroom Cultivation for self employment.

    ➤   Introduced Face of the Month Program to inspire students.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To get extension for autonomy of the college from UGC in this session or initiate process for Affiliation from university.	Autonomy is not extended by UGC due to lack of valid NAAC accreditation certificate so process is initiated for getting affiliation from Affiliating ABV Vishvavidyalay Bilaspur.
To initiate process of verification and fresh stacking of books shifted from the Old Library to new Library Building in the current session.	The Library books are verified and stacked (along with weeding out of unusable and damaged books) in the New Library building in the current session for the better upkeep and use by students.
To inspire teachers for research activity: to participate in conferences/webinars and publish Books and research articles in standard journals.	Most of the teachers are already active in research activity by pursuing PhD programs and publication of research articles in books and journals and participation in seminars and webinars.
To inspire and train teachers to prepare video lectures and for online class during outbreak of COVID19.	Majority of teachers have uploaded video lectures on government website cgschool.in and online classes are conducted for students.

14. Whether the AQAR was placed before statutory body?   Yes /No: Yes

    Name of the Statutory body: Staff Council   Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? Yes/No: No   Date:

16. Whether institutional data submitted to AISHE: Yes
    Year: 2019   Date of Submission: 4/2/2020

17. Does the Institution have Management Information System? **Yes**, Partial.
If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Till now we have not acquired any specific software for operating different activities of our institution. However, some operations like Admission, Scholarship, Examination and Finance and Accounts are conducted online.

➤ **Students' Admission-** Admission process is conducted online since 2015-16 session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are to be paid online. After the admission process is over it is to list student category wise and form groups as per requirement of the program/course.

➤ **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students. The results of semester examination are prepared through programmed software for timely declaration.

➤ **E Scholarships:-**Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

➤ **Finance and Accounts:** Preparation of monthly salary statement for teaching and Non-teaching staff is being done using E-PAYROLL the software system of CG Govt. Similarly all other miscellaneous bills of the college for managing the running expenditure are done through E-Bill software of CG Govt.

CRITERION I – CURRICULARASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. (Explain in 500 words)

- Our institution follows the guidelines of the affiliating *Atal Bihari Vajpayee University, Bilaspur* for effective and timely delivery of the curriculum.

- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in terms of course completion, internal assessment and practical examinations.

- All the departments in the college prepare Teaching plans before the commencement of the academic session for individual courses.

- Each faculty member prepares action plan semester/month wise for each course- dividing the curriculum into classroom sessions and practical hours.

- The topics/lessons to be taught by individual faculty members are notified in the class in advance in the first week of every month.

- Project works, assignments, seminars and field study trips are also planed keeping in view the requisites of the program.

- The schedule of internal test/seminar for PG class is prepared by the respective departments in the beginning of each semester and topics for seminar/assignments are also allotted to students well in advance.

- Primarily the college relies upon the globally trusted and followed teaching strategy, the chalk and talk- lecture method. However, some of the teaching faculties teach through latest technology like OHP and LCD projectors to supplement classroom lectures.

- We have taken initiatives to train the faculty from time to time by the in-house faculty proficient in computers and Information Technology (IT) to make them familiar with the use of computers so that they are able to use modern technological resources like the Internet.

- The students are taken for educational tours to industrial/trade fairs, exhibitions and on excursion to places of historical importance to provide them first-hand knowledge of various aspects.

- Further, for effective curriculum delivery, special classes are conducted for those students who could not attend classes on account of NCC/NSS camps or participation in sports or extra-curricular activities.

- There is a documented process in this institution to conduct classes according to time table in each academic session.

- Each faculty member maintains a teaching diary mentioning teaching plan and date wise lessons completed.

- HOD of each department verifies the progress of each faculty member in terms of teaching plan at the end of every month.

- Principal of the college supervises the class room teaching from time to time and makes sure the execution of plan to cover the syllabus as per schedule.

- The college ensures fulfillment of the objectives of the curriculum by implementing it in the following ways:

(a) By reviewing the progress of the syllabus at its periodic meetings.
(b) The college plans and adopts remedial action and strategies to cover the gaps.
We have a time-framed target oriented approach with proper documentation to provide complete curriculum related Class room materials and to prepare students for better results.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year : Nil

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

1.2 Academic Flexibility

1.2.1 New Programmes/courses introduced during the Academic year: Nil

Programme with Code	Date of introduction	Course with Code	Date of introduction

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated College (if applicable) during the Academic year.

Name of Programmes adopting CBCS/ Elective Course System	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Nil					

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year: 05

Value added courses	Date of Introduction	Number of Students Enrolled
Certificate in Chhatisgarhi Language & Literature	1/7/2015	08
Diploma in Computer Application	1/7/2015	34
PG Dip in Computer Application	1/7/2015	62
PG Dip in Yoga Science	1/7/2015	64
		Total-168

1.3.2 Field Projects / Internships under taken during the year:

Project/Programme Title	No. of Students Enrolled for Field Projects / Internships
BA/BSC/B Com/ BCA- Environmental Studies	1069
MA Hindi (Project Work)	37
MA Geography (Field project)	34
MA Psychology (Field project)	13

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3. Employee	4. Alumni	5. Parents
Yes	Yes	No	No	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Students in our institution are given two types of questionnaires covering teaching-learning process, examination, infrastructure, library facilities, faculty support and cooperation from supporting staff etc. with multiple options ranging from poor to excellent. Students give their response without revealing their identity. These questionnaires are collected and analyzed by all departments on the basis of opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.

Our learning from student feedback is directed at providing:

- A safe, professional and friendly learning environment;
- high quality teaching, assessment and management of learning;
- improving support facilities and infrastructure;
- improve student participation in NCC, NSS, Sports and other cultural events.
- Regular and reliable feedback on student progress and achievements;
- Mechanisms for students to pursue grievances and learning related issues as required.
  As a result of student feedback on curriculum delivery and quality of teaching the College continues to review, develop and implement policies and practices in key areas such as:
- Curriculum delivery- reinforcing clear expectations concerning unit content, assessments and outcomes;
- Supervision and monitoring by senior academic leaders;
- To provide targeted feedback focused on improving teaching and enhance professional knowledge of teachers.
- Developing an Academic culture in Campus.

The college elicits regular feedback from the students, teachers, parents and other stakeholders. On the basis of student feedback, some activities such as field trips and case studies have been conducted by some departments like Geography and Psychology. Educational excursions to historical and other important places, which were discontinued, have been revived on student demand. The major stakeholders are the students who have been participating in sharing of suggestions even after passing out and taking up jobs or joining the family business. Students are provided the requisite tools for study and research.

Overall, responses from both the quantitative and qualitative data indicated moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about instruction, assessments, outcomes and available support facilities and assigned resources.

CRITERION II –TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	400	914	394
BSC (Bio)	410	991	410
BSC (Math)	250	441	230
BCA	70	131	70
BCOM	60	215	59
MA Economics	40	51	17
MA English	40	120	40
MA Geography	40	61	35
MA Hindi	40	94	40
MA History	40	60	40
MA Political Science	40	60	34
MA Psychology	30	31	18
MA Sociology	40	57	34
MA Sanskrit	50	36	27
MSC Botany	35	268	35
MSC Chemistry	35	206	35
MSC Mathematics	50	120	50
MSC Physics	35	106	35
MSC Zoology	35	268	35

2.2 Catering to Student Diversity

2.2.1. Student – Full time teacher ratio (current year data)

Number of students enrolled in the institution in current Year

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers Teaching both UG and PG courses
2019-20	2906	811	-	-	37 (Full Time)

2.3 Teaching – Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT Enabled class rooms	Number of Smart class rooms	E resources and techniques used
37	37	52 Desktop Computers, LCD projectors (04) Smart phone Laptop	01	0	06 Youtube, Inflibnet, Google meet MS Team Teachmint Webex

2.3.2 Students mentoring System available in the institution? Give Details. (maximum 500 words)
➢ Yes. The college has since last several years practised an informal system of mentoring whereby teacher of each subject and In-charge of NCC, NSS & Sports personally interacted with the students to help them in academic and other extra-curricular activities as well as personal matters.
➢ The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class.
➢ At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice board.
➢ The mentors maintain the biographic details of each individual mentee including educational background and socio economic status.
➢ They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring.
➢ They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required.
➢ The mentor system also exists as a robust informal mechanism on/off-campus to boost inclusiveness, gender sensitivity and social responsibility of students.

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
3717	37	1:101

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with PhD
64	37	27	02	22

2.4.2 Honours and Recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, ecognized bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	**Dr Preeti Shadangi**	Asst. Professor English	6th Annual Research Award (Humanities) Shri Paramhans Education & Research Foundation Trust, New Delhi
2020	**Dr Preeti Shadangi**	Asst. Professor English	Bhanu Nav Pratibha Samman Bhanu Pratisthan, Sahitya Sanchay Shodh Sambad Foundation, Delhi

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester /year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
DEC 2019				
Bachelor of Arts	BA	I	13/12/2019	03/03/2020
Bachelor of Science (Bio)	B Sc (Bio)	I	19/12/2019	11/02/2020
Bachelor of Science (Math)	B Sc (Math)	I	19/12/2019	03/03/2020
Bachelor of Computer Application	BCA	I	13/12/2019	03/03/2020
Bachelor of Commerce	B COM	I	13/12/2019	11/02/2020
Master of Art Economics	MA Eco	I	17/12/2019	11/02/2020
Master of Art English	M A Eng	I	17/12/2019	11/02/2020
Master of Art Geography	M A Geog	I	17/12/2019	11/02/2020
Master of Art Hindi	M A Hindi	I	17/12/2019	11/02/2020
Master of Art History	M A History	I	17/12/2019	11/02/2020
Master of Art Political science	M A Pol Sc	I	17/12/2019	11/02/2020
Master of Art Sociology	M A Soc	I	17/12/2019	11/02/2020
Master of Science Botany	M Sc Bot	I	17/12/2019	11/02/2020
Master of Science Chemistry	M Sc Chem	I	17/12/2019	26/06/2020
Master of Science Mathematics	M Sc Math	I	17/12/2019	11/02/2020
Master of Science Physics	M Sc Phy	I	17/12/2019	03/03/2020
Master of Science Zoology	M Sc Zool	I	17/12/2019	11/02/2020
Bachelor of Art	BA	III	23/12/2019	09/03/2020
Bachelor of Science (Bio)	B Sc (Bio)	III	23/12/2019	26/06/2020
Bachelor of Science (Math)	B Sc (Math)	III	23/12/2019	26/06/2020
Bachelor of Computer Application	BCA	III	16/12/2019	03/03/2020
Bachelor of Commerce	B COM	III	14/12/2019	03/03/2020
Bachelor of Arts	BA	V	28/12/2019	26/06/2020
Bachelor of Science (Bio)	B Sc (Bio)	V	28/12/2019	26/02/2020
Bachelor of Science (Math)	B Sc (Math)	V	28/12/2019	26/06/2020

Master of Art Economics	MA Eco	III	**19/12/2019**	**11/02/2020**
Master of Art English	M A Eng	III	**19/12/2019**	**11/02/2020**
Master of Art Geography	M A Geog	III	**19/12/2019**	**11/02/2020**
Master of Art Hindi	M A Hindi	III	**19/12/2019**	**11/02/2020**
Master of Art History	M A History	III	**19/12/2019**	**03/03/2020**
Master of Art Political science	M A Pol Sc	III	**19/12/2019**	**11/02/2020**
Master of Art Sociology	M A Soc	III	**19/12/2019**	**11/02/2020**
Master of Science Botany	M Sc Bot	III	**19/12/2019**	**11/02/2020**
Master of Science Chemistry	M Sc Chem	III	**19/12/2019**	**09/03/2020**
Master of Science Mathematics	M Sc Math	III	**19/12/2019**	**11/02/2020**
Master of Science Physics	M Sc Phy	III	**19/12/2019**	**03/03/2020**
Master of Science Zoology	M Sc Zool	III	**19/12/2019**	**11/02/2020**
JUNE 2020 (Promoted as per Covid19 Guidelines of UGC)				
Bachelor of Arts	BA	II	Promoted	5/12/2020
Bachelor of Science (Bio)	B Sc (Bio)	II	Promoted	5/12/2020
Bachelor of Science (Math)	B Sc (Math)	II	Promoted	5/12/2020
Bachelor of Computer Application	BCA	II	Promoted	5/12/2020
Bachelor of Commerce	B COM	II	Promoted	5/12/2020
Bachelor of Arts	BA	IV	Promoted	5/12/2020
Bachelor of Science (Bio)	B Sc (Bio)	IV	Promoted	5/12/2020
Bachelor of Science (Math)	B Sc (Math)	IV	Promoted	5/12/2020
Bachelor of Computer Science	BCA	IV	Promoted	5/12/2020
Bachelor of Commerce	B COM	IV	Promoted	5/12/2020
Master of Arts Economics	MA Eco	II	Promoted	5/12/2020
Master of Arts English	M A Eng	II	Promoted	5/12/2020
Master of Arts Geography	M A Geog	II	Promoted	5/12/2020
Master of Arts Hindi	M A Hindi	II	Promoted	5/12/2020
Master of Arts History	M A History	II	Promoted	5/12/2020
Master of Arts Political science	M A Pol Sc	II	Promoted	5/12/2020

Course	Abbrev.	Semester	Result/Date	Date
Master of Arts Psychology	M A Psychology	II	Promoted	5/12/2020
Master of Arts Sanskrit	M A Sanskrit	II	Promoted	5/12/2020
Master of Arts Sociology	M A Soc	II	Promoted	5/12/2020
Master of Science Botany	M Sc Bot	II	Promoted	5/12/2020
Master of Science Chemistry	M Sc Chem	II	Promoted	5/12/2020
Master of Science Mathematics	M Sc Math	II	Promoted	5/12/2020
Master of Science Physics	M Sc Phy	II	Promoted	5/12/2020
Master of Science Zoology	M Sc Zool	II	Promoted	5/12/2020
JUNE 2020 (Online examination as per Covid19 Guidelines of UGC)				
Bachelor of Arts	BA	VI	22/09/2020	5/12/2020
Bachelor of Science (Bio)	B Sc (Bio)	VI	12/09/2020	5/12/2020
Bachelor of Science (Math)	B Sc (Math)	VI	12/09/2020	5/12/2020
Master of Art Economics	MA Eco	IV	14/09/2020	5/12/2020
Master of Arts English	M A Eng	IV	14/09/2020	5/12/2020
Master of Arts Geography	M A Geog	IV	14/09/2020	5/12/2020
Master of Arts Hindi	M A Hindi	IV	14/09/2020	5/12/2020
Master of Arts History	M A History	IV	14/09/2020	5/12/2020
Master of Arts Political science	M A Pol Sc	IV	14/09/2020	5/12/2020
Master of Arts Psychology	M A Psychology	IV	14/09/2020	5/12/2020
Master of Arts Sanskrit	M A Sanskrit	IV	14/09/2020	5/12/2020
Master of Arts Sociology	M A Soc	IV	14/09/2020	5/12/2020
Master of Science Botany	M Sc Bot	IV	14/09/2020	5/12/2020
Master of Science Chemistry	M Sc Chem	IV	14/09/2020	5/12/2020
Master of Science Mathematics	M Sc Math	IV	14/09/2020	5/12/2020
Master of Science Physics	M Sc Phy	IV	14/09/2020	5/12/2020
Master of Science Zoology	M Sc Zool	IV	14/09/2020	5/12/2020

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation (UG & PG):

- Internal test of 20 marks in each paper has been introduced in the syllabus since 2014-15.
- Each test consists of 10 marks short/objective type test (One written test) and 10 marks for assignment cum presentation (One Seminar).
- Schedule for the internal test (UG) is announced by the College Examination committee.
- Schedule for the PG internal test is announced by the respective department.
- It is generally conducted in the mid-semester period.
- The question paper is set by each class teacher as per units completed in the class.
- Students absent in the exam due to NSS/NCC/Sports/Cultural activity representation on behalf of the college or medical illness are given one more chance to appear in the test.
- Assignments for seminar are given to each student by respective faculty member one month in advance.
- The students submit these in time and seminar is arranged in small groups for UG class to monitor them better and record their performance.
- In PG classes seminars are conducted in the presence of all students to involve them in interactive discussion.
- Seminar activity is stretched throughout the semester to help the students prepare their assignments periodically.
- Final marks of the students are submitted to examination committee.
- Students' performance is analyzed by the departments in each semester to note their progress.
- Student progression in the PG class is documented and kept in the Department for easy access of students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- As an affiliated college, our institution follows the guidelines of the affiliating *Atal Bihari Vajpayee University, Bilaspur* for effective delivery of the curriculum.
- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in planning the course completion, internal assessment and practical examinations.
- Semester examinations are conducted twice in each session- December and May.
- Practical classes are conducted along with theory classes.
- Practical examinations are conducted after theory exams are over.
- All national and state days are observed as per instructions of the govt.
- The annual sports and cultural activities along with NSS and NCC camps are also adjusted in preparing the Academic calendar.
- Usually we stick to the time line in the matter of course completion and all other scheduled activities including conducting of examinations and declaration of result.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution: (to provide the weblink)

http://kgcollegeraigarh.ac.in/

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	Bachelor of Arts	285	243	85
B Sc (Bio)	Bachelor of Science (Bio)	344	344	100
B Sc (Math)	Bachelor of Science (Math)	190	190	100
MA Eco	Master of Arts Economics	22	22	100
M A Eng	Master of Arts English	24	24	100
M A Geog	Master of Arts Geography	34	34	100
M A Hindi	Master of Arts Hindi	23	23	100
M A History	Master of Arts History	31	31	100
M A Pol Sc	Master of Arts Political science	24	24	100
M A Psychology	Master of Arts Psychology	13	13	100
M A Sankrit	Master of Arts Sanskrit	10	10	100
M A Soc	Master of Arts Sociology	18	18	100
M Sc Bot	Master of Science Botany	23	23	100
M Sc Chem	Master of Science Chemistry	23	23	100
M Sc Math	Master of Science Mathematics	36	36	100
M Sc Phy	Master of Science Physics	27	27	100
M Sc Zool	Master of Science Zoology	25	25	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance: (Institution may design the questionnaire)

https://www.kgcollegeraigarh.ac.in/Student_Feedback_Form.aspx

Student Satisfaction Survey (SSS):-

Students in our institution are given qualitative questionnaires for drawing their satisfaction level on the institution's service. These questionnaires cover teaching-learning process, teacher quality, examination result, infrastructure, facilities like library, NCC, NSS, Sports etc. including faculty support and cooperation from non-teaching (supporting) staff. Students are given multiple options ranging from poor to excellent to give their response without revealing their identity. These questionnaires are distributed and collected by different departments for analysis. IQAC members interact with respective departments to collect overall opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.

Our student satisfaction survey is directed at providing:
- Timely curriculum delivery, planned and effective;
- high quality teaching, assessment and management of learning;
- increasing student participation in NCC, NSS, Sports and other cultural events;
- improving support facilities- canteen and sanitation for better hygiene;
- optimum use of infrastructure and other available resources;
- develop mechanisms for recording students progress and proper redress of grievance;
- to provide a safe, professional and student friendly learning environment;
- to pursue grievances and learning related issues as required.

As per student satisfaction survey of the session, overall responses of students indicate moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about Academic culture in Campus, assessments, extra-curricular outcomes and available support services and facilities.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the Funding Agency	Total Grant sanctioned	Amount received during the year
Major projects			Nil	
Minor Projects			Nil	
Interdisciplinary Projects			Nil	
Industry sponsored Projects			Nil	
Projects sponsored by the University/ College			Nil	
Students Research Projects (other than compulsory by the College)			Nil	
International Project			Nil	
Any other (Specify)			Nil	
Total			Nil	

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) / Innovative practices And Industry-Academia Interface during the year: **Nil**

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year: **Nil**

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: **Nil**

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards

3.3.1 Incentive to the Teachers who receive recognition or Awards: **Nil**

State	National	International
00	00	00

3.3.2 Ph. Ds awarded during the year (*Applicable for PG College, Research Center*)

Name of the Department	No. of PhDs Awarded
English	**Scholar - 02** **Tejram Khamari** **Rajesh Kumar**
Botany	**Scholar - 01** **Sushama Patel (Faculty member)**

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	ENGLISH	01	3.8
International		05	6
International	CHEMISTRY	04	4
International	ZOOLOGY	02	6
International	POLITICAL SCIENCE	01	6.5
National	HINDI	02	6.3

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication	Details of Publication
English	01	Dr Preeti shadangi Chapter- *Panjabiyat in Bhishm Sahni's Tamas P115-120* **Indian Culture & Sikh Gurus** Ed. B R Nana ISBN- 978-93-89809-29-9 ISO-9001:2015 Sahitya Sanchay Publication, 2019: Delhi
Hindi	03	Dr Meenketan Pradhan Introductory Chapter **Ram Bhajan Chhand Sarita Part** I Ed.-Sri Ram Bhajan Patel ISBN- 978-93-88867-61-0 Vaibhav Prakashan, 2019: Raipur
		Dr Meenketan Pradhan Introductory Chapter **Samarambh Kavya Sangraha** Ed.-Sri Ram Bhajan Patel ISBN- 978-93-89298-13-0 Utkarsh Prakashan, 2019: Delhi
		Dr Meenketan Pradhan Introductory Chapter **Ram Bhajan Chhand Mala**

		Ed.-Sri Ram Bhajan Patel ISBN- 978-93-89298-14-7 Utkarsh Prakashan, 2019: Delhi
Hindi	02	Laksheswari Chapter: *Yamdeep: Hijdon ki Vytha Katha* **Bharatiya Sahitya ki Chintan Bhoomi** p124-127 Ed: Dr Santosh Girhe, Dr. Nikhilesh Yadav ISBN- 978-93-88130-15-8 A R Publishing Company, 2019: Delhi
		Laksheswari & Dr Harinirani Agar Chapter: Kali-katha: Via Bypass Aur Shesh Kadambari Upanyas me Nari Samasya **Sodhsar**, P134-140 Ed: Dr Rahul Shukla ISBN- 978-81-944964-7-2 Sankalp Prakashan, 2020: Kanpur

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	No. of citations excluding self citations
Harmonizing In-Between Self: Trans-Cultural Memory in Diaspora Fiction	Dr Charu C Mishra (English)	LangLit Vol.6 Issue3, P 1-4 International Online journal ISSN 2349-5189	Feb 2020	Impact Factor 5.61	KG Arts & Sc. College, Raigarh	
Discourses on Hybridity& Ethnicity in Jean Arasanayagam's Short Stories	Rajesh Kumar Dr D P mishra Dr Charu C Mishra (English)	LangLit Vol.6 Issue3, P 229-235 International Online journal ISSN 2349-5189	Feb 2020	Impact Factor 5.61	KG Arts & Sc. College, Raigarh	
Transgender Perspective in The Ministry of Utmost Happiness	Rajesh Kumar Dr D P mishra Dr Charu C Mishra (English)	Pune Research World Vol.5 Issue International Online journal ISSN 2455-359X	Aug 2020	Impact Factor 3.02	KG Arts & Sc. College, Raigarh	
Recreating Comedy of Errors on Silver Screen: An analysis of Angoor	Dr Preeti Shadangi (English)	Intl Research Journal of Mgmt, Sociology & Humanities Vol 10, p310-315 ISSN 2277-9809 (Online) ISSN 2348-9359 (Print)	2019	Impact Factor 6.23	KG Arts & Sc. College, Raigarh	
Role of Gandhian Ideology in Nation building: A Study of Manohar Malgaonkar's A Bend in the Ganges	Dr Preeti Shadangi (English)	Intl Research Journal of Mgmt, Sociology & Humanities Vol 11, p11-15 ISSN 2277-9809 (Online) ISSN 2348-9359 (Print)	2020	Impact Factor 6.23	KG Arts & Sc. College, Raigarh	
Pursuit of Happiness in Chetan Bhagat's	Dr Preeti Shadangi (English)	Bohal Shodh Manjusha p10-14 ISSN 2395-7115	2020	Impact Factor 3.811	KG Arts & Sc. College, Raigarh	

Five Point Someone		(Print)				
Adsorption Potential on the removal of Cr(VI) on Kaolinite Clay by Equilibrium Studies	Ajmat Ali Dhanesh Singh Priyanka Rathor (Chemistry)	Our Heritage p1244-1252 Vol. 67 ISSN 0474-9030	Dec 2019	Impact Factor	KG Arts & Sc. College, Raigarh	
Sorption Capacity of Montmoillonite on the removal of Cr (VI) Metal Ion from Wastewater	Ajmat Ali Dhanesh Singh Saroj Kr Dr Manish Upadhyay Priyanka Rathor (Chemistry)	Alochana Chakra Journal p53-61 ISSN 2231-3990 Vol IX, Issue V,	May 2020	Impact Factor	KG Arts & Sc. College, Raigarh	
Review on Diabates and Diabetic Complication in Human Health: A Social Problem	Dr. Kavita Patel, Reenu Mishra Kusum Lata Khunte (Chemistry)	International Journal of Innovation in Engineering & Technology p10-13 Vol.17 Issue I ISSN 2319-1058	Aug 2020	Impact Factor 0.672	KG Arts & Sc. College, Raigarh	
Impact of Pollution on Kelo River of Raigarh District	Reenu Mishra Dr Divya Singh (Chemistry)	Materials Today: Proceedings Vol.29 Part 2, p310-315 ISSN 2214-7853	2020	Scopus Indexed 1.09	K G Arts & Sc. College, Raigarh	
Pre& Post Monsoon Piscine Diversity in Kelo Rivere Raigarh	Vinita Pandey Dr R K Tamboli (Zoology)	Inti. Journal of ASdvanced Research, Ideas & Innovations in Technology p294-97 Vol 6 Issue 6 ISSN 2454-132X	Dec2020	Impact Factor 6.018	K G Arts & Sc. College, Raigarh	
A Preliminary study on Odonate Diversity in & around Capmus of Pt. Ravishankar Shukla University, Raipur	Ranjana Sahu R K Rai	Inti. Journal of Life Sciences p501-508 Vol7 Issue 3 ISSN 2320-7817 (P) ISSN 2320-964X(O)	Sep 2019	Impact Factor 6.38	K G Arts & Sc. College, Raigarh	
Dokra Art of Jhara Tribe in District Raigarh	Dr Preeti Bais Anita Pandey (Pol. Sc.)	International Journal of Multidisciplinary Educational Research p1-5 Vol-9, Issue 1 (5)	Jan 2020	Impact Factor 6.5	K G Arts & Sc. College, Raigarh	
Aganpakhi me Nari Samasya Aur Sangharsh	Laksheshwari (Hindi)	Parisodh Journal P2885-2890 Vol IX, Issue III ISSN 2347-6648	March 2020	Impact Factor 6.3	K. G Arts & Sc. College, Raigarh	
Nala Sopara Post Box No 203 me Kinnaron ki Samasya	Laksheshwari (Hindi)	Parisodh Journal p5403-5409 Vol IX, Issue III ISSN 2347-6648	March 2020	Impact Factor 6.3	K. G Arts & Sc. College, Raigarh	

3.3.6 h-index of the Institutional Publications during the year (based on Scopus/ Web of Science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h- Index	No. of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil					

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	06	21		12
Presented papers	06	57		
Resource Persons	02	8		
Attended Webinars/	79	135	11	
Online Workshop/ Quiz		16		

3.4 Extension Activities

3.6.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers **coordinated** such activities	Number of students participated in such activities
Testing & Blood Donation Camp in Campus 22 Jan 2020	College Red Cross Unit, in association with Red Cross Society KG Hospital Raigarh	33	282
Testing & Blood Donation Camp in Campus 04 Feb 2020	College Red Cross Unit, in association with Red Cross Society KG Hospital Raigarh	40	368
National Fileria & Warm Eradication Program in Campus 24-28 Feb 2020	College Red Cross Unit, in association with CHMO KG Hospital Raigarh	05	4000
Corona Awareness Camp during Covid outbreak 19- 13 Mar 2020	College Red Cross Unit, in association with CHMO KG Hospital Raigarh	01	11
Corona Awareness Camp during Covid 19 outbreak 21 Mar 2020	College Red Cross Unit, in association with CHMO KG Hospital Raigarh	01	36
Cleanliness Activity on Gandhi Jayanti	NCC 28th Battalion, Raigarh	02	54
One Week Special NSS Camp 28 Feb - 5 Mar 2020 at Vill: Kotarlia,	NSS Unit & Kotarlia Gram Panchayat, Raigarh	40	72
Participation of NCC Cadets in Traffic Management and Awareness Campaign 2-27 May 2020	College NCC Unit in association with district administration.	01	29

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year : Nil

Name of the Activity	Award/recognition	Awarding bodies	No. of students participated in such activities
Nil	Nil	Nil	00

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/agency/ collaborating agency	Name of the activity	Number of teachers Co-ordinate such activities	Number of students Participated in such activities
Swachh Bharat	NSS & NCC Units	Cleaning Campus 27 Sep 2019	02	98
Swachh Bharat	NSS & NCC Units	Cleanliness Awareness 02 Oct 2019	02	208
Aids Awareness	College NCC Unit	Aids Awareness Rally on 12 Jan 2020	02	70

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year:

Nature of Activity	Participant	Source of financial support	Duration
International Goodwill & Fraternity Youth Camp, 19-24 Oct 2019 Burmese Budhist Temple, Kushi Nagar, UP	Manju Miri Bharti Yadav Yogesh Ku Sahu	National youth Project	6

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: Nil

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
		Nil		

3.5.2 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year: Nil

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
	Nil		

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
354270	354270

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4.059 Hecter	Nil
Class rooms	28	Nil
Laboratories	04	Nil
Seminar Halls	01	Nil
Classrooms with LCD facilities	02	01
Classrooms with Wi-Fi/ LAN	Nil	Nil
Seminar halls with ICT facilities	01	Nil
Video Centre		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0
Value of the equipment purchased during the year (Rs. In Lakhs)		2.14105
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA			

4.2.1 Library Services:

	Existing		Newly added		Total
	No.	Value	No.	Value	
Text Books	28178		0	0	28178
Reference Books	2253		0	0	2253
e-Books	Nil	Nil	Nil	Nil	
Journals					
e-Journals	Nil	Nil	Nil	Nil	
Digital Database	Nil	Nil	Nil	Nil	
CD & Video	Nil	Nil	Nil	Nil	
Library automation	Nil	Nil	Nil	Nil	
Weeding (Hard &Soft)				Nil	
Others (specify)	Nil	Nil	Nil	Nil	

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	53	45				02	06	10mbps	
Added	03	0				02	01		
Total	56	45				04	07		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.... MBPS /GBPS   10 mbps

4.3.3 Facility for e-content: Nil

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG Pathshala, CEC (under e-PG Pathshala) CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/ any other government initiatives & institutional (Learning Management System (LMS) etc.

Name of the teacher	Name of the module	Platform on which module is developed	Date of lunching e-content
Nil	Nil	Nil	

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on Maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
814289	814289	786117	786117

4.4.2 Procedures and policies of maintaining and utilizing physical, academic and support facilities: laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (*information to be available in institutional Website*)

• All the physical facilities such as laboratories, class rooms and computers are used by the students and staff and maintained by them; in case of any repair this is done from college contingency fund.

• The cleaning of class rooms and laboratories and all the furniture is done by the class IV staff assigned for this purpose.

• Electrical and plumbing maintenance service is done by the office after a request

letter is forwarded by the concerned H.O.D. to the Principal.

- The college has a Botanical garden which is used by both UG and PG students and is maintained by a regularly appointed gardener.

- The college has one computer laboratory with LAN connections used by the students for their course requirement; these computers are maintained by the college development fund with the help of trained personnel.

- The academic support facilities like sports, library and NSS etc. are open to all the students by their option. The college has NCC, Army wings, NSS, and sports facilities with the guidance of a Sports officer.

- Institution has a play ground, a cricket turf, a basketball court and facilities for indoor game hall which helps the sports lover students to practice and compete in state and National level.

- The regular maintenance of the building and other physical facilities are done by Govt. departments i.e. PWD & PHD etc. as it is a government institution.

- For maintenance of academic support and physical facilities the college also uses its Amalgamated Fund (AF) and Janbhagidari fund.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
State	Post-matric OBC Scholarship	1530	5055323
	Post-matric SC Scholarship	470	3046935
	Post-matric ST Scholarship	725	4746565
	Total	2725	12848823
Financial support from other sources			
a) National	National Scholarship	364	3640000
b) International	0	0	0
	Total	3089	16488823

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year-

Year	Name of the scheme	Number of students benefited by Guidance for Competitive examination	Number of students benefited by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year:

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
100	100	07

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
		Nil			Nil

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019	08	BA	Arts	KGC Raigarh	MA ECO
	12	BA /BSc	Arts	KGC Raigarh	MA ENG
	16	BA	Arts	KGC Raigarh	MA GEO
	09	BA	Arts	KGC Raigarh	MA HINDI
	26	BA	Arts	KGC Raigarh	MA HIST
	09	BA	Arts	KGC Raigarh	MA POL SC
	06	BA	Arts	KGC Raigarh	MA PSY
	12	BA	Arts	KGC Raigarh	MA SANS
	14	BA	Arts	KGC Raigarh	MA SOCIO
	12	B SC	Science	KGC Raigarh	M Sc BOT
	26	B SC	Science	KGC Raigarh	M Sc CHEM
	43	B SC	Science	KGC Raigarh	M Sc MATH
	19	B SC	Science	KGC Raigarh	M Sc PHY
	29	B SC	Science	KGC Raigarh	M Sc ZOOL

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)		
Items	No. of Students selected/ qualifying	Registration number/ roll number
NET	Political Science- 01	Roll No CG020503296
	Hindi- 10	Roll No OR09502004, CG0252400030, CG0252300046, CG0252300083, CG0252400108, CG0252300113, CG0252300156, CG0252300183, CG0252300220, CG0252300272
SET/SLET	Botany- 01	250161035
	Mathematics-02	132459046, 132659024
GATE	Nil	
GMAT	Nil	
CAT	Nil	
GRE	Nil	
TOFEL	Nil	
Civil Services	Nil	
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
Sports		
Run 100m(M)	Institution	09
Run 200m(M)	Institution	08
Run 400m(M)	Institution	10
Run 800m(M)	Institution	08
Run 1500m(M)	Institution	07
Shot-put Throw (M)	Institution	08
Javelin Throw(M)	Institution	10
Discus Throw(M)	Institution	08
Long Jump(M)	Institution	10
High Jump(M)	Institution	10
Run 100m(F)	Institution	07
Run 200m(F)	Institution	06
Run 400m(F)	Institution	06
Run 800m(F)	Institution	05
Shot-put Throw (F)	Institution	05
Javelin Throw (F)	Institution	06
Discus Throw (F)	Institution	06
Long Jump (F)	Institution	07
High Jump (F)	Institution	09
Chess (M)	District	05
Chess (F)	District	04
Hockey (M)	District	12
Kabaddi (F)	District	12
Kabaddi (M)	District	12
Cricket (M)	District	16
Football (M)	District	14
Handball (M)	District	08
Athletics (M)	District	14
Athletics (F)	District	09
Khokho(M)	District	12
Khokho(F)	District	12
Vollyball(M)	District	11
Badminton(F)	District	05
Badminton(M)	District	05
Basketball(M)	District	09
Boxing(M)	District	03
Wrestling(M)	District	03
Taikwando	District	01
Fencing (M)	District	05
Fencing (F)	District	05
Kick Boxing(M)	District	03
Kick Boxing (F)	District	02
Chess(M)	State	03
Chess(F)	State	03
Kabaddi (F)	State	05
Kabaddi (M)	State	07

Cricket(M)	State	06
Football(M)	State	09
Athletics(M)	State	03
Athletics(F)	State	05
Khokho(M)	State	04
Khokho(F)	State	04
Badminton(M)	State	03
Badminton(F)	State	04
Volleyball(M)	State	05
Volleyball(F)	State	07
Basketball(M)	State	09
Basketball(F)	State	03
Hockey (M)	National	04
Cricket(M)	National	03
Volleyball(F)	National	01
Volleyball(M)	National	03
Kabaddi(M)	National	01
Kabaddi(F)	National	02
Handball(M)	National	03
Basketball(F)	National	01
Basketball(M)	National	
Taekwondo (F)	National	01
Football(M)	National	01
Khokho(F)	National	02
Fencing(M)	National	03
Fencing (F)	National	02
Kick Boxing (M)	National	02
Kick Boxing (F)	National	02
Karate (M)	National	01
Cultural Program		
Solo Dance	Institution	12
Classical Dance	Institution	01
Group Dance	Institution	140
Yogasan	Institution	06
Drama (Natak)	Institution	30
Singing Solo	Institution	20
Flute Playing	Institution	01
Gittar Playing	Institution	01
Chhttisgarhi Folk Dance (Yugal)	Institution	16
Chhttisgarhi Folk Dance(Group)	Institution	40
Competition		
Essay Writing	Institution	46
Debate	Institution	30
Speech	Institution	17
Chitra Kala (Painting)	Institution	25
Pot Painting	Institution	12
Rangoli & Alpana	Institution	63
Quiz	Institution	80
Salad Decoration	Institution	23
Pak Kala (Sweet & Sour)	Institution	33
Mehndi	Institution	52
Online Quiz Competition on Chemistry	Institution	236

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one): *02*

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019-20	Gold Medal	National	**Kick Boxing**			**Uma Chouhan**
	Bronze Medal	National	**Kick Boxing**			**Nikita Bhatpahre**

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/ committees of the institution (maximum 500 words)

- The College has an active student council to ensure their representation in different administrative, academic and co-curricular activities.

- There is a systematic and pre defined process of students' union election. Elected President, Vice-president, Secretary, Deputy Secretary and all Class Representatives are considered as administrative members of students' council and appointed in various committees like student welfare, anti-raging, cultural activity, sports etc.

- There are different Societies for various co-curricular and extra-curricular activities of college in which the elected members are given leadership and supported by teacher facilitators.

- Their suggestions are invited in all possible decision making processes and considered as the problems of students can be solved as soon as possible in transparent manner.

- The college has various academic and administrative bodies that aid in its smooth functioning. All these bodies have student representatives on board. The following are the academic and administrative bodies that are active in the college:

- **Students' Union Advisory Committee:** The committee monitors various activities throughout the year like organization of cultural events, sports and co-curricular activities. It also plays a major role in organizing talks, student seminars, debates, etc.

- **Discipline and Anti-Ragging Committee:** The Discipline Committee ensures maintenance of discipline in the college with regard to ragging, eve teasing and any kind of misdemeanour shown towards the staff.

- **Internal Complaints Committee:** The committee deals with issues of sexual harassment as and when they arise.

- **Magazine Committee:** The committee encourages students to write for the college magazine, collects articles, screens them and plays a major role in the publication of the college magazine.

- **Sports Committee:** The Committee helps the Sports Officer during selection of players for various teams. It also helps in conducting the annual Athletics Meet and various intra-college

and Open tournaments.

➤ **PG Departmental Councils:** All PG departments of the college have their student council in which the students as members help organize various functions of the department.

➤ Students' Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details: (maximum 500 words):

No, the institution does not have a registered Alumni Association.

But at the Department level most of the departments conduct annual alumni meet and the senior members are felicitated. The old and retired alumni explain their experiences and also share their vision for the development of the institution. Actually these meets inspire students for higher achievements. Many alumni in active service advise the students how to get different jobs by preparation in a focused manner.

5.4.2 No. of registered Alumni: *Nil*

5.4.3 Alumni contribution during the year (in Rupees) : *Nil*

5.4.4 Meetings/activities organized by Alumni Association :

Some PG departments do their alumni meets annually for interaction and obtaining their knowledge as per their fields of expertise. The alumni participated with enthusiasm and shared their experience about the nourishing environment of the department during their study and about their present career. Different departments conducted annual alumni meets in their respective departments. These alumni interactions boost the morale of students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.

2. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

➢ Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

➢ Principal level: All the academic and operational decisions are taken by Principal based on government policy to constitute various monitoring committees for smooth management of the institute.

➢ Faculty level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co curricular and extracurricular activities. They are given authority to conduct seminars, workshops and conferences and manage semester/university examinations.

➢ Student level: Students are empowered to play active role as coordinator of co curricular and extracurricular activities social service group coordinator.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Partial** (maximum 500 words)

➢ **Students' Admission-** Admission process is conducted online since 2015-16 session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are paid online. After the admission process is over it is easy to list student's category wise and form groups as per requirement of the program/course.

➢ **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students.

➢ **E Scholarships:-**Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following : (within 100 words each)

- ❖ **Curriculum Development**: Board of Studies meetings are regularly held in all Departments every two years. Semester system was introduced for UG programs in the College from in 2014-15. The UG & PG syllabi for all semesters were developed as per the latest guidelines of the Department of Higher Education, Chhattisgarh Government and affiliating Atal Bihari Vajpayee University, Bilaspur in August 2018.

- ❖ Faculty Members are encouraged to participate in the discussion and implementation of new syllabus framed by other Universities and Autonomous Colleges either as chairman or as member of Board of Studies. Subject Experts, Alumni and students also participated in curriculum development process.

- ❖ **Teaching and Learning**: Primarily our teachers follow the talk & chalk lecture method in the class for curriculum delivery as per the teaching plan proposed by each faculty member. At the end of every month curriculum progress is checked by each HOD. Teacher take lesson based test in the class from time to time to check students learning. Remedial lectures are conducted for slow learners to help these students cope with the syllabus. Attainment of Course Outcomes and gap analysis is done at the end of the semester and action plans are prepared and implemented to improve the teaching learning process.

- ❖ **Examination and Evaluation**: All semester and annual examinations are conducted strictly adhering to the norms prescribed by ABV University for affiliated Colleges. The institute maintains complete transparency in the internal evaluation process also. Practical classes are generally conducted along with theory class so that students can learn and practice with clarity. The final practical test in each course is conducted at the term end before the semester/annual examination.

- ❖ All our regular faculty members participate in online/offline assessment of answer scripts as approved examiners of the university.

- ❖ **Research and Development**: The faculty members of our College are always motivated to do research work in their field and attend seminars/conferences. Some of teachers have completed their Doctoral degree by active support of the institute through study leave grant and research facility in the departments. They are encouraged to apply and obtain research grants from various research funding agencies such as UGC, CSIR and CGCOST etc.

- ❖ The faculty members are associated with various professional societies for pursuing research in their field of study. Departments of Chemistry, English & Hindi have been approved as Research Center of affiliating Atal Bihari Vajpayee University, Bilaspur. 03 Scholars have been awarded PhD Degree including one member from teaching faculty.

- ❖ **Library, ICT and Physical Infrastructure / Instrumentation**: Our institution has a very rich library which recently has been shifted to the new building. The process for computerization of the central library has been initiated. The books are at present being issued through every PG department library for our students benefit.

- ❖ The physical infrastructures like the college and departmental buildings are maintained by the respective office in-charge. The cleaning of laboratories, class rooms are usually done by the class IV staff allotted for this and toilets by the safai karmachari appointed by government. All major repair works and paining of buildings and boundary walls are done by PWD according to budget sanctioned by govt.

- ❖ **Human Resource Management**: Priority is given to appoint guest faculty members in all vacant posts in order to meet the teaching objectives and ensure timely curriculum delivery. The experienced faculty members are given charge of various committees for smooth functioning of the institute. The principal guides the IQAC cell in counseling low performing faculty members based on their performance appraisal. . The Institute deputes the teachers to other organizations for attending faculty development programs, orientation/ refresher courses, seminars, conferences and workshops for acquiring teaching skills (technical skills, soft skills etc.) and subject expertise.

- ❖ **Industry Interaction / Collaboration**: There are few steel and iron plants and Kosa silk factories in and around Raigarh. The students of Chemistry department are taken in selective groups on study tour to some of these nearby factories to get firsthand knowledge. Similarly students of Zoology department go on study tour to nearby Gomarda sanctuary to learn about wild life. Students of Botany department too are taken to study about medicinal plants/herbs and other flora and fauna in the area.

- ❖ The institute has collaborated with BALCO plants located at Korba (CG) and Jharsuguda (Odisha). So far in last four sessions 67 students have been recruited and placed as Graduate trainees & 01 as Post Graduate Trainee.

- ❖ **Admission of Students**: Admission process is being conducted online from the current session 2015-16. The candidates apply online on website of the college for admission to I, III and V semester of UG and I & III semester of different PG programs (04 UG and 14 PG) offered by the college. The general merit list of students is posted in the website according to the reservation rules of Government of Chhattisgarh. After certificate verification fees are paid online by students in the college account. After the admission process is over students are listed class/section and category wise to form groups as per requirement of the program/office.

6.2.2 Implementation of e-governance in areas of operations :
(within 100 words each)

- ❖ **Planning and Development**: All planning for infrastructure development is usually done through preparation of plan and estimate by PWD and submitted to DHE for sanction. After sanction the amount is directly credited by Govt. to the PWD for processing. For this E-tender process is done by PWD and construction is done by successful bidder under supervision of govt. engineers.

- ❖ Purchase of lab equipments and office items is done through GEMS portal.

- ❖ **Administration**: All official correspondence to UGC, NAAC, CGDHE, ABV University and other offices is done online through e-mail.

- ❖ Faculty members are administered through e-mail and Whatsapp groups for day to day running of the institute.

- ❖ **Finance and Accounts:**
- ❖ 1. Preparation of monthly salary statement for teaching and Non-teaching staff is being done using E-PAYROLL the software system of CG Govt.
- ❖ 2. Similarly all other miscellaneous bills of the college for managing the running expenditure are done through E-Bill software of CG Govt.

- ❖ **Student Admission and Support:**
- ❖ 1. Admission process is conducted using the online platform of the University and the college website. The candidates apply online on website of the college for admission to different PG programs (04 UG and 14 PG) offered by the college. Selected candidates pay fees online too.
- ❖ 2. Helping the students to apply for various national scholarships and Post-matric scholarships under different CG Govt. schemes is done on the govt. portal.

- ❖ **Examination and Evaluation**: Application forms for all semester and annual examinations are filled online on the college website and portal of ABV University, Bilaspur.
- ❖ The following computerised operations are available for the students:-
  1. Profile of the students
  2. Generation of Examination applications
  3. Hall Ticket with their photo, and name of papers opted by candidate for the examination.
  4. Release of results through the College Web Site: www.kgcollegeraigarh.in
  5. All circulars from the office of the Controller of Examinations are available online on website.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: *Nil*

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018-19	*Nil*			

6.3.2 Number of professional development/administrative training programmes organized by the Colleges for teaching and non teaching staff during the year:

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	Nil				

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
FDP	09	
Research Methodology	Dr Rashmi Yadav	29-31 May- 26-29 June 2020 (07)
New Tools for HE Teachers	Dr Shweta Tiwari	8-14 June 2020 (7)
Reconfiguring the Mind- Post COVID Consciousness	Dr Shweta Tiwari	23-27 June 2020 (5)
Excellence in HE After COVID-19 Pandemic	Kusum Lata Khunte Reenu Mishra	30 Jun-04 July 2020 (5)
Teaching, Learning & Research in Literature & Language	Dr Shweta Tiwari	1-5 July 2020 (5)
Application of Mathematical Sciences	Gajendra Pratap Banaj	13-18 July 2020 (6 Days)
The Role of ICT in Development of MOOCs in HE	Vinita Pandey	14-18 Aug 2020 (5)
*ICT Based Teaching & Learning Practices in HE	Ashok Kumar Patel Dr Rashmi Yadav Ranjana Sahu Kiran Singh	17-23 Aug 2020 (7)

Climate Change Disaster Risk Reduction	Reenu Mishra	18-20 Aug 2020 (3 Days)
*From Real to Virtual- Paradism Shift in Learning	Dr Shweta Tiwari Ashok Kumar Patel	23-25 Aug 2020(3 Days)
* Effective Use of Online Teaching Platforms	Dr Rashmi Yadav	1-21 Sep 2020 (21 Days)
Workshop on Research Methodology	Dr Rashmi Yadav Reenu Mishra	8-14 Oct 2020 (7 Days)
Contemporary Critical Theory	Dr Charu Chandra Mishra	18-24 Dec 2020 (7 Days)
Refresher Program- 08	Kusum Lata Khunte	01 Sep – 31 Dec 2019
	Poonam Thawait	01 Sep – 31 Dec 2019
	Reenu Mishra	06-26 Sept 2019
	Kiran Singh	7-20 Oct 2020
	Anita Pandey	03-16 Dec 2019
	Vinita Pandey	03-16 Dec 2019
	Shweta Tiwari	16-30 Dec 2019
	Reenu Mishra	06-25 Jan 2020
Orientation Program- 01	Kusum Lata Khunte	06-25 Jan 2020
	Dr Rashmi Yadav	26 Jun-24 July 2020

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
0		0	

6.3.5 Welfare schemes for

Teaching	GPF, Group insurance, Gratuity. Medical bill reimbursement. GPF loans, etc,
Non teaching	GPF, Group insurance, Festival Advance, Medical bill reimbursement, GPF loans, Uniform & Washing allowance for class IV employees etc,
Students	Student Insurance, various scholarships for meritorious students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

❖ All financial transaction – expenditure and purchases of the college are done as per the government guide lines. Department of Higher Education, Government of Chhattisgarh conducts external audit from time to time which is carried out in an elaborate method.

❖ The institute has its own internal audit which is a continuous ongoing process in addition to the external audit.

❖ The internal auditors verify and certify the total income and expenditures done from UGC fund and later these are certified by Chartered Accountants before final submission to UGC.

❖ For filling of Income tax statement of the employees each year a committee is appointed by the Principal to verify the data at institution level. For this purpose qualified auditors (CA) are permanently engaged.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Total corpus fund generated:

Name of the non government funding agencies/ individuals	Funds/Grants received in Rs.	Purpose
Nil	00	Nil

6.5 Internal Quality Assurance System
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
Permanent	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		No	

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher meeting are held in all departments in the institution during the session. Parents of both UG and PG are invited to the college for a discussion and to have a knowledge of academic activities staff position, infrastructure, cleanliness and, behavior of the teaching and non teaching staff members.

➤ There are transparent discussion about attendance of the students, both in theory and practical, behavior of the students in the campus and the need of the students.
➤ Parents and guardians attended the program and gave feedback and valuable suggestions regarding the improvements of their wards.

6.5.3 Development programmes for support staff (at least three)

All the supporting staff are encouraged to attend the following departmental programs:
1. Seminars on ethics and moral values conducted in the institution specifically about conduct of the staff in providing service to students.
2. Training to Lab Assistant and other staffs about use of recently acquired Equipments.

6.5.4 Post Accreditation initiative(s) (mention at least three)
1. Library resources are updated.
2. More numbers of extension activities are carried out for student awareness,
3. Extension of building for class rooms and departments.

6.5.5
a. Submission of Data for AISHE portal : (**Yes** /No)
b. Participation in NIRF   : (Yes /**No**)
c. ISO Certification   : (Yes /**No**)
d. NBA or any other quality audit   : (Yes /**No**)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of the activities for quality initiative	Dates of conducting IQAC activity	Duration (from-to)	Number of participants
2019-20	Organized special 3 days special Yoga program in association with Art of Living Society on International Yoga Day	19-21 June 2019	19-21 June 2019	57

2019	Organized *Plantation Drive & Awareness Program* in Campus by NCC Cadets	03 July 2019	03 July 2019	61
2019	Organized One week Self Defense Training for Girls by NCC Cadets	7-13 July 2019	7-13 July 2019	58
2019	Organized two days workshop on Life style modification on prevention of Hypertension among Youth and Adults by Zoology Dept.	22-23 July 2019	22-23 July 2019	303
2019	Arranged Face of the month Program with Everestian (Mountaineer) Yashi Jain	31 Aug 2019	31 Aug 2019	85
2019	Organized three days Entrepreneurship Awareness Camp by Dept. of Zoology	12-14 Sep 2019	12-14 Sep 2019	99
2019	Participation of NSS cadets in State level Seven Days Specific Camp at Saria, Raigarh	21Sept -04 Oct 2019	21Sept -04 Oct 2019	13
2019	Organized celebration of NSS Day and plantation by NCC Cadets	25 Sep 2019	25 Sep 2019	135
2019	Organized a *Cleanliness Drive* by NCC cadets in campus	27 Sep 2019	27 Sep 2019	100
2019	Arranged Face of the month Program on World Health Day with Cardiologist Dr. W. A. Nanda	28 Sep 2019	28 Sep 2019	92
2019	Organized plantation drive and Gandhi Jayanti celebration NSS cadets	02 Oct 2019	02 Oct 2019	105
2019	Organized Cleanliness Drive on Gandhi Jayanti by NCC cadets	02 Oct 2019	02 Oct 2019	103
2019	Organized National Unity Day celebration by NSS cadets	31 Oct 2019	31 Oct 2019	48
2019	Workshop on Mushroom Cultivation for livelihood in collaboration with Lioness Club Raigarh (Guest –Shanta Bhagat)	21 Nov 2019	21 Nov 2019	90
2019	Organized celebration of NCC Day and Blood Donation Camp by NCC Cadets	24 Nov 2019	24 Nov 2019	102
	Organized *Aids Awareness Rally* by NCC cadets	01 Dec 2019	01 Dec 2019	70
2020	Organized Blood Donation Camp along with Group Test & Hemoglobin Test in association with Red Cross Society	22 Jan 2020	22 Jan 2020	247
2020	Arranged program on Benefits of Yoga for all round progress by Art of Living	23 Jan 2020	23 Jan 2020	90
2020	Organized Blood Donation Camp in association with Red Cross Society	4 Feb 2020	4 Feb 2020	18

2020	Organized National Fileria Eradication & De-worming Program in association with Red Cross Society	24-28 Feb 2020	24-28 Feb 2020	282
2020	Organized 7 days Special camp by NSS cadets for spreading awareness about cleanliness and various govt. schemes for benefit of Kotarlia village.	28 Feb to 5 Mar 2020	28 Feb to 5 Mar 2020	112
2020	Organized Corona Awareness Lecture for Staff by Red Cross Society with CMO Raigarh and medical officers.	13 March 2020	13 March 2020	46
2020	Organized Corona Awareness Lecture for Principals and Red Cross in charge of all colleges of district with CMO Raigarh and medical officers.	21 March 2020	21 March 2020	59
2020	Participation of NCC Cadets in Traffic Management and Awareness Campaign as Corona Warriors with district administration.	2-27 May 2020	2-27 May 2020	29
2020	Organized Two days International Webinar on *Chhayavad ke Sau Varsh Evam Padmashri Pt. Mukutdhar Pandey*	28-29 July 2020	28-29 July 2020	4888
2020	Organized online Quiz Competition on Chemistry	12-15 Aug 2020	12-15 Aug 2020	236
2020	Organized online Quiz Competition on Corona Awareness	27-29 Aug 2020	27-29 Aug 2020	352

CRITERION VII –INSTITUTIONAL VALUES AND BEST PRACTICES		
7.1 – Institutional Values and Social Responsibilities		
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) Nil		
Title of the programme	Period (from-to)	Participants
One Week Self Defense Training for Girls	7-13 July 2019	58
Lecture on Gender Equality	8 Mar 2020	98
7.1.2 Environmental Consciousness and Sustainability/Alternate energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources ❖ For reducing the consumption of Electricity the LED bulbs and tubes are installed. ❖ As alternate source of energy Solar panels are installed in Geography Dept. at present. ❖ We are planning to extend the same for the office and other departments in main campus.		
7.1.3 Differently- abled (Divyangjan) friendliness		
Items Facilities	Yes/No	No. of Beneficiaries

Physical facilities	No	
Provision for lift	No	
Ramp/ Rails	Yes	03
Braille Software/facilities	No	
Rest Rooms	No	
Scribes for examination	Yes	01
Special skill development for differently abled students	No	
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of Initiatives disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number
2019-20	00	00		Nil	Nil	00

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Implementation of Common Minimum Standard.	1-7-2016	The code of conduct for the bona fide students of the college is notified on campus through display on Flax board at the entrance gate of the college as per guide lines issued by DHE Chhattisgarh for implementation in all government colleges. Weblink: http://kgcollegeraigarh.ac.in/AQAR2019-20.pdfAnnexure-IV

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to ------)	Number of participants
International Yoga day	19-21 June 2019	60
Independence Day Celebration & Plantation	15 Aug 2019	72
Swatch Bharat Abhiyan on Gandhi Jayanti	02 Oct 2019	168
National Unity Day Celebration	31 Oct 2019	48
Aids Awareness Rally	1 Dec 2019	70
Republic Day Celebration	26 Jan 2020	61

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

❖ The campus is regularly cleaned and students are advised to minimize the use of plastics to make the campus plastic free.

❖ Smoking is prohibited as well as chewing of paan and tobacco (gutkha) etc. as well as

spitting openly is discouraged.

- ❖ Carbon neutrality is maintained in the campus as care is taken for low emission of carbon dioxide except from Chemistry labs.
- ❖ There is provision for disposal of E-waste like (unused) old computers, electronic gadgets which are sold as per govt. norms for disposal of scrap materials and e-waste management efficiently.
- ❖ Large numbers of saplings are planted in the campus and their care is taken to maintain the greenery inside the campus and a pollution free environment is created.
- ❖ Students and faculty members are encouraged to use bicycles instead of fuel driven vehicles at least twice in a week to stay fit and reduce energy consumption.
- ❖ Similarly CFL and LED bulbs are used for energy conservation and making the campus eco- friendly.
- ❖ Solar power is installed in the main campus to be used as alternative energy source in some departments.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link.

(Weblink: http://kgcollegeraigarh.ac.in/AQAR2019-20.pdf)

The best practices undertaken in the current academic year add to the value of human life and support the mission of our institution to groom our students. The two important best practices adopted by the institution are as follows:-

BEST PRACTICE 1

Title- **Health Awareness & Preventive Medicare for Students**:

Objective - The main objective of this best practice is to create health awareness among the students and ensure their fitness through extensive activity by Red Cross society. In addition to this to extend such awareness among parents and provide knowledge about the govt. schemes through which overall health of common people living in the locality can be improved.

The Context- Most of the students admitted to the institution come from rural and tribal areas that lack basic knowledge of maintaining physical and mental fitness. For enrollment in different extension activities like NSS, NCC and sports blood group test is essential. Blood donation is a kindred activity which is done through NCC and NSS cadets and Red Cross Society members. During extension activities by cadets it is observed that knowledge of most health care related govt. schemes can be spread through help of students.

Evidence of Success- Red Cross society is active in our college since its inception. Generally we arranged blood donation camp each year for students in association with district Red Cross society and sent our students for donating blood for emergency patient at the district hospital. We have extended this activity and added Blood Group Test and Hemoglobin Test for all students along with NCC cadets and NSS volunteers. The purpose of Hemoglobin test is to make students aware about personal nutrition level. Most of these tests are conducted by medical officers and technicians of District Hospital. Our Red Cross society has since last two years included National De-worming scheme and National Filaria Control Program (APELF) through which students are provided medicines for self medication as well as for their family members. This best practice has been beneficial for our students as well as spread awareness among their families and their villages about the different govt. health scheme.

Problems Encountered & Resources Required – During planning it is observed that for testing of large number of students the assistance of trained health official with requisite machinery is needed. Additionally for medication of so many students large quantity of medicine we have to seek health of District Hospital or sponsors from outside. We requested the KG Hospital authority for this who agreed reluctantly. But after observing encouraging response from students they readily arranged for medicine for the students and their families. It provided the District Medical authority an effective platform to spread knowledge of those govt. schemes among villages through family members of students.

Notes: This practice can be implemented in other educational institutions as effective medium for campaign of Govt. Health schemes and ensure healthy life of common people.

BEST PRACTICE 2

Title- **Popularizing Yoga Culture & Holistic Development of Students:**

Objective- The main objective of this best practice is to create awareness among all students regarding benefit of Yoga practice in coordinating body and mind for overall fitness.

The Context- Practice of yoga is generally limited to some specific religious practitioners or organizations. Being a government college it is observed that staff and students require certain training to face the stiff competition and de-stress themselves during examination. With the advent of International Yoga Day we perceived an opportunity to implement this effectively.

Evidence of Success- In 2015 three days Yoga program was held during International Yoga Day which is extended further by the NCC and NSS cadets among all new entrants to college. In addition to teaching of basic yoga practice as directed by Govt. of India we have invited experts from Art of Living, Gayatri Parivar and Sahaj Yoga organization to provide knowledge of yoga practice to the students. Some of our faculty members are also avid practitioners of Yoga and have taught the students skills and providing support to students individually and in small groups to monitor their physical and mental health and progress in their studies. We have been continuing this practice since three years. One of our alumni is now an international Yoga trainer at Vietnam. This best practice has helped us groom the students as well as popularize Yoga culture on and off the campus.

Problems Encountered and Resources Required - Initially our staff members conducted this program with students. But there was requirement to arrange for more motivation and some training by professional teachers and society. We sought the help from some of experts and motivational speakers from above organizations and got positive response from them. Some of our teaching members especially from Zoology and Psychology departments provide counseling to students. With this practice we have been able to help many students and staff members to balance emotional and professional response.

Notes: This best practice has helped us groom the students as well as popularize Yoga culture on and off the campus. Other institutes can implement this practice and help students for physical and mental fitness and holistic development.

INSTITUTIONAL DISTINCTIVENESS

Kirodimal Government Arts and Science College, Raigarh was founded by Government of Madhya Pradesh in 1958 in the backward region situated in the eastern frontier of erstwhile Central Province bordering Odisha. Our main college campus is located at South Chakradhar Nagar for which the original Building was donated by industrialist philanthropist Seth Kirodimalji, one of his many contributions to Raigarh City which includes the District Hospital, Natwar High School and Govt. Polytechnic; in which it is still functional. The institution has a separate Building for functioning of PG departments of faculty of Humanities at Boirdadar one kilometer away from the main campus. For a long time it was the lone college in the district to cater to the regional educational needs of the majority rural and tribal population.

In its history it boasts of being led by poet professor like Rameshwar Shukla 'Anchal' and many more educationists to add to its distinctive status. Our college has been affiliated to Dr. Hari Singh Gour University Sagar, Pt. Ravi Shankar Shukla University Raipur and Guru Ghasidas University Bilaspur since its inception. At present it is affiliated to Atal Bihari Bajpayee Viswavidyalay, Bilaspur. Seth Kirodimalji's vision has come to fruition as at present the institute offers 14 Post Graduate programs in Arts and Science subjects and 04 UG programs including arts, science, commerce and computer application streams.

Our institute is committed to provide all possible platforms pertaining to Learning in Science & Humanities for not only the professional growth but also for the personal growth of the students by providing transformational teaching and value based education within specific standards. The institution has a motto to achieve academic excellence, promoting quality education with institutional innovations in teaching and learning to induce the students as future manpower for the regional industries and leaders of various developments. For achieving this, the college has started study centers of distance learning of Indira Gandhi National Open University (IGNOU) (2006) and Pt. Sundarlal Sharma Open University, Bilaspur (PSSOU) (20015) an educational innovation of Chhatisgarh Govt. Many professional and skill based courses like PGDCA, DCA and Management etc. as well as value based course like Yoga and Chhattisgarhi Language and Literature etc. are available for our students to pursue dual course to enter the job market with required skill and degrees. The employees of the various industries and factories located in the region also are facilitated for professional growth by our college study centers.

Enhancing Science Knowledge of Students:

Our college has initiated distinct practice to enhance the science knowledge of students and increase their competency in the competitive examinations held in their fields. For this national level test for Chemistry for under graduate students organized by All India Association of Chemistry Teachers (AIACT) & All India level Test in Physics for PG students organized by All India Association of Physics Teachers (AIAPT) are introduced in the college in 2015 and has been conducted each year. Till recently three more colleges of Raigarh

district have joined us in this effort and followed our best practice. It has encouraged our institutional students as well as students of the other regional colleges and participation number has increased in these examinations. This distinct practice introduced by the institution has helped us to groom the students of the district according to current competitive tests held in science field.

Developing Communicative Skill:

Another distinct practice of our institution has been to provide all under graduate students standard communicative skills in English language. So a compulsory paper on Communicative skills in English has been introduced since 2015 for the UG final semester students. In addition to teaching of basic grammatical knowledge the students are taught speaking skills through support of class teachers individually and in small groups. Each student has to submit an assignment and viva voce test is conducted to evaluate their progress. Thus the students are being groomed to acquire communicative skills in English to help them express better in their work sphere after passing out from college.

Creating Placement Opportunities for Students:

In order to provide excellent placement opportunities to the students, the institution has been conducting campus recruitment since 2016 in association with Vedanta Group of Industries located in Jharsuguda (Odisha) and BALCO, Korba. 68 students have been recruited so far and effort is on to invite some more local industries in the coming years. We are in communication with some of the local industries to increase our student placement in future. This is also a distinctive effort initiated by our institute although it does not provide technical education.

8. Future Plans of action for next academic year (500 words)

CURRICULAR ASPECTS

*Value-added courses imparting transferable and life skills to be conducted.

*To introduce certificate / diploma programs.

*To motivate students to join online courses and undertake field projects and internships.

TEACHING LEARNING PROCESS

*To encourage faculty to adopt ICT enabled innovative teaching/evaluation methods.

*To offer remedial coaching and special guidance for slow learners and advanced learners

RESEARCH, CONSULTANCY AND EXTENSION

*To motivate faculty to enroll /complete doctoral programmes; obtain university recognition as research supervisor; and submit research proposals to funding agencies like UGC, CSIR and CGCOST etc.

*To provide seed funding assistance to faculty members for promoting research culture.

*To increase admissions in research programmes.

*To motivate faculty members to publish research papers in the UGC approved referred journals, SCOPUS/ Web of Science indexed journal, books etc.,

*To increase admissions in research programs.

INFRASTRUCTURE AND LEARNING RESOURCES

*To enhance the availability and usage of e-journals, books.

*To increase availability of online e-books and e-journals to students.

STUDENT SUPPORT SERVICES

*To conduct capability enhancement and developments programs such as soft skills training life skills, vocational skills, yoga, self-defense, and ethical Values etc.

*To encourage students to participate in intercollegiate activities Viz. Quiz, Debates, sports and other events.

*To conduct career guidance program, awareness session on opportunities for higher studies/ placement motivation, entrepreneurial avenues, competitive exams etc.

GOVERNANCE, LEADERSHIP, MANGEMENT

*To implement 'e-governance' through implementation of College Management System Planning and Development, Administration, Finance and Accounts.

*To provide sponsors for faculty to attend conference/workshop/seminars etc.

*To conduct professional development programs for teaching/non-teaching staff.

*To conduct academic /administrative audit.

INSTITUTIONAL VALUES & BEST PRACTICES

*To organize more number of programs relating to gender sensitization, environmental consciousness and sustainability, universal values & ethics etc.

*To undertake green initiatives promoting eco friendliness and enhance the measures towards divyangjan friendliness.

Name: Dr Dhanesh Singh
Signature of the Coordinator,
IQAC

Name : Dr A K Tiwari
Signature of the Chairperson,
IQAC

किरोडीमल शासकीय कला एवं विज्ञान महाविद्यालय रायगढ़ (छ. ग.)

शैक्षणिक सत्र 2019-20 का अकादमिक कैलेण्डर

➢ प्रवेश प्रक्रिया (प्राचार्य का अधिकार)

अ. स्नातक प्रथम वर्ष हेतु: 01-06-2019 से 30-06-2019 (स्थान रिक्त होने पर 31 जुलाई)

ब. अन्य कक्षाओं हेतु: 16-06-2019 से 15-07-2019

➢ कुलपति की अनुमति से प्रवेश की अंतिम तिथि : 31-07-2019

➢ सेमेस्टर I, III,IV नियमित कक्षाएं प्रारंभ: 01-07-2019

➢ सेमेस्टर I, III,IV आंतरिक परीक्षाओं का आयोजन : सितम्बर 2019

➢ सेमेस्टर I, III (स्नातकोत्तर) प्रायोगिक परीक्षाओं का आयोजन : अक्टूबर 2019 तीसरा/चौथा सप्ताह

➢ सेमेस्टर I, III,IV मुख्य/ATKT परीक्षाओं का आयोजन: नवंबर 2019

➢ सेमेस्टर I, III,IV मुख्य/ATKT परीक्षा परिणाम कि घोषणा:दिसंबर 2019 अंतिम सप्ताह

➢ छात्र संघ गतिविधियां:

1. छात्र संघ गठन, चुनाव प्रक्रिया एवं शपथ ग्रहण: 22-08-2019 से 31-08-2019

➢ क्रीडा एवं सांस्कृतिक गतिविधियां:

1. क्रीडा प्रतिस्पर्धा प्रारंभ (इनडोर, आऊटडोर) : 17-07-2019 से

2. क्रीडा प्रतिस्पर्धाओं का समापन (इनडोर, आऊटडोर):20-12-2019 तक

3. महाविद्यालय स्तर पर क्रीडा (इनडोर, आऊटडोर) का वार्षिक आयोजन एवं पुरस्कार वितरण : 21,22,23 दिसंबर 2019 में कोई दो दिन

➢ एन.सी.सी./एन.एस.एस. एवं अन्य गतिविधियां:

1. वृक्षारोपण कार्यक्रम :जुलाई 2019 का दूसरा सप्ताह

2. कैम्प 14-10-2019 से 23-10-2019 के मध्य

3. महाविद्यालय स्तर पर वार्षिक उत्सव का आयोजन: 21,22,23 दिसंबर 2019 में कोई एक दिन

4. एन.सी.सी. एवं एन.एस.एस. कैम्प:24-12-2019 से 31-12-2019

➢ विभिन्न अवकाश:

1. दशहरा अवकाश (3 दिन): 07-10-2019 से 09-10-2019

2. दीपावली अवकाश (5 दिन): 25-10-2019 से 29-10-2019

3. शीतकालीन अवकाश (4 दिन): 24-12-2019 से 27-12-2019

4. ग्रीष्मकालीन अवकाश (20 दिन): 16-05-2020 से 04-06-2020

➢ सेमेस्टर II, IV, VI नियमित कक्षाएं प्रारंभ: 01-01-2020

➢ सेमेस्टर II, IV, VI आंतरिक परीक्षाओं का आयोजन: मार्च 2020

➢ सेमेस्टर II, IV, VI (स्नातक एवं स्नातकोत्तर) प्रायोगिक परीक्षाओं का आयोजन : अप्रैल 2020 तीसरा/चौथा सप्ताह

➢ सेमेस्टर II, IV, VI मुख्य/ATKT परीक्षाओं का आयोजन: मई 2020

➢ सेमेस्टर II, IV, VI मुख्य/ATKT परीक्षा परिणाम कि घोषणा:जून 2020 अंतिम सप्ताह

➢ कार्य दिवस (सामान्य अवकाश को छोड़कर):

जुलाई 2019 : 27

अगस्त 2019 : 24

सितम्बर 2019 :24

अक्टूबर 2019 : 18

नवंबर 2019 : 25

दिसंबर 2019 : 20

जनवरी 2020 : 27

फ़रवरी 2020 : 25

मार्च 2020 : 22

अप्रैल 2020 : 23

मई 2020 : 24

जून 2020 : 25

(डॉ. पी. के. बेरी)
१ की 6अ3 ~

(डॉ. ए. दे. पाणिग्राही)
विज्ञान 6अ3

(डॉ. ए. के. शर्मा)
वाणिज्य 6अ~

Principal
K.G. Arts & Science College
Raigarh-496001 (C.G.)

कार्यालय प्राचार्य, किरोड़ीमल शास. कला एवं विज्ञान महाविद्यालय रायगढ़ (छ.ग.)
(अग्रणी महाविद्यालय)

फोन/फैक्स न.-07762-222966, E-mail-kgcraigarh1958@gmail.com Website:www.kgcollegeraigarh.ac.in

क्र 95/आईक्यूएसी /2020

रायगढ़ दिनांक 17/07/2020

// आदेश //

राष्ट्रीय मुल्यांकन एवं प्रत्यायन परिषद बंगलुरु के निर्देशनुसार महाविद्यालयीन आंतरिक गुणवता आश्वासन प्रकोष्ट (IQAC) 2020 का गठन निम्नानुसार किया जाता है

1-	डॉ ए के तिवारी	प्राचार्य & अध्यक्ष
2-	डॉ धनेश सिंह	संयोजक
	डॉ ए के पाणिग्रही	सदस्य
	डॉ सी सी मिश्रा	सदस्य
	डॉ आर के तम्बोली	सदस्य
	डॉ आनंद शर्मा	सदस्य
	श्री दिनेश देवांगन	सदस्य
	डॉ सुषमा पटेल	सदस्य
3-	राजेश डेनिअल	पूर्व छात्र
4-	राजकिशोर सिंह	हितधारक
5-	रामजीत राम देव	प्रशासनिक अधिकारी
6-	दिनेश षडंगी	व्यावसायी
7-	वेदप्रकाश	छात्र स्नातकोतर रसायनशास्त्र सेम III
8-	पारस यादव	छात्र स्नातकोतर इतिहास सेम III

उपरोक्त प्रकोष्ट की कार्य अवधि 02 वर्ष (2020-2022) की होगी । इस अवधि में प्रकोष्ट शासन एवं यू जी सी के निदेश्नुसार महाविद्यालय के शैक्षणिक, शैक्षणिकेतर एवम् अन्य सम्बंधित कार्यो की गुणवता बनाए रखने का कार्य करेगी तथा प्रगति से समयानुसार शासन एवम् सम्बंधित संस्था को अवगत कराएगी ।

प्राचार्य 17/7/20

प्रति
1-सचिव उच्च शिक्षा संचालनालय, छ ग शासन नवा रायपुर
2-अपर संचालक, उच्च शिक्षा बिलासपुर संभाग, विज्ञान महाविद्यालय परिसर बिलासपुर
3-सभी सदस्य -
4-प्राचार्य जे पी वर्मा महाविद्यालय बिलासपुर
5-प्राचार्य विलासा कन्या महाविद्यालय बिलासपुर
6-प्राचार्य फ़ाइल्
7-डॉ. धनेश बडग़ी - मुख्य संयोजक
IQAC

प्राचार्य

बैठक

आज दिनांक 25/7/19 को IQAC-सदस्यों की बैठक प्राचार्य कक्ष में हुई। जिसमें पूर्व प्रस्तावित कार्य एवं आगामी प्रस्तावित कार्य निम्नानुसार है

पूर्व प्रस्ताव

1- महाविद्यालय के संस्कृत, मनोविज्ञान एवं भूगोल विभागों में निरीक्षक आंतरिक बैठक आयोजित किया जाना। तथा विभागों को आंतरिक व्यवस्था फोल्डर या कार्यवाई करना सुनिश्चित किया जाना।

महाविद्यालय के विकास कार्य को प्रोत्साहित करने के लिए निम्नलिखित 2 कार्य का प्रस्ताव प्रस्तुत किए गये।—

1- पुराने ग्रंथालय से नए ग्रंथालय में स्थानांतरित किए गए किताबों का जांच एवं सूची प्रस्तुत करना।

2- बच्चों को महाविद्यालय में निवेशशील प्रवेश मेला जाए।

उपरोक्त बैठक में निम्नलिखित सदस्य उपस्थित हुए

1- डॉ. ए. के. तिवारी

2- डॉ. आर. के. तरबरेली—

3- डॉ. वंदना सिंह

4- डॉ. ए. के. कोमले

5- डॉ. प्रीति पंडेी—

6- श्री जी. पी. वर्मा—

7- श्री संजय डेनियल -

8- श्री रामकिशोर सिंह

9- श्री रविंद्र चौबे

10. डॉ. शत्रुघ्न पटेल

13 डॉ. राजेश कुमार सिंह

Coordinator
IQAC

Principal
K.G. Arts & Science College
Raigarh-496001 (C.G.)

Mrs Ranjana Sahu

Dr. Sushma Patel — Sushma

Vinita Pandey — (Pandey)

Kiran Singh

S.N. Gupta

Dr. A.U. Mehar — Anil

Dr. Ravindra Choubey

ओम प्रकाश

Dr. Manorama Pandey

Dr. Kusum mishra

A.K. Patel

Dr. Anil Panigrahi

Dinesh Rosaley

P.K. Mini

Dr. Sophia Ambrol — Sophia

Dr. Alka Chhadipal

Dr. Sharda Ghoghre

Param Thawait

Smt Rekha Sarthi

Leena bhaskar

Laxman Kumar

O.R. darbe

G.R. Jatwar

Pradeep Mahana

G.P. Jangde

Shubam

बैठक

आज दिनांक 11/10/19 को प्राचार्य कक्ष में IQAC सदस्यों की बैठक रखकर निम्न निम्नानुसार पूर्व प्रस्तावित कार्य की प्रगति एवं आगामी प्रस्ताव रखे गए।

पूर्व प्रस्ताव –

पुराने ग्रंथालय से नए ग्रंथालय में स्थानांतरित किताबों की सूची तैयार की गई एवम् पुस्तकों का विभागवार अवलोकित किया जाए।

आगामी प्रस्ताव –
स्वच्छता किताब का प्रयोग
अंतर्विभागीय कार्यक्रम विश्वविद्यालय विद्यार्थी को भेजा जाए।

अग्रेषित बैठक में निम्नलिखित सदस्य उपस्थित रहे
डॉ. ए. के. तिवारी   11/10/19
डॉ. आर. के. रामकोली
डॉ. ए. के. शाुक्ला   Blank
डॉ. प्रीति पड़ौरा —
डॉ. अलका निर्मल —
डॉ. आनंद दीक्षित —
श्री जी पी बंजर —
श्री राजेश डेनियल —
श्री राम किशोर गिरी
श्री रविन्द्र चौबे —
श्री शेषचल पटेल

Coordinator
IQAC

Dr. Anil Panigrahi

Dr. Ravindra choubey

Kisan Singh

Dr. Sushma Patil — Sushma

Vinita Pandey — Pandey

Mrs. Ranjana Soni

S. N. Gupta

Dr. A. K. Mehar

Dr. Kusum mishra

(राधे श्याम)

A.K. Patel

Dr. Manorama Pandey

A Dinesh Joseley — Joseley

Gajendra Pratap Bamaj

P. K. Minj

Dr. Sophie Arbeli — Sophie

Dr. Alka Chhadium — Chhadium

Pooran Thawait

Smt Lekha Senku

Leena bhaskar

Laxmann

M. R. Sahu

G.R. Jagwar

Pradeep Mahana

G. P. Jangle

Shakti kum

Dr. sharda khagua

Diven Deugu

Date
Page No.

3/12/19

बैठक

(संदर्भ :- राज्य परियोजना कार्यालय, रूसा, रायपुर का पत्र
क्र. 1331/रूसा/2019 दिनांक 26/11/2019)

(महाविद्यालय का मेगा सूचना दस्तावेज़)

संदर्भित पत्र एवं विषय के अंतर्गत, महाविद्यालय के
आधारभूत आवश्यकों के संबंध एवं रूसा कार्यालय में
दिनांक 02/12/2019 तक अपलोड करने हेतु, आज दिनांक
03/12/2019 को 12 बजे प्रातः हेतु में एवं अति आवश्यक
बैठक आयोजित की गई, जिसमें महाविद्यालय के शैक्षणिक
एवं शैक्षणेतर गतिविधियों के विभिन्न कार्य/दायित्व के
प्रभारी आमंत्रित है।

उपस्थित अधिकारियों / अधिकारीगण :-

1. डॉ. पी. के. बेन, प्र. प्राचार्य —   [signature]

2. डॉ. प्रीति पांडे, प्रभारी IQAC —   [signature] 03/12/19

3. डॉ. अनिल पारिख (HOD Phy.)   [signature]

4. डॉ. आर. के. वर्बोर्ड, HOD. zoology —   [signature]

5. डॉ. ईश्वर दर्शन HOD. गणित —   [signature]

6. Dr. A. K. Sharma. HOD. Commerce —   [signature]

7. Dr A. K. Bhanti. HOD Botany   [signature]

8. डॉ. किरण मेहर - विभागाध्यक्ष समाजशास्त्र —   [signature]

९. अमित चरड्डब विभागाध्यक्ष संस्कृत   Akumar
                                         3·12·19

१०. डॉ० कुसुम मिश्रा - संयोजक महिला प्रकोष्ठ - (राजनीति विभाग) - KM
                                                              3·12·19

११. डॉ सोफिया अम्बेला - भूतपूर्व रासेयो अधिकारी   Sophie
                                                   3-12-19

12. Dr. Sharda Ghoghre   NCC Officer /Head   [signature]

13. Dr. A.K. Mehar   H·O·D. Economics -   [signature]
                                           3.12.19

१४. लक्ष्मेश्वरी - महिला प्रकोष्ठ - सदस्य [signature]
                                         03·12·19

15. Reenu Mishra - Naac Member   Reenu Mrs

16. Dr. Sushma Patel - Red Cross   Sushma

17 Dinesh Kosaley - N·S·S·Officer -
                                         [signature]
                                         08·12·19

18. Dr. RAVINDRA CHOUBEY   गेट शैक्षविक [signature]
                           जानकारी प्रभारी 3·12·19

बैठक में उल्लिखित पत्र पर वाचन करने के पश्चात्
उक्त विकास प्रभारों का उल्लेखित व विवाद गए,
उक्त दिनांक 04/12/2019 शेष 12 बजे, जानकारी
अनुरूप अर्त्त में अनुदेय किया गया, नाते निर्धारित
निधि तक संकलित जानकारी, समय कार्यालय के
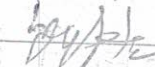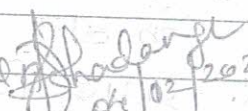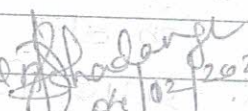हॉड एवं लॉक रूम में प्रेषित की जा सके।

[signature]
I/P AC- Coordinator

[signature]

बैठक
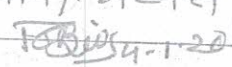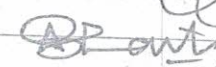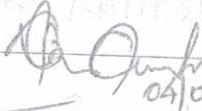
4.1.20

आज दिनांक 0p.1.2020 को IQAC समिति की बैठक प्राचार्य कक्ष मे आयोजित की गई। इस बैठक में समिति के सदस्यों की उपस्थिति रही।

डॉ॰ अंजनी कुमार तिवारी	प्राचार्य/अध्यक्ष
डॉ॰ पी॰ बी॰ बैस	विभागाध्यक्ष-20
डॉ॰ आर॰ के॰ तम्बोली	—
डॉ॰ आनंद शर्मा	—
डॉ॰ धनेश सिंह	—
डॉ॰ ए॰ के॰ भारती	—
श्री जी॰ पी॰ बनप	—
श्री राजेश डेनियल	Alumni member
डॉ॰ रस॰ रन॰ गुप्ता	—
श्रीमती विनीता पाण्डेय	—
डॉ॰ प्रीति षडंगी	Co-ordinator

बैठक में निम्न बिंदुओं पर चर्चा की गयी –

1. प्राणीशास्त्र विभाग द्वारा Face of the month program का आयोजन किया जा रहा है जिसमें अतिविशिष्ट व्यक्तियों के द्वारा विद्यार्थियों को motivate किया जा रहा है। इसके सकारात्मक परिणाम प्राप्त हो रहे हैं।

2. गांधी जयन्ती पर परिचर्चा का आयोजन किया गया।

3. NCC इकाई द्वारा रक्तदान शिविर का आयोजन किया गया।

4. जीविका के लिये मशरूम उत्पादन – कार्यशाला का आयोजन लायनेस क्लब के सहयोग से किया गया। विद्यार्थियों के लिये रोजगारमूलक आयोजन किया गया।

5. "Workshop on plastic waste management" पर एक दिवसीय कार्यशाला का आयोजन NCC एवं बटालियन के द्वारा किया गया।

6. Sanitary Napkin वितरण – महाविद्यालय में छात्राओं की संख्या अधिक होने के कारण उनकी सुविधा के लिये लायनेस क्लब, रायगढ़ एवं स्थानीय पार्षद के सहयोग से आवश्यक व्यवस्था की गयी है।

Teacher's Signature......................

7. मानव अधिकार दिवस पर विद्यार्थियों के लिये जागरूकता कार्यशाला तथा निबंध प्रतियोगिता एवं परिचर्चा का सफल आयोजन किया गया।

8. "अंग दान कार्यक्रम" के अंतर्गत जागरूकता रैली निकाली गयी तथा नारा लेखन प्रतियोगिता का आयोजन किया गया।

9. O.P.J.U. रायगढ़ के साथ महाविद्यालय का एम.ओ.यू. किया गया।

10. स्वशासी प्रकोष्ठ द्वारा प्रस्तुत स्वशासी विस्तार प्रस्ताव को चर्चा उपरांत अटल बिहारी वाजपेयी विश्वविद्यालय बिलासपुर को अनुशंसा कर यू.जी.सी. को अग्रेषित करने हेतु प्रेषित किया जावे।

प्रस्तावित कार्ययोजना —

1. वर्तमान सत्र में विज्ञान समूह में तथा कला एवं वाणिज्य विभागों के द्वारा दो राष्ट्रीय सेमिनार का आयोजन किया जावे।

2. प्रत्येक विभाग को अपने द्वारा किये गये विशेष व्याख्यान की जानकारी IQAC को प्रस्तुत किया जावे। यह NAAC मूल्यांकन के लिये अतिआवश्यक है।

3. महाविद्यालय परिसर एवं विभागों में Single use plastic के उपयोग को प्रतिबंधित करने हेतु प्राथमिकता एवं क्रियान्वयन सुनिश्चित करना है।

4. कम्प्यूटर प्रशिक्षण कार्यक्रम — महाविद्यालय के अधिकारियों, कर्मचारियों की कार्यदक्षता बढ़ाने के लिये आयोजन किया जावे।

5. STRESS MANAGEMENT PROGRAM — स्वस्थ एवं तनाव मुक्त जीवन के साथ कार्यक्षमता में वृद्धि हेतु Art of Living Happiness program का आयोजन महावि० के अधिकारियों / कर्मचारियों के लिये किया जावे।

6. जिला स्तर पर "कार्यालय प्रबंधन" पर कार्यशाला का आयोजन

7. "स्वच्छता कार्यक्रम" के अंतर्गत प्रत्येक विभाग, परिसर में समुचित स्वच्छता की जाये। इसमें विद्यार्थियों की भागीदारी बढ़ाई जावे।

8. स्वच्छता जागरुकता हेतु नुक्कड़ नाटक का आयोजन स्थानीय स्तर पर किया जावे।

9. "2021 जनगणना जागरुकता कार्यक्रम" का आयोजन महाविद्या० में किया जावे विशेषज्ञों द्वारा विद्यार्थियों को प्रभावपूर्ण जानकारी दी जावे।

1. डॉ० अंजनी कुमार तिवारी —

2. डॉ० पी० बी० वैश्य — 4.1.20

3. डॉ० आर० के० तम्बोली —

4. डॉ० आनंद शर्मा —

5. डॉ० धनेश सिंह —

6. डॉ० ए० के० मारती —

7. श्री जी० पी० बनज —

8. श्री राजेश डेनियल — 04/01/2020

9. डॉ० एस० एन० गुप्ता —

10. श्रीमती विनीता पाण्डेय — 04।01।2020

11. डॉ० प्रीति बडंगी — 04/01/2020

04/1/2020
संयोजक IQAC

प्र० प्राचार्य
कि. शास. कला एवं विज्ञान महाविद्यालय
रायगढ़ - 496001 (छ.ग.)

A.K. Patel

Dr. Kusum —

Dr. A.K. Mehar —

Mrs. Ranjana Sahu

Vinita Pandey

Dr. Sushma Patel — Sushma

Kiran Singh

Dr. Ravindra Chouby

Dr. Manorama Pandey

Bhaleshwari —

G. P. BANAJ —

Dr. Sophia Ambrose

Dr. Alka Chhadia

Date
Page No.   20 March.20

IQAC बैठक

आज दिनांक 20/3/20 को प्राचार्य महोदय के
IQAC सदस्यों की बैठक हुई जिसमें पूर्व प्रस्तावित
कार्यो की प्रगति एवम् आगामी प्रस्तावों पर चर्चा की
गई।

प्रगति लाभ:

1- सभी विभागों का किए गए कार्यों का विवरण
प्रस्तुत किया गया। इंटरनल एवम् योजना सभा
का किए गए प्रयासों को बेहतर प्रस्तावित माना
गया।

आगामी प्रस्ताव -

1- Covid-19 परिस्थित शुद्धता Online class लेनेके लिए
सभी शिक्षकों को आवश्यक व्यवस्थित कर दिए
जाए या दिलाने का प्रयास किया जाए।

2- Video lecture बनाकर CGSchool एवम् you
tube तथा Portal प Upload किया जाए

3- Corona Awareness बढ़ाने के लिए प्रयास किए
जाए

4- विश्वविद्यालय से व्यवहारी विभाग प्रस्ताव कर
UGC को प्रेषित किया जाए।

1- डॉ. ए के तिवारी -   20/3/20
2- डॉ. कला के तम्बोली -
3- डॉ. आलोक कुमार शर्मा -
4- डॉ. वर्षा गुप्ता -
5- डॉ. ए के भारद्वाज -
6- श्री जे प कंवर -
7- श्री राजेश देवांगन -
8- श्रीमति पटेल -
9- अनिल पानीग्राही -
10- दिनेश कुमार -

coordinator IQAC

किरोड़ीमल शासकीय कला एवम् विज्ञान महाविद्यालय
रायगढ़ (छ ग)
आचरण सहिंता

छत्तीसगढ़ के शासकीय महाविद्यालयों में विद्यार्थियों के लिए आचरण सहिंता

छत्तीसगढ़ के शासकीय महाविद्यालयों में प्रवेश लेने वाले प्रत्येक विद्यार्थियों को महाविद्यालयों के नियमों का अक्षरसह पालन करना होगा। इसका पालन न करने पर वह शासन द्वारा निर्धारित दण्डात्मक कार्यवाही का भागीदार होगा।

1. विद्यार्थी महाविद्यालयीन वेश–भूषा में आयेगा। किसी भी स्थिति में उसकी वेश–भूषा उतेजक नहीं होनी चाहिए।

2. प्रत्येक विद्यार्थी अपना पूर्ण ध्यान अध्ययन में लगायेगा साथ में ही महाविद्यालय द्वारा आयोजित पाठ्येतर गतिविधियों में भी पूरा सहयोग प्रदान करेगा।

3. महाविद्यालय परिसर में वह शालीन व्यवहार करेगा, अभद्र व्यवहार, गाली–गलौज का प्रयोग नही करेगा।

4. प्रत्येक विद्यार्थी अपने शिक्षक, अधिकारियो एवं कर्मचारियों से नम्रता पूर्वक एवं भद्रता का व्यवहार करेगा।

5. महाविद्यालय परिसर को स्वच्छ बनाये रखना प्रत्येक विद्यार्थी का नैतिक कर्तव्य है, वह सरल विद्यार्थी जीवन–निर्वाह करेगा।

6. महाविद्यालय तथा छात्रवास की सीमाओं में किसी प्रकार का मादक पदार्थ तथा तम्बाकू का सेवन सर्वथा वर्जित रहेगा।

7.महाविद्यालय में तम्बाकू का सेवन करना , इधर–उधर थूकना, दीवालो को गंदा करना या गंदी बाते लिखना सख्त मना है। विद्यार्थी के असमाजिक तथा आपराधिक गतिविधियों में संलिप्त पाये जाने पर कठोर कार्यवाही की जायेगी।

8. वह अपनी मांगो का प्रदर्शन, आंदोलन, हिंसा या आंतक फैला कर नहीं करेगा। विद्यार्थी अपने आप को दल बल, राजनीति से दूर रखेगा तथा मांगो का मनवाने के लिए कार्यकर्ता अथवा समाचार पत्रों का सहारा नही लेगा।

अध्ययन संबंधित नियमः–

1. प्रत्येक विषय में विद्यार्थी की 75% उपस्थिति अनिवार्य रहेगी। तथा यह एन.सी.सी./एन.एस.एस. में भी लागू होगी। अन्यथा उसे वार्षिक परीक्षा में बैठनें की पात्रता नही होगी।

2. विद्यार्थी प्रयोगशाला में उपकरणों का प्रयोग सावधानी पूर्वक करेगा। उनको स्वच्छ रखेगा एवं प्रयोगशाला को साफ सुथरा रखेगा।

3. ग्रन्थालय द्वारा स्थापित नियमों का पूर्ण पालन करेगा, उसे निर्धारित संख्या में ही पुस्तकें प्राप्त होंगी तथा समय से ना लौटाने पर महाविद्यालय में निर्धारित आर्थिक दण्ड देना होगा।

4. अध्ययन से संबंधित किसी भी कठिनाई के लिए वह गुरूजनों के समक्ष अथवा प्राचार्य के समक्ष शांतिपूर्वक ढंग से अभ्यावेदन प्रस्तुत करेगा।

5. व्याख्यान कक्षों, प्रयोगशालाओं या वाचनालयों में पंखों, लाइटों, फर्निचरों, इलेक्ट्रिक फिटिंग आदि की तोड़फोड करना दण्डात्मक आचरण माना जाएगा।

परीक्षा संबंधित नियमः—

1. विद्यार्थी को सत्र के दौरान होने वाली सभी इकाई परीक्षाओं, त्रैमासिक तथा अर्द्धवार्षिक परीक्षा में सम्मिलित होना अनिवार्य है।

2. अस्वस्थता के कारण आंतरिक परीक्षाओं में सम्मिलित न होने की स्थिति में विद्यार्थी शासकीय चिकित्सालय से मेडिकल सर्टिफिकेट प्रस्तुत करेगा तथा स्वस्थ होने के उपरान्त परीक्षा देगा।

3. परीक्षा में या उसके संबंध में किसी प्रकार के अनुचित लाभ लेने या अनुचित साधनों का प्रयोग करने का प्रयास गंभीर दुराचार माना जाएगा।

महाविद्यालय प्रशासन का अधिकार क्षेत्रः—

1. यदि छात्र किसी अनैतिकता मूलक या गम्भीर अपराध मे अभियुक्त पाया जाता है तो उसका प्रवेश तत्काल निरस्त कर दिया जाएगा।

2. यदि छात्र रैगिंग मे लिप्त पाया जाता है तो छत्तीसगढ शैक्षणिक संस्थानों में प्रताड़ना प्रतिषेध अधिनियम 2001 के अनुसार रैगिंग किये जाने पर अथवा रैगिंग के लिए प्रेरित करने पर पांच साल की सजा या पांच हजार रूपये जुर्माना अथवा दोनों से दण्डित किया जा सकता है।

3. यदि विद्यार्थी समय सीमा में शुल्क का भुगतान नही करता है तो उसका नाम प्रवेश पंजी से काट दिया जाएगा।

4. यदि विद्यार्थी किसी भी प्रार्थना पत्र अथवा आवेदन मे तथ्यों को छुपाएगा अथवा गलत जानकारी प्रस्तुत करेगा तो उसका प्रवेश निरस्त कर उसे महाविद्यालय से पृथक कर दिया जाएगा।

5. महाविद्यालय में प्रवेश लेने हेतु विद्यार्थी द्वारा प्रस्तुत किये गए आवेदन पत्र में उसके पालक अथवा अभिभावक का घोषण पत्र में हस्ताक्षर करना अनिवार्य है और यह हस्ताक्षर प्रवेश समिति के सम्मुख होगा।

22.10.20

22/10/2020

Principal
K.G. Arts & Science College
Raigarh - 496001 (C.G.)