

Annual Quality Assurance Report
(AQAR 2016-17)
Kirodimal Govt. Arts & Science College,
Raigarh (CG)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2016 to June 30, 2017)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: Kirodimal Govt. Arts & Science College, Raigarh (CG)

- Name of the Head of the institution : Dr Anjani Kumar Tiwari
- Designation: Principal (In-charge)
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 07762-222966/222967
- Mobile no.: 9713980334
- Registered e-mail: kgcraigarh1958@gmail.com
- Alternate e-mail : kgcollege.iqac@gmail.com

- Address : Chakradhar Nagar
- City/Town : Raigarh
- State/UT : Chhatisgarh
- Pin Code : 496001

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) UGC 2f and 12 (B)
- Name of the Affiliating University: Atal Bihari Vajpayee University, Bilaspur (CG)
- Name of the IQAC Co-ordinator : Dr Dhanesh Singh
- Phone no./Alternate phone no.: 07762-222966/222967
- Mobile: 9685325285
- IQAC e-mail address: kgcollegeraigarh.iqac@gmail.com
- Alternate Email address: kgcraigarh1958@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):
(Weblink: <http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf>)

4. Whether Academic Calendar prepared during the year? *Yes*

if yes, whether it is uploaded in the Institutional website: *Yes*

Weblink: <http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf> Annexure-I

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
				from:	to:
1 st	B	2.52	2010	28/03/2010	27/3/ 2015

6. Date of Establishment of IQAC: DD/MM/YYYY: **26 Nov 2012**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Organized special Yoga program in association with Art of Living Society on the occasion of <i>International Yoga Day</i> in Campus for Staff & students.	21 June 2016	53
Organized <i>Cleanliness Drive</i> in Campus by Staff & students with NCC cadets	17 Sep 2016	68
Organized <i>Concept Test in Chemistry</i> developed by Association of Chemistry Teachers (ACT) for UG students	24 Sep 2016	86
Organized <i>Voter Awareness</i> program under SWEEP for students in campus	01 Oct 2016	148
Awareness program on <i>Agriculture, Child education & women safety from domestic violence</i> for villagers of Yogitarai & Telipali .	9 Oct 2016	64
Organized a <i>Campus Placement Drive</i> of Vedanta Group (BALCO, Korba)	07 Nov 2016	45
Organized a <i>Camp for making Pan Card</i> in Campus for students	15-19 Nov 2016	310
Special Program on <i>Fundamental rights and Constitutional provisions</i> on Constitution Day	26 Nov 2016	125
Organized 7 days Special camp by NSS cadets for spreading awareness about cleanliness and various govt. schemes for benefit of villagers.	30 Jan – 05 Feb 2017	52
Organized Special One day workshop on <i>Developing Communicative Skills in English</i>	04 Mar 2017	477

Parents –teacher meet organized in English Department	18 Mar 2017	47
Arranged Invited lectures on <i>Contemporary critical Theory & Elizabethan Drama conducted</i> in English Dept.	14-15 Feb 2017 20 Mar 2017	42
Organized 5 Hrs Workshop on Preparation for NET in Life Science	03 April 2017	47

8. Provide the list of funds by Central/ State Government- **NIL**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Facult y	Scheme	Funding agency	Year of award with Duration	Amount
		NIL		

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: *Yes*

*upload latest notification of formation of IQAC

(Weblink: <http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf> Annexure-II)

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... *Yes*

(Please upload, minutes of meetings and action taken report)

Yes/No: Yes (Weblink: <http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf> Annexure-III)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? *No*

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Organized special in-campus Yoga program in association with Art of Living Society.
- Organized Pan Card making program for students.
- Organized a Campus Placement Drive by Vedanta Group (11 Graduate Trainee selected)
- Organized *Program on NET Preparation* for students in some departments.
- Arranged National level Concept Test organized by ACT.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Installation of new Notice Boards in front of main Office, various departments and examination section also in support service sections like Library and Sports etc.	New notice boards are acquired after Principal's sanction and the same are installed in various departments, main office and other sections in both UG & PG building.
Proposal for procurement of new utensils and other useful items for NSS Unit to replace the old and damaged items.	Proposal for procurement of new utensils and other useful items for NSS Unit is approved and procured in the current academic year.
Proposal for installation of acrylic board in the Basket ball court for promoting sports in the current session.	Proposal is approved for installation of acrylic board in the Basket ball court for promoting sports in the current session.
Proposal for maintenance of basic amenities like water and electricity in PG building.	The proposal is approved and facility for clean drinking water is provided. Also lighting and electricity maintenance is done in PG building.
Proposal for conducting campus drive to help students get job in the local factories and industries in the current session.	A Campus drive is arranged in association with Vedanta Group industry: Bharat Aluminium Company Ltd. (BALCO) Korba in which out of 45 candidates 11 (science students) are selected as Graduate Trainee.

14. Whether the AQAR was placed before statutory body? Yes /No: *Yes*

Name of the Statutory body: Staff Council

Date of meeting(s): 15/9/2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? Yes/No: *No* Date:

16. Whether institutional data submitted to AISHE: *Yes*

Year: 2017

Date of Submission: 20/03/2017

17. Does the Institution have Management Information System? **Yes**, Partial.
If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

- **Students' Admission-** Admission process is conducted online since 2015-16 session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are to be paid online. After the admission process is over it is to list student category wise and form groups as per requirement of the program/course.

- **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students.
- **E Scholarships:-**Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

Part-B

CRITERION I – CURRICULARASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. (Explain in 500 words)

- Our institution follows the guidelines of the affiliating Atal Bihari Vajpayee University, Bilaspur for effective and timely delivery of the curriculum.
- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in terms of course completion, internal assessment and practical examinations.
- All the departments in the college prepare Teaching plans before the commencement of the academic session for individual courses.
- Each faculty member prepares action plan semester/month wise for each course- dividing the curriculum into classroom sessions and practical hours.
- The topics/lessons to be taught by individual faculty members are notified in the class in advance in the first week of every month.
- Project works, assignments, seminars and field study trips are also planned keeping in view the requisites of the program.
- The schedule of internal test/seminar for PG class is prepared by the respective departments in the beginning of each semester and topics for seminar/assignments are also allotted to students well in advance.
- Primarily the college relies upon the globally trusted and followed teaching strategy, the chalk and talk- lecture method. However, some of the teaching faculties teach through latest technology like OHP and LCD projectors to supplement classroom lectures.
- We have taken initiatives to train the faculty from time to time by the in-house faculty proficient in computers and Information Technology (IT) to make them familiar with the use of computers and Internet.
- The students are taken for educational tours to industrial/trade fairs, exhibitions and on excursion to places of historical importance to provide them first-hand knowledge of various aspects.
- Further, for effective curriculum delivery, special classes are conducted for those students who could not attend classes on account of NCC/NSS camps or participation in sports or extra-curricular activities.
- There is a documented process in this institution to conduct classes according to time table in each academic session.
- Each faculty member maintains a teaching diary mentioning teaching plan and date wise lessons completed.
- HOD of each department verifies the progress of each faculty member in terms of teaching plan at the end of every month.
- Principal of the college supervises the class room teaching from time to time and makes sure of the execution of plan to cover the syllabus as per schedule.
- The college ensures fulfillment of the objectives of the curriculum by implementing it in the following ways:

- (a) By reviewing the progress of the syllabus at its periodic meetings.
 (b) The college plans and adopts remedial action and strategies to cover the gaps.

We have a time-framed target oriented approach with proper documentation to provide complete curriculum related Class room materials and to prepare students for better results.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year : Nil

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
	PG Dip in Psychological Guidance & Counseling	1/7/2016	Yes	Yes

1.2 Academic Flexibility

1.2.1 New Programmes/courses introduced during the Academic year: Nil

Programme with Code	Date of introduction	Course with Code	Date of introduction
Nil			

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated College (if applicable) during the Academic year. Nil

Name of Programmes adopting CBCS/ Elective Course System	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
MA		English Sem IV P IV	1/7/2016		
		Hindi Sem IV P IV	1/7/2016		
		Economics Sem IV P IV	1/7/2016		
		History Sem IV P IV	1/7/2016		
		Pol. Sc. Sem IV P IV	1/7/2016		
		Sociology Sem IV P IV	1/7/2016		
		Geography Sem IV P IV	1/7/2016		
MSC		Botany Sem IV	1/7/2016		
		Chemistry Sem III	1/7/2016		
		Maths Sem IV	1/7/2016		
		Physics Sem IV	1/7/2016		
		Zoology Sem IV	1/7/2016		

1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year:				
Value added courses	Date of Introduction	Number of Students Enrolled		
Certificate in Chhatisgarhi Language & Literature	1/7/2015	02		
Diploma in Computer Application	1/7/2015	13		
PG Dip in Computer Application	1/7/2015	27		
PG Dip in Yoga Science	1/7/2015	35		
PG Dip in Psychological Guidance & Counseling	1/7/2015	02		
		Total-79		
1.3.2 Field Projects / Internships under taken during the year:				
Project/Programme Title	No. of Students Enrolled for Field Projects / Internships			
BA/BSC- Environmental Studies	1128			
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3. Employee	4. Alumni	5. Parents
Yes	Yes	No	No	No
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the Institution? (maximum 500 words)				
<p>Students in our institution are given two types of questionnaires covering teaching-learning process, examination, infrastructure, library facilities, faculty support and cooperation from supporting staff etc with multiple options ranging from poor to excellent. Students give their response without revealing their identity. These questionnaires are collected from different departments and analyzed for opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.</p> <p>Our learning from student feedback is directed at providing:</p> <ul style="list-style-type: none"> • A safe, professional and friendly learning environment; • high quality teaching, assessment and management of learning; • improving support facilities and infrastructure; • improve student participation in NCC, NSS, Sports and other cultural events. • Regular and reliable feedback on student progress and achievements; • mechanisms for students to pursue grievances and learning related issues as required. <p>As a result of student feedback on curriculum delivery and quality of teaching the College continues to review, develop and implement policies and practices in key areas such as:</p> <ul style="list-style-type: none"> • Curriculum delivery- reinforcing clear expectations concerning unit content, assessments 				

and outcomes;

- Supervision and monitoring by senior academic leaders;
- To provide targeted feedback focused on improving teaching and enhancing lecturers' professional knowledge.
- Developing an Academic culture in Campus.

The college elicits regular feedback from the students, teachers, alumni members and other stakeholders. On the basis of student feedback, some activities such as field trips have been conducted by some department of Geography. Educational excursions to historical and other important places, which were discontinued, have been revived on student demand. The major stakeholders are the students who have been participating in sharing of suggestions even after passing out and taking up jobs or joining the family business. Students are provided the requisite tools for study and research.

Overall, responses from both the quantitative and qualitative data indicated moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about instruction, assessments, outcomes and available support facilities and assigned resources.

CRITERION II –TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	360	738	396
BSC (Bio + Math)	400	1693	543
MA Economics	40	42	18
MA English	40	80	28
MA Geography	40	65	25
MA Hindi	40	55	26
MA History	40	42	09
MA Political Science	40	58	07
MA Sociology	30	42	07
MSC Botany	15	135	15
MSC Chemistry	15	125	15
MSC Mathematics	40	117	40
MSC Physics	12	72	12
MSC Zoology	15	129	15

2.2 Catering to Student Diversity

2.2.1. Student – Full time teacher ratio (current year data)

Number of students enrolled in the institution in current Year

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers Teaching both UG and PG courses
2016-17	2060	426	NA	NA	21(Full Time)

2.3 Teaching – Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT Enabled class rooms	Number of Smart class rooms	E resources and techniques used
21	02	Desktop, Laptop photo-copier, OHP(Slides) LCD projectors with audio/video	02	-	YouTube, NPTEL etc. PPT

2.3.2 Students mentoring System available in the institution? Give Details. (maximum 500 words)

- Yes. The college has since last several years practised an informal system of mentoring whereby teacher of each subject and In-charge of NCC, NSS & Sports personally interacted with the students to help them in academic and other extra-curricular activities as well as personal matters.
- The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class.
- At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice board.
- The mentors maintain the biographic details of each individual mentee including educational background and socio economic status.
- They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring.
- They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required.
- The mentor system also exists as a robust informal mechanism on/off-campus to boost inclusiveness, gender sensitivity and social responsibility of students.

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
2486	21	1:118

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with PhD
58	21	37	00	16

2.4.2 Honours and Recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, ecognized bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
11- Dec 2016	Dr Dhanesh Singh National Level	Asstt Prof	<i>Mahatma Jyotiba Fule National Fellowship Award 2016</i> Bhartiya Dalit Sahitya academy Dhamtari Chhattisgarh

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Dec 2016				
UG	BA	I Sem	23-1-17	22-4-17
		III Sem	24-1-17	22-4-17
		V Sem	21-1-17	22-4-17
UG	BSC	I Sem	9-1-17	13-4-17
		III Sem	11-1-17	13-4-17
		V Sem	16-1-17	13-4-17
PG	Economics	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	English	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	19-4-17
PG	Geography	Sem I	10-1-17	13-4-17
PG		Sem III	14-1-17	13-4-17
PG	Hindi	Sem I	10-1-17	13-4-17
PG		Sem III	14-1-17	13-4-17
PG	History	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	Pol. Sc	Sem I	10-1-17	13-3-17
PG		Sem III	14-1-17	16-3-17
PG	Sociology	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	Botany	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	Chemistry	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	Mathematics	Sem I	10-1-17	13-4-17
PG		Sem III	14-1-17	13-4-17
PG	Physics	Sem I	10-1-17	16-3-17
PG		Sem III	14-1-17	16-3-17
PG	Zoology	Sem I	10-1-17	13-4-17
PG		Sem III	14-1-17	13-4-17
May 2017				
UG	BA	II Sem	2-6-17	11-8-2017
		IV Sem	5-6-17	11-8-2017
		VI Sem	3-6-17	11-8-2017
UG	BSC	II Sem	30-5-17	11-8-17
		IV Sem	29-5-17	9-8-17

		VI Sem	31-5-17	9-8-17
PG	Economics	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	English	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Geography	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Hindi	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	History	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Political Sc	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Sociology	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Botany	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Chemistry	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Mathematics	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	1-8-17
	Physics	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17
	Zoology	II Sem	24-5-17	4-8-17
		IV Sem	23-5-15	10-7-17

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation (UG & PG):

- Internal test of 20 marks in each paper has been introduced in the syllabus since 2014-15.
- Each test consists of 10 marks short/objective type test (One written test) and 10 marks for assignment cum presentation (One Seminar).
- Schedule for the internal test (UG) is announced by the Examination committee.
- Schedule for the PG internal test is announced by the respective department.
- It is generally conducted in the mid-semester period.
- The question paper is set by each class teacher as per units completed in the class.
- Students absent in the exam due to NSS/NCC/Sports/Cultural activity representation on behalf of the college or medical illness are given one more chance to appear in the test.
- Assignments for seminar are given to each student by respective faculty member one month in advance.
- The students submit these in time and seminar is arranged in small groups for UG class to monitor them better and record their performance.

- In PG classes seminars are conducted in the presence of all students to involve them in interactive discussion.
- Seminar activity is stretched throughout the semester to help the students prepare their assignments periodically.
- Final marks of the students are submitted to examination committee.
- Students' performance is analyzed by the departments in each semester to note their progress.
- Student progression in the PG class is documented and kept in the Department for easy access of students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- As an affiliated college, our institution follows the guidelines of the affiliating Atal Bihari Vajpayee University, Bilaspur for effective delivery of the curriculum.
- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in planning the course completion, internal assessment and practical examinations.
- Semester examinations are conducted twice in each session- December and May.
- Practical classes are conducted along with theory classes.
- Practical examinations are conducted after theory exams are over.
- All national and state days are observed as per instructions of the govt.
- The annual sports and cultural activities along with NSS and NCC camps are also adjusted in preparing the Academic calendar.
- Usually we stick to the time line in the matter of course completion and all other scheduled activities including conducting of examinations and declaration of result.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution: (to provide the weblink)

<http://kgcollegeraigarh.ac.in>

2.6.2 Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA	Bachelor of Arts	137	96	70.07
B Sc (Bio)	Bachelor of Science (Bio)	141	123	87.23
B Sc (Math)	Bachelor of Science (Math)	91	63	69.23
MA Eco	Master of Arts Economics	13	13	100
M A Eng	Master of Arts English	14	10	71.43
M A Geog	Master of Arts Geography	22	22	100
M A Hindi	Master of Arts Hindi	24	24	100
M A History	Master of Arts History	09	09	100

M A Pol. Sc	Master of Arts Political Sc.	09	08	89
M A Soc	Master of Arts Sociology	07	07	100
M Sc Bot	Master of Science Botany	15	14	93.33
M Sc Chem	Master of Science Chemistry	15	14	93.33
M Sc Math	Master of Science Mathematics	39	24	61.53
M Sc Phy	Master of Science Physics	10	08	80
M Sc Zool	Master of Science Zoology	14	12	85.71

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance:
(Institution may design the questionnaire)

<http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf>

Student Satisfaction Survey (SSS):-

Students in our institution are given qualitative questionnaires for drawing their satisfaction level on the institution's service. These questionnaires cover teaching-learning process, teacher quality, examination result, infrastructure, facilities like library, NCC, NSS, Sports etc. including faculty support and cooperation from non-teaching (supporting) staff. Students are given multiple options ranging from poor to excellent to give their response without revealing their identity. These questionnaires are distributed and collected by different departments for analysis. IQAC members interact with respective departments to collect overall opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.

Our student satisfaction survey is directed at providing:

- Timely curriculum delivery, planned and effective;
- high quality teaching, assessment and management of learning;
- increasing student participation in NCC, NSS, Sports and other cultural events;
- improving support facilities- canteen and sanitation for better hygiene;
- optimum use of infrastructure and other available resources;
- develop mechanisms for recording students progress and proper redress of grievance;
- to provide a safe, professional and student friendly learning environment;
- to pursue grievances and learning related issues as required. Achievements

As per student satisfaction survey of the session, overall responses of students indicate moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about Academic culture in Campus, assessments, extra-curricular outcomes and available support services and facilities.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the Funding Agency	Total Grant sanctioned	Amount received during the year
Major projects				
Minor Projects: Dr Usha Athale <i>Hindi Bhasha-Sahitya Ki Upcharatmak Shiksha (Remedial Teaching) me Natya-Prshikshan Taknik ka Pryog: Ek Navachar.</i>	2015-17	UGC F. No. MH- 96/201031/XII/14- 15/CRO Dt.4-2-2015	230000 (170000 received in 2015-16)	60000
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Project				
Any other(Specify)				
Total				60000

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) / Innovative practices and Industry-Academia Interface during the year: Nil

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year: Nil

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award
	Nil		

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: Nil

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards		
3.3.1 Incentive to the Teachers who receive recognition or Awards: Nil		
State	National	International
Nil	Nil	Nil
3.3.2 Ph. Ds awarded during the year (<i>Applicable for PG College, Research Center</i>)		
Name of the Department		No. of PhDs Awarded
English		01 Maniram Banjare
Hindi		01 Manisha Awasthi

3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	ENGLISH	Nil	
International		02	
National	CHEMISTRY		
International		01	
National	MATHMATICS		
International		01	
National	BOTANY		
International		03	
	PSYCHOLOGY		
International		02	

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year: Nil		
Department	No. of publication	Details of Publication

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	No. of citations excluding self citations
Adaptation of Shakespeare in Recent Bollywood Movies.	Dr Charu C Mishra	International Journal of Language, Literature & Humanities IJELLH Vol IV, Issue VIII, Web Page 300-313, ISSN- 2321- 7065	2016	SJIF – 4.287	K G College, Raigarh	

Problematic Race Relations in J. M. Coetzee's Fiction 'In the Heart of the Country' and 'Age of Iron'	Tejram Khamari Research Scholar CVRU & Dr Charu C Mishra	International Journal of Language, Literature & Humanities IJELLH Vol IV, Issue XI, Web Page 359-369 ISSN- 2321- 7065	2016	SJIF – 4.287	K G College, Raigarh	
Kinetic Study of Sorption of Manganese on Chitosan	Dhanesh singh Anjali Singh	ISOR Journal of Applied Chemistry	2016		K G College, Raigarh	
Association of Pregnancy anxiety and the Risk of hypertensive Disorder During Pregnancy	Sharda Ghoghre	IRA International Journal of Applied Sciences ISSN 2455-4499	2016		K G College, Raigarh	
The relationship of Maternal Depression during Pregnancy and Risk of Preeclampsia	Sharda Ghoghre	IRA International Journal of Applied Sciences ISSN 2455-4499,	2016		K G College, Raigarh	
Frequency of Rice Weeds Species in Gharghoda Block of Raigarh District	Sushma Patel Kavita Sharma JN Verma	Flora and Fauna ISSN 0971-6920	2017		K G College, Raigarh	
Study of Diversity of Weeds in Rice Fields of Tamnar Block of Raigarh District	Kavita Sharma <u>Sushma Patel</u> JN Verma	Trends in Biosciences 0974-8431	2017		K G College, Raigarh	
Evaluation of Variability of Weeds in Rice Fields of Gharghoda Block of Raigarh District	Kavita Sharma <u>Sushma Patel</u> JN Verma	International Journal of Scientific Research and Publication 2250-3153	2017		K G College, Raigarh	

3.3.6 h-index of the Institutional Publications during the year (based on Scopus/ Web of Science): Nil

Title of the paper	Name of the author	Title of the journal	Year of publication	h- Index	No. of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	-	05	01	06
Presented papers	-	02	-	-
Resource Persons	-	01	-	-

3.4 Extension Activities			
3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year			
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers coordinated such activities	Number of students participated in such activities
Blood Donation Camp in Campus 7 Dec 2016	Red Cross KG Hospital Raigarh	02	82
Cleanliness Activity in Tarpali Village for Awareness 14 Dec 2016	NCC Unit	02	31
District level Voter Awareness Program through SWEEP	SWEEP Team & District Election Office Raigarh	28	204
One Week Special NSS Camp 30 Jan -05 Feb 2017 at Vil: Tinmini	NSS & Tinmini Village Panchayat, Pussore Block	10	52

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year :			
Name of the Activity	Award/recognition	Awarding bodies	No. of students participated in such activities
Voter Awareness Campaign through SWEEP	Best Nodal Officer	District Election Office Raigarh	204

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinate such activities	Number of students Participated in such activities
Swachh Bharat	NCC Units	Environment Awareness Rally for cleanliness & Plantation Drive in Campus 17 Sep 2016	02	68

Gender Awareness	Sociology Dept with District Administration	Awareness program on Agriculture, Child education & women safety from domestic violence for villagers of Yogitarai & Telipali Pussore 9 Oct 2016	04	64
Swatch Bharat	NCC Units	Oath Taking & cleaning activity in Campus 12 Nov 2016	07	67
Swachhta Jagrukta Rally	NCC Units	Awareness Rally at Tarpally Village 14Dec 2016	01	31
SWEEP Campaign	Pol. Sc. Dept & District Election Office raigarh	Voter Awareness Campaign & Oath Taking 25 Jan 2017	13	39

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year:

Nature of Activity	Participant	Source of financial support	Duration
NSS State Level Yoga camp Summer at Raipur	<i>Virendra Aditya</i>	NSS State Unit	15-21 June 2016
Presentation of Paper 'Portrayal of Women in the Plays of Shakespeare' in Seminar on <i>Reframing Shakespeare in the 21st Century</i> organized by ELTAI	<i>Manisha Mukherjee</i> MA III Semester Dept. of English	ELTAI Bilaspur	13 Aug 2016
Cultural Program on NSS Foundation Day at Raipur		NSS State Unit	24 Sep 2016

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: *Nil*

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
		<i>Nil</i>		

3.5.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year: *Nil*

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Pt. Sundarlal Sharma Open University(Govt.) Kota, Bilaspur	30/07/2015	Study Center for imparting various skill based program/course	79+02= 81
IGNOU New Delhi	21/09/2006	-	69

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 Physical Facilities	
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4188000	4188000

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	4.059 hector	00
Class rooms	23	00
Laboratories	04	04
Seminar Halls	01	00
Classrooms with LCD facilities	02	01
Classrooms with Wi-Fi/ LAN	00	00
Seminar halls with ICT facilities	00	00
Video Centre	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. In Lakhs)	-	-
Others		

4.2 Library as a Learning Resource			
4.2.1 Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<i>Nil</i>			

4.2.1 Library Services:					
	Existing		Newly added		Total
	No.	Value	No.	Value	
Text Books	26618	-	471	55805	27089
Reference Books	1973	-	04	2645	1977
e-Books	<i>Nil</i>		<i>Nil</i>		
Journals	<i>Nil</i>		<i>Nil</i>		
e-Journals	<i>Nil</i>		<i>Nil</i>		
Digital Database	<i>Nil</i>		<i>Nil</i>		
CD & Video	<i>Nil</i>		<i>Nil</i>		
Library automation	<i>Nil</i>		<i>Nil</i>		
Weeding (Hard &Soft)	<i>Nil</i>		<i>Nil</i>		
Others (specify)	<i>Nil</i>		<i>Nil</i>		

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	28	14	-	-	-	02	12	10 mbps	
Added	-	-				-	-		
Total	28	14				02	12		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)	
Phone No 07762-223435	10mbps
Phone No 07762-222966	10mbps
Phone No 07762-222967	10mbps
4.3.3 Facility for e-content:	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<i>Nil</i>	

4.3.4 E-content developed by teachers such as : e-PG Pathshala, CEC (under e-PG Pathshala) CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/ any other government initiatives & institutional (Learning Management System (LMS) etc.			
Name of the teacher	Name of the module	Platform on which module is developed	Date of lanching e-content
	<i>Nil</i>		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on Maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-	167317	-	627725

4.4.2 Procedures and policies of maintaining and utilizing physical, academic and support facilities: laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (<i>information to be available in institutional Website</i>)
<ul style="list-style-type: none"> All the physical facilities such as laboratories, class rooms and computers are used by the students and staff and maintained by them; in case of any repair this is done from college contingency fund.

- The cleaning of class rooms and laboratories and all the furniture is done by the class IV staff assigned for this purpose.
- Electrical and plumbing maintenance service is done by the office after a request letter is forwarded by the concerned H.O.D. to the Principal.
- The college has a Botanical garden which is used by both UG and PG students and is maintained by a regularly appointed gardener.
- The college has one computer laboratory with LAN connections used by the students for their course requirement; these computers are maintained by the college development fund with the help of trained personnel.
- The academic support facilities like sports, library and NSS etc. are open to all the students by their option. The college has NCC, Army wings, NSS, and sports facilities with the guidance of a Sports officer.
- Institution has a play ground, a cricket turf, a basketball court and facilities for indoor game hall which helps the sports lover students to practice and compete in state and National level.
- The regular maintenance of the building and other physical facilities are done by Govt. departments i.e. PWD & PHD etc. as it is a government institution.
- For maintenance of academic support and physical facilities the college also uses its Amalgamated Fund (AF) and Janbhagidari fund.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
State	Post matric OBC Scholar ship	816	2685098
	Post matric SC Scholar ship	256	1643871
	Post matric ST Scholar ship	330	2207850
		Total	6536819
Financial support from other sources			
a) National	National Scholarship	43	430000
b) International	<i>Nil</i>	0	0
			Total = 6966819

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,		
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
<i>Nil</i>		

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed
	<i>Nil</i>				

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
-		

5.2 Student Progression					
5.2.1 Details of campus placement during the year: 02					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Placed	Number of Students Placed
6/10/2017 Vedanta Bharat Aluminium Company, Balco (CG)	45	11		<i>Nil</i>	

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Program admitted to
2016-17	05	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA ECO
	11	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA ENG
	10	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA GEO
	12	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA HIND
	05	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA HIST
	12	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA POL SC
	08	BA	KGC Raigarh	K G Arts & Sc College Raigarh	MA SOCIO
	08	BSc	KGC Raigarh	K G Arts & Sc College Raigarh	M Sc BOT
	13	BSc	KGC Raigarh	K G Arts & Sc College Raigarh	M Sc CHEM
	30	BSc	KGC Raigarh	K G Arts & Sc College Raigarh	M Sc MATH
	09	BSc	KGC Raigarh	K G Arts & Sc College Raigarh	M Sc PHY
	13	BSc	KGC Raigarh	K G Arts & Sc College Raigarh	M Sc ZOOL

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)		
Items	No. of Students selected/ qualifying	Registration number/ roll number
NET	Botany- 1	362443
	Chem-01	114502
	Zoology-01	359978
SET	Chem-01	SET MP-STCH 111806
GATE	Nil	
GMAT	Nil	
CAT	Nil	
GRE	Nil	
TOFEL	Nil	
Civil Services	Nil	
State Government Services	Lecturer Polytechnic (CGPSC) Mathematics-01	Toshan Srivas
	Chem.-01	Psc-1513E5102025
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Run 100m(M)	Institution	10
Run 200m(M)	Institution	10
Run 400m(M)	Institution	08
Run 800m(M)	Institution	09
Run 1500m(M)	Institution	07
Shot-put (M)	Institution	07
Javelin Throw(M)	Institution	10
Discus Throw(M)	Institution	11
Long Jump(M)	Institution	14
High Jump(M)	Institution	08
Run 100m(F)	Institution	06
Run 200m(F)	Institution	08
Run 400m(F)	Institution	05
Run 800m(F)	Institution	05
Shot put (F)	Institution	05
Javelin Throw(F)	Institution	07
Discus Throw(F)	Institution	05
Long Jump(F)	Institution	07
High Jump(F)	Institution	07
Chess (M)	District	05
Kabaddi (F)	District	12
Kabaddi(M)	District	13
Cricket(M)	District	14
Football(M)	District	16
Handball(M)	District	11
Athletics(M)	District	14
Athletics(F)	District	13
Khokho(M)	District	11
Khokho(F)	District	07
Vollyball(M)	District	11
Badminton(F)	District	03
Badminton(M)	District	06
Yoga	District	06
Basketball(F)	District	10
Boxing(M)	District	02
Wrestling(M)	District	03
Hockey	District	10
Chess(M)	State	01
Kabaddi (F)	State	02
Kabaddi (M)	State	04
Cricket(M)	State	07
Handball(F)	State	12
Handball(M)	State	10
Football(M)	State	07
Athletics(M)	State	04
Athletics(F)	State	06

Khokho(M)	State	01
Khokho(F)	State	04
Badminton(F)	State	02
Volleyball(M)	State	06
Basketball(M)	State	07
Volleyball(F)	State	08
Basketball(F)	State	05
Cricket(M)	National	01
Volleyball(F)	National	02
Volleyball(M)	National	02
Kabaddi(M)	National	01
Handball(M)	National	02
Handball(F)	National	02
Basketball(F)	National	01
Basketball(M)	National	02
Hockey(M)	National	04
Kushti(M)	National	01
		Total- 424

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one): Nil

Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
2017-18						

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The College has an active student council to ensure their representation in different administrative, academic and co-curricular activities.
- There is a systematic and pre defined process of students' union election. Elected President, Vice-president, Secretary, Deputy Secretary and all Class Representatives are considered as administrative members of students' council and appointed in various committees like student welfare, anti-raging, cultural activity, sports etc.
- There are different Societies for various co-curricular and extra-curricular activities of college in which the elected members are given leadership and supported by teacher facilitators.
- Their suggestions are invited in all possible decision making processes and considered as the problems of students can be solved as soon as possible in transparent manner.
- The college has various academic and administrative bodies that aid in its smooth functioning. All these bodies have students' representatives on board. The following are the academic and administrative bodies that are active in the college:

- **Students' Union Advisory Committee:** The committee monitors various activities throughout the year like organization of cultural events, sports and co-curricular activities. It also plays a major role in organizing talks, student seminars, debates, etc.
- **Discipline and Anti-Ragging Committee:** The Discipline Committee ensures maintenance of discipline in the college with regard to ragging, eve teasing and any kind of misdemeanour shown towards the staff.
- **Internal Complaints Committee:** The committee deals with issues of sexual harassment as and when they arise.
- **Magazine Committee:** The committee encourages students to write for the college magazine, collects articles, screens them and plays a major role in the publication of the college magazine.
- **Sports Committee:** The Committee helps the Sports Officer during selection of players for various teams. It also helps in conducting the annual Athletics Meet and various intra-college and Open tournaments.
- **PG Departmental Councils:** All PG departments of the college have their student council in which the students as members help organize various functions of the department.
- Students' Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 2016-17 are:
 - Coordination of Annual Athletic and Cultural Meet 20-28 Feb 2017
 - Arrangement of various Special Days of National Importance.
 - Plantation & Drive against Pollution.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details: Nil
(maximum 500 words):

No, the institution does not have a registered Alumni Association.

At the Department level some of the PG departments arrange alumni meet and the senior members are invited. The alumni talked about their experiences during college days in the campus and shared their vision for the development of the institution. Actually these alumni interactions boost the morale of students and awaken optimism for higher achievements. Many alumni in active service advise the students about how to prepare for different jobs in a focused manner.

5.4.2 No. of registered Alumni: Nil

5.4.3 Alumni contribution during the year (in Rupees) : Nil

5.4.4 Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.
 2. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.
- Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.
 - Principal level: All the academic and operational decisions are taken by Principal based on government policy to constitute various monitoring committees for smooth management of the institute.
 - Faculty level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co curricular and extracurricular activities. They are given authority to conduct seminars, workshops and conferences and manage semester/university examinations.
 - Student level: Students are empowered to play active role as coordinator of co curricular and extracurricular activities social service group coordinator.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Partial** (maximum 500 words)

- **Students' Admission-** Admission process is conducted online since 2015-16 session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are paid online. After the admission process is over it is easy to list student's category wise and form groups as per requirement of the program/course.
- **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students.
- **E Scholarships:-**Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by institution for each of the following: (100 words each)

❖ **Curriculum Development:** Due to introduction of semester system for UG in the College UG syllabi for all semesters were prepared in September 2016 as per the latest guidelines of the Department of Higher Education, Chhattisgarh Government and affiliating Atal Bihari Vajpayee University, Bilaspur. Faculty Members are encouraged to participate in the discussion and implementation of new syllabus framed by other Universities and Autonomous Colleges either as chairman or as member of Board of Studies. Subject Experts, Alumni and students also participated in curriculum development process.

❖ **Teaching and Learning:** Primarily our teachers follow the talk & chalk lecture method in the class for curriculum delivery as per the teaching plan proposed by each faculty member. At the end of every month curriculum progress is checked by each HOD. Teacher take lesson based test in the class from time to time to check students learning. Remedial lectures are conducted for slow learners to help these students cope with the syllabus. Attainment of Course Outcomes and gap analysis is done at the end of the semester and action plans are prepared and implemented to improve the teaching learning process.

❖ **Examination and Evaluation:** All semester and annual examinations are conducted strictly adhering to the norms prescribed by ABV University for affiliated Colleges. The institute maintains complete transparency in the internal evaluation process also. Practical classes are generally conducted along with theory class so that students can learn and practice with clarity. The final practical test in each course is conducted at the term end before the semester/annual examination.

❖ All our regular faculty members as approved examiners of the university participate in online/offline assessment of answer scripts.

❖ **Research and Development:** The faculty members of our College are always motivated to do research work in their field and attend seminars/conferences. Some of teachers have completed their Doctoral degree by active support of the institute through study leave grant and research facility in the departments. They are encouraged to apply and obtain research grants from various research funding agencies such as UGC, CSIR and CGCOST etc. The faculty members are associated with various professional societies for pursuing research in their field of study. Departments of Chemistry, English & Hindi have been approved as Research Center of affiliating Bilaspur University.

❖ *In this academic year 02 scholars have been awarded PhD degree under Dr Usha Athale (Hindi) and Dr Charu Chandra Mishra (English).*

❖ **Library, ICT and Physical Infrastructure / Instrumentation:** Our institution has a very rich library which is likely to be shifted to the new Library building after completion. The books are at present being issued through every department library for students benefit.

❖ The physical infrastructures like the college and departmental buildings are maintained by the respective office in-charge. The cleaning of laboratories, classrooms are usually done by the grade IV staff allotted for this and toilets by the safai karmachari appointed by government. All major repair works and painting of buildings and boundary walls are done by PWD according to budget sanctioned by govt.

❖ **Human Resource Management:** Priority is given to appoint guest faculty members in all vacant posts in order to meet the teaching objectives and ensure timely curriculum delivery. The experienced faculty members are given charge of various committees for smooth functioning of the institute. The principal guides the IQAC cell in counseling low performing

<p>faculty members based on their performance appraisal. . The Institute deputs the teachers to other organizations for attending faculty development programs, orientation/ refresher courses, seminars, conferences and workshops for acquiring teaching skills (technical skills, soft skills etc.) and subject expertise.</p>
<ul style="list-style-type: none"> ❖ Industry Interaction / Collaboration: There are few steel and iron plants and Kosa Silk factories in and around Raigarh. The students of Chemistry department are taken in selective groups on study tour to some of these nearby factories to get firsthand knowledge. Similarly students of Zoology department go on study tour to nearby Gomarda sanctuary to learn about wild life. Students of Botany department too are taken to study about medicinal plants/herbs and other flora and fauna in the area. ❖ The institute has collaborated with Vedanta Groups of Industries for its plants located at Korba (CG) and Jharsuguda (Odisha). In the current year 11 of our students have been recruited by BALCO Korba and placed as graduate trainee in its plants.
<ul style="list-style-type: none"> ❖ Admission of Students: Admission process is being conducted online from the last session. The candidates apply online on website of the college for admission to I, III and V semester of UG and I & III semester of different PG programs (02 UG and 12 PG) offered by the college. The general merit list of students for UG & PG I Semester is posted in the website according to the reservation rules of Government of Chhattisgarh. After certificate verification fees are paid online by students in the college account. After the admission process is over students are listed class/section and category wise to form groups as per requirement of the program/office.

<p>6.2.2 Implementation of e-governance in areas of operations : (within 100 words each)</p>
<ul style="list-style-type: none"> ❖ Planning and Development: All planning for infrastructure development is usually done through preparation of plan and estimate by PWD and submitted to DHE for sanction. After sanction the amount is directly credited by Govt. to the PWD for processing. For this E-tender process is done by PWD and construction is done by successful bidder under supervision of govt. engineers. ❖ Purchase of lab equipments and office items is done through GEMS and PFMS portal.
<ul style="list-style-type: none"> ❖ Administration: All official correspondence to UGC, NAAC, CGDHE, ABV University and other offices is done online through e-mail. ❖ Faculty members are administered through e-mail and Whatsapp groups for day to day running of the institute.
<ul style="list-style-type: none"> ❖ Finance and Accounts: ❖ 1. Preparation of monthly salary statement for teaching and Non-teaching staff is being done using E-PAYROLL the software system of CG Govt. ❖ 2. Similarly all other miscellaneous bills of the college for managing the running expenditure are done through E-Bill software of of CG Govt.
<ul style="list-style-type: none"> ❖ Student Admission and Support: ❖ 1. Admission process is conducted using the online platform of the University and the college website. The candidates apply online on website of the college for admission to different PG programs (02 UG and 12 PG) offered by the college. Selected candidates pay fees online too. ❖ 2. Helping the students to apply for various national scholarships and Post-matric scholarships under different CG Govt. schemes is done on the govt. portal.
<ul style="list-style-type: none"> ❖ Examination and Evaluation: Application forms for all semester and annual examinations are filled online on the college website and portal of ABV University, Bilaspur. ❖ The following computerised operations are available for the students:-

1. Profile of the students
2. Generation of Examination applications
3. Hall Ticket with their photo, and name of papers opted by candidate for the examination.
4. Release of results through the College Web Site: www.kgcollegeraigarh.in
5. All circulars from the office of the Controller of Examinations are available online on website.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: *Nil*

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016-17	<i>Nil</i>			

6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year:

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	<i>Nil</i>				

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course	01 G P Banaj	01-21 Dec 2016 (3 Weeks)

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
0	21	0	-

6.3.5 Welfare schemes for

Teaching	GPF, Group insurance, Gratuity. Medical bill reimbursement. GPF loans, etc,
Non teaching	GPF, Group insurance, Festival Advance, Medical bill reimbursement, GPF loans, Uniform & Washing allowance for class IV employees etc,
Students	Student Insurance, various scholarships for meritorious students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

- ❖ All financial transaction - expenditure and purchases of the college are done as per the government guide lines. Department of Higher Education, Government of Chhatisgarh conducts external audit from time to time which is carried out in an elaborate method.
- ❖ The institute has its own internal audit which is a continuous ongoing process in addition to the external audit.
- ❖ The internal auditors verify and certify the total income and expenditures done from UGC fund and later these are certified by Chartered Accountants before final submission to UGC.
- ❖ For filling of Income tax statement of the employees each year a committee is appointed by the Principal to verify the data at institution level. For this purpose qualified auditors (CA) are permanently engaged.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Total corpus fund generated

Name of the non government funding agencies/ individuals	Funds/Grants received in Rs.	Purpose
	<i>Nil</i>	

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Permanent Academic	No		Yes	IQAC
Administrative	No		No	-

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- Parent-Teacher meetings are held in all departments in the institution.
- Parents of both UG and PG were invited to have knowledge of academic activities, staff position, infrastructure, cleanliness and, behavior of the teaching and non teaching staff members.
- There is clear discussion about attendance of the students, both in theory and practical class, behavior of the students in the campus and the students' progress.
- This year the departments of English arranged Parents-Teacher meet on 18th Mar 2017.

6.5.3 Development programmes for support staff (at least three)

All the supporting staff are encouraged to attend the following departmental programs:

- Lecture on ethics and moral values held in the institution. (Behavior of staff to students)
- Training to Lab Assistant and other staffs about use of Instruments.
- Training on fire and other security measures in Chemistry labs.

6.5.4 Post Accreditation initiative(s) (mention at least three)

- Semester system implemented for UG programs.
- More participation of teachers in research activities and doctoral study.
- Better documentation of extension activities carried out for student benefit.

6.5.5 a) Submission of Data for AISHE portal : **Yes**

b) Participation in NIRF : **No**

c) ISO Certification : **No**

d) NBA or any other quality audit : **No**

6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date/Days of conducting activity	Duration (from-----to ----)	Number of participants
2016-17	Organized special Yoga program in association with Art of Living Society on the occasion of <i>International Yoga Day</i> in Campus for Staff & students.	21 June 2016	1 day	53
2016-17	Organized <i>NGPE Test in Physics</i> developed by Indian Association of Physics Teachers (IAPT) for UG students	24 June 2016	1 day	19
2016-17	Organized Cleanliness Drive in Campus by Staff & students with NCC cadets	17 Sep 2016	1 day	68
2016-17	Organized <i>Concept Test in Chemistry</i> developed by Indian Association of Chemistry Teachers (ACT) for UG students	24 Sep 2016	01	86
2016-17	Organized a Campus Placement Drive of Vedanta Group of Companies (BALCO, Korba)	07 Nov 2016	1 day	45
2016-17	Organized a <i>Camp for making Pan Card</i> in Campus for students	15-19 Nov 2016	5 days	310
2016-17	Organized 7 days Special camp by NSS cadets for spreading awareness about cleanliness and various govt. schemes for benefit of villagers	30 Jan – 05 Feb 2017	7 days	52
2016-17	Organized Special One day workshop on <i>Developing Communicative Skills in English</i>	04 Mar 2017	1 day	465
2016-17	Parents –teacher meet organized in English Department	18 Mar 2017	1 day	47
2016-17	Arranged Invited lectures on <i>Contemporary critical Theory & Elizabethan Drama</i> conducted in English Dept.	14-15 Feb 2017 20 Mar 2017	03 days	42
2016-17	Organized 5 Hr Workshop on Preparation for NET in Life Science	03 April 2017	1 day	47
2016-17	Arranged Invited lectures on <i>Right to Information & Protect & Educate Girl Child</i> conducted in Political Science Dept.	15 Apr 2017 18 Apr 2017	2 days	42

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants
Nil		

7.1.2 Environmental Consciousness and Sustainability/Alternate energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources
For reducing the consumption of Electricity the LED bulbs and tubes are installed.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	2
Provision for lift	No	-
Ramp/ Rails	Yes	2
Braille Software/facilities	No	-
Rest Rooms	No	-
Scribes for examination	Yes	1
Special skill development for differently abled students	No	-
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number
2016-17	Nil					

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Implementation of Common Minimum Standard.		The code of conduct for the bona fide students of the college is notified on campus through display on Flax board at the entrance gate of the college. These guide lines are issued by DHE CG Govt. for all HEIs of the state. Weblink: http://kgcollegeraigarh.ac.in/AQAR2016-17.pdfAnnexure-IV

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to -----)	Number of participants
International Yoga day	21 June 2016	53
Independence Day Celebration & Plantation	15 Aug 2016	45
Swatch Bharat Abhiyan	17 Sep 2017	68
District level Voter Awareness Activity under SWEEP	21 Sep & 1 Oct 2016	224
National Integration Day	31 Oct 2016	47
Republic Day Celebration	26 Jan 2017	46
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> ❖ The campus is regularly cleaned and students are advised to minimize the use of plastics to make the campus plastic free. ❖ Smoking is prohibited as well as taking of tobacco (gutkha) is banned, chewing paan and spitting openly is discouraged. ❖ Carbon neutrality is maintained in the campus as care is taken for low emission of carbon dioxide except from Chemistry labs. ❖ There is provision for disposal of E-waste like (unused) old computers, electronic gadgets which are sold as per govt. norms for e-waste management efficiently. ❖ Large numbers of saplings are planted in the campus and their care is taken to maintain the greenery inside the campus and a pollution free environment is created. ❖ Students and faculty members are encouraged to use bicycles instead of fuel driven vehicles at least twice in a week to stay fit and reduce energy consumption. ❖ Similarly CFL and LED bulbs are used for energy conservation and making the campus eco- friendly. 		

7.2 Best Practices
<p>Describe at least two institutional best practices</p> <p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link.</p> <p>Web link: http://kgcollegeraigarh.ac.in/AQAR2016-17.pdf</p> <p>The best practices undertaken in the current academic year add to the value of human life and support the mission of our institution to groom our students. The two important best practices adopted by the institution are as follows:-</p> <p><u>BEST PRACTICE 1</u></p> <ul style="list-style-type: none"> • <u>Exposure of students to acquire professional skill:</u> <p>The main objective of this best practice is to enhance the professional skills of students to increase their competency in the competitive global employment market. For this with affiliation of Pt. Sunderlal Sharma Open University Bilapur (PSSOU) and Indira Gandhi National Open University (IGNOU) New Delhi some professional and skill based courses have been introduced in the institution to groom the students according to current industry needs and market job requirements.</p>

BEST PRACTICE 2

- Developing Communicative Skill:

The main objective of this best practice is to provide all under graduate students standard communicative skills in English language. So a paper on Communicative skills in English has been introduced for the final semester students. In addition to teaching of basic grammatical knowledge the students are taught speaking skills through support of class teachers individually and in small groups. Each student has to submit an assignment and viva voce test is conducted to evaluate their progress. Thus the students are being groomed by imparting communicative skills in English to help them express better in their work place.

7.3 Institutional Distinctiveness

Founded by philanthropist Seth Kirodimalji in 1958 in the eastern frontier of erstwhile Central Province (Madhya Pradesh) our college was later taken over was soon taken over by the Government. For a long time it was the lone college in the district to cater to the regional educational needs. In its history it boasts of being led by poet professor like Rameshwar Shukla 'Anchal' and many more educationists to add to its distinctive status. Seth Kirodimal's vision has come to fruition as at present the institute offers 12 Post Graduate programs in Arts and Science subjects and 02 UG programs including Arts and science streams.

Our institute is committed to provide all possible platforms pertaining to Scientific & Technological Learning for not only the professional growth but also for the personal growth of the students by providing transformational teaching and value based education with international standards. The institution has a motto to achieve academic excellence, promoting quality education with incomparable innovations in teaching and learning by empowering the manpower through innovative research and development. For achieving this college has started study center of distance learning of Indira Gandhi National Open University (IGNOU) and Pt. Sundarlal Sharma Open University, Bilaspur (PSSOU) an educational innovation of Chhatisgarh Govt. Many professional and skill based courses like PGDCA, Marketing management etc. as well as value based course like Yoga and others are available for our students to pursue dual course to enter the job market with required skill and degrees. The employees of the various industries and factories located in the region also are facilitated for professional growth by our college.

In order to provide excellent placement opportunities to the students, the institution has been conducting campus recruitment since 2016 in association with Vedanta Group of Industries located in Jharsuguda (Odisha) and BALCO, Korba. In the current year 11 students have been recruited as Graduate Trainee and effort is on to invite some more local industries in the coming years.

8. FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR

(in maximum 500 words)

Curricular Aspects

- Introduce more value-added courses imparting transferable and life skills.
- Introduce students to online certificate programs/ self-learning courses.
- To motivate students to undertake field projects and internships.

Teaching Learning Process

- Encourage teachers to adopt ICT enabled teaching methods.
- Arrange remedial classes for slow learners.

Research, Consultancy and Extension

- Enable faculty members to do PhD and publish in peer reviewed journals.
- Induce faculty members to work as research supervisor and submit research proposal to funding agencies.
- To start research programs in different departments.

Infrastructure And Learning Resources

- To enhance the availability and usage of books and e-journals.

Student Support Services

- To conduct programs such as soft skills skills, yoga, self- defense etc.
- To conduct career guidance program on higher studies.
- Provide guidance to prepare for competitive exams for jobs.

Governance, Leadership, Management

- To implement 'e-governance' in planning and management.
- To conduct academic and administrative audit.
- Arrange special training for non-teaching staff.

Institutional Values & Best Practices

- Develop cleanliness habit and eco-consciousness in students and staff.
- Organize programs on gender sensitization and moral values.
- Make campus divyangjan friendly.



Name: Dr Dhanesh Singh
Coordinator IQAC
22.10.20



Name : Dr A K Tiwari
Chairman IQAC
Principal
K.G Arts & Science College
Raigarh - 496001 (C.C.)

Annexure - I

KIRODIMAL GOVT ARTS & SCIENCE COLLEGE RAIGARH (C G)

ACADEMIC CALENDER 2016-17

MONTH	ACTIVITY
JUNE	16-June Beginning of New session 16- JUNE RESULT – B A/ B Sc SEM II, IV , BA/ B Sc III & MA/M Sc SEM II, IV Staff Council Meeting & Formation of Committees , Separate Committee for BOS, ACADEMIC COUNCIL & GOVERNING BODIES Admission UG & PG SEM I , BOARD OF STUDIES MEETING
JULY	1-10 July BOARD OF STUDIES MEETING (For Two Years) 1 JULY- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM III,V 1 JULY- COMMENCEMENT OF LECTURES FOR M.A./M. Sc. SEM III 15 JULY- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM I & M.A./ M Sc.SEM I
AUGUST	1 st WEEK -ACADEMIC COUNCIL 2 nd WEEK-FINANCE COMMITTEES MEETING
SEPTEMBER	2 ND WEEK – GOVERNING BODIES MEETING 4 TH WEEK –INTERNAL ASSESMENT TEST – I UG & PG
OCTOBER	1 ST WEEK SUBMISSION OF UG/PG SEMESTER EXAM FORMS 2 ND WEEK ASSIGNMENTS OF B.A/B Sc SEM I, III,V , PG SEM –I, III 2 ND INTERNAL ASSESMENT TEST – II UG , & SEMINAR – PG 3 rd WEEK NSS CAMP
NOVEMBER	1 ST WEEK - SUBMISION OF ENVIRONMENTAL PROJECT OF BA/ B Sc SEM-I 3 rd WEEK - ATKT EXAMS(PG) 4 TH WEEK -BEGINNING OF SEMESTER EXAM UG & PG
DECEMBER	1 ST WEEK- SEMESTER EXAM UG & PG 2 nd WEEK - SEMESTER EXAM UG & PG 3 rd WEEK- PRACTICAL EXAM PG SEM I, III/ PROJECT 4 TH WEEK - CULTURAL PROGRAME / ANNUAL FUNCTION 4 th Week- RESULT – B A/ B Sc SEM I, III, V & MA/M Sc SEM I, III
JANUARY	1 JAN- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM II,IV, VI &M.A/ M Sc SEM II,IV
FEBRUARY	3 RD WEEK- INTERNAL ASSESMENT TEST – I UG & PG
MARCH	1 st - WEEK SUBMISSION OF UG/PG SEMESTER EXAM FORMS 3 RD WEEK- INTERNAL ASSESMENT TEST – II UG & PG 4 TH WEEK -ASSIGNMENT B.A/B Sc SEM II,IV, VI
APRIL	2 ND WEEK- PRACTICAL EXAM B Sc SEM II, IV, VI 3 RD WEEK- PG SEM II, IV & PROJECT REPRT 4 th WEEK – THEORY EXAM UG SEM II,IV VI& PG SEM II, IV
MAY	1 st WEEK – THEORY EXAM UG SEM II,IV VI& PG SEM II, IV 2 nd WEEK- THEORY EXAM UG SEM II,IV VI& PG SEM II, IV



Coordinator IQAC

Dr Dhanesh Singh



Principal

Dr Minketan Pradhan
Principal
K. S. Arts & Science College
Raigarh - 496001 (C.G.)

Annexure- II

कार्यालय , प्राचार्य किरोड़ीमल शासकीय कला एवम विज्ञान महाविद्यालय रायगढ़ (छ ग)
क्र 1420/ IQAC /2016 रायगढ़ दिनांक 08/08/2016

आदेश

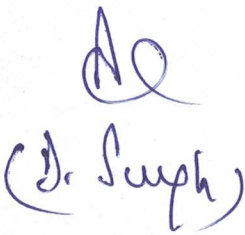
इस महाविद्यालय में राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् बंगलुरु के निर्देशानुसार महाविद्यालयीन आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC) 2016 का गठन निम्नानुसार किया जाता है

1- डॉ एम के प्रधान	प्राचार्य & अध्यक्ष
2- डॉ धनेश सिंह	संयोजक
3- डॉ आर के तम्बोली	सदस्य
4- डॉ उषा आठले	सदस्य
5- डॉ प्रीति षडंगी	सदस्य
6- डॉ ए के भारती	सदस्य
7- डॉ एस एन गुप्ता	सदस्य
8- श्री डी के मस्ता	सदस्य
9- श्री जी पी बनज	सदस्य
10- श्री राजेंद्र सिंह	अध्यक्ष जनभागीदारी समिति
11- राजकिशोर सिंह	हितधारक
12- श्री प्रमोद जैन	रोजगार अधिकारी
13- जगदीश मेहर	कोसा व्यवसायी
14- सौरभ सराफ	छात्र स्नातकोत्तर हिन्दी सेम I
15- शशांक पाण्डेय	छात्र स्नातक

उपरोक्त आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC) की कार्य अवधि 02 वर्ष (2016-2018) की होगी । इस अवधि में प्रकोष्ठ शासन एवं यू जी सी के निर्देशानुसार महाविद्यालय के शैक्षणिक, शैक्षणिकेतर एवम् अन्य सम्बंधित कार्यों की गुणवत्ता बनाए रखने का कार्य करेगी तथा प्रगति से समयानुसार शासन एवम् सम्बंधित संस्था को अवगत कराएगी

प्रतिलिपि

- 1-आयुक्त उच्च शिक्षा संचालनालय, छ ग शासन नवा रायपुर
- 2- सभी सदस्य
- 3-प्राचार्य फाइल


(Dr. Sush)


प्राचार्य
Principal
K.G. Arts & Science College
Raigarh-496001 (C.G.)


प्राचार्य
Principal
K.G. Arts & Science College
Raigarh-496001 (C.G.)

आंतरिक सुवर्ण प्रकल्प की आज दिनांक 19/8/16

की आयोजित बैठक की निम्नानुसार दरम्यान उपस्थित रहे -

1. डॉ० आर० के० लखौली - *[Signature]*
2. डॉ० ए० के० माधवी - *[Signature]*
3. डॉ० एस० एन० गुप्ता - *[Signature]*
4. डॉ० प्रीति खड्गी - *[Signature]*
5. डॉ० जी० पी० बनज - *[Signature]*
6. डॉ० ए० के० पाणिग्रही - *[Signature]*
7. डॉ० दिनेश सिंह (सहस्रक) - *[Signature]*

सर्विधायक प्रकल्प के सफलतापूर्वक/प्रारंभिक अंश, यह बैठक की
 में लिए गए निर्णयों/उद्देश्यों के संकल्प की की गई कार्यवाही
 की अद्यतन जानकारी प्राप्त

1. महाविद्यालय की NSS एकाई हेतु विभिन्न सामग्रियों
 का एक विद्यालय

2. सहायक विभागों एवं कार्यालय की सूचना परत
 लगाने के लिए

3. मनीषा गुंथालकर भवन के अंतर्गत एक पत्र भण्डार के
 निर्माण हेतु, आवश्यकताओं का ध्यान रखा गया है

4. गुंथालकर भवन विभिन्न विषयों के संदर्भ अंशों एवं
 पाठ्यपुस्तकों के अद्यतन की कार्यवाही की गई है

5. महाविद्यालय की डिप्लोमा प्रोग्राम निदेशिका, उद्देश्यों
 की कार्यवाही कराई गई है, साथ ही प्रस्तावित पत्र
 का जीपीडीए किया गया है

6. महाविद्यालय के स्नातकोत्तर एकाई के विभागीय की
 लेटर एवं लेटर की परीक्षा के संकल्पित विशेष
 कोर्सिंग, महाविद्यालय के ही अध्यापकों द्वारा की जा
 रही है

प्रकल्प के अंतर्गत अंतर्गत उपरोक्त जानकारी के प्रति प्रतीत संतोष

Date		
Page No.		

सहित किया गया एवं तत्पश्चात् निम्नांकित प्रकार का कार्य किया गया -

1. महाविद्यालय के सामने की क्षतिग्रस्त दीवारों की मरम्मत, पल्लो, पुट्टी, पोल्श आदि किया गया।
2. ऑफिस की व्यवस्था करने के प्रयास किया गया।
3. महाविद्यालय से कैंटीन की सुविधा सुनिश्चित किया गया।
4. महाविद्यालय के (जागतिक भवन (P.F. Building) के लक्ष्य के अन्तर्गत सुविधाओं का जीर्णोद्धार किया गया।
5. महाविद्यालय से भाईर एवं सड़क निर्माण कार्य किया गया।
6. अतिरिक्त विद्यार्थी छात्रों के निर्माण के संबंध में शासन स्तर पर धारणीय किया गया।
7. महाविद्यालय से सेमिनारों / वर्कशॉपों का आयोजन सुनिश्चित किया गया।

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[Signature]

[Signature]

Principal
K.G. Arts & Science College
Raigarh-498001 (C.G.)

Date			
Page No.			

दिनांक 4 अक्टूबर 2016

आज दिनांक 4 अक्टूबर 2016 को डा. योगेश्वर सिंह के निम्नांकित सारकें उपस्थित रहे -

1. डॉ० आर. के. लखोती - Law
2. डॉ० श्रीनिवास उडुगी - Shedden
3. डॉ० ए. के. मारा - AL
4. डॉ० एस. एस. गुप्ता - h
5. डॉ० जी. पी. कन्नड - Law
6. डॉ० अनिल कुमार पाणिग्रही - Law
7. डॉ० धर्मेश सिंह (सम्बन्ध) - AL

उपरोक्त डॉ० लखोती, श्रीनिवास उडुगी, श्रीनिवास उडुगी, श्रीनिवास उडुगी, श्रीनिवास उडुगी के सम्बन्ध में डा. योगेश्वर सिंह के पारितोषिकों के संदर्भ में की गई कार्यवाही एवं उद्योग पर कर्मियों की जानकारी का भी संदर्भ है।

1. श्री. महाविद्यालय की अतिरिक्त काउन्सिलरों की मर्यादा का धारण जारी है।

2. ~~संशोधन~~ संशोधन की व्यवस्था करने हेतु शासन द्वारा पत्र व्यवहार किया गया है, तथा अब तक जनसामान्यकारी लिखित निधि से उभारी संशोधन की व्यवस्था करने हेतु प्रस्ताव किया गया है।

3. पीठ जी० विभाग में किंगी, पानी इति आचार्य कुविद्यों की व्यवस्था भी की गई है।

4. अतिरिक्त संशोधन कर्मियों के निर्माण हेतु, उच्च शिक्षा विभाग को इस संबंध में पत्र भेजा गया है। 2015 के सत्र "रसा" नाम से निर्माण की कार्यवाही भी जा रही है।

5. महाविद्यालय में लेक्चरर/आरक्षण इति आचार्य करते हेतु विभिन्न विभागों को भी निर्धारित समय में कोर्स करते हेतु निर्देशित किया गया है।

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संरक्षकों के द्वारा उपर्युक्त तथ्यों पर संश्लेषण व्यक्त करने के पश्चात् आगामी योजनाओं की संक्षिप्त निम्नांकित प्रस्ताव पारित किए गए -

1. आगामी शैक्षणिक वर्ष की ^{सोम 3 रव} संवत्सरिक जा. की बमारे (खेमे 0 III रव V) जुलाई 2017 से ही जल का उपयोग ताकि इंधन/इंधन से ज्यादा समय उपलब्ध हो सके

2. जल संरक्षण की दृष्टिकोण से ^{सोम 3 रव} Rain Water Harvesting की व्यवस्था की जाएगी।

3. महाविद्यालय में तथा संलग्न इंधन LED Bulbs का उपयोग किया जाए।

4. विद्यार्थियों में अपने विषय से संबंधित "प्रथम पत्र" ^{सोम 3 रव} प्रकाशित करने की प्रवृत्ति को प्रोत्साहित किया जाए।

5. पर्यावरण शुद्धता के इच्छुक महाविद्यालय शैक्षणिक वर्ष में वृक्षायोजना ^{सोम 3 रव} किया जाए।

Sidhu

Balraj

Bej

Rahul

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Principal
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किरोड़ीमल शासकीय कला एवम् विज्ञान महाविद्यालय
रायगढ़ (छ ग)
आचरण संहिता

छत्तीसगढ़ के शासकीय महाविद्यालयों में विद्यार्थियों के लिए आचरण संहिता

छत्तीसगढ़ के शासकीय महाविद्यालयों में प्रवेश लेने वाले प्रत्येक विद्यार्थियों को महाविद्यालयों के नियमों का अक्षरसह पालन करना होगा। इसका पालन न करने पर वह शासन द्वारा निर्धारित दण्डात्मक कार्यवाही का भागीदार होगा।

1. विद्यार्थी महाविद्यालयीन वेश-भूषा में आयेगा। किसी भी स्थिति में उसकी वेश-भूषा उतेजक नहीं होनी चाहिए।
2. प्रत्येक विद्यार्थी अपना पूर्ण ध्यान अध्ययन में लगायेगा साथ में ही महाविद्यालय द्वारा आयोजित पाठ्येतर गतिविधियों में भी पूरा सहयोग प्रदान करेगा।
3. महाविद्यालय परिसर में वह शालीन व्यवहार करेगा, अभद्र व्यवहार, गाली-गलौज का प्रयोग नहीं करेगा।
4. प्रत्येक विद्यार्थी अपने शिक्षक, अधिकारियों एवं कर्मचारियों से नम्रता पूर्वक एवं भद्रता का व्यवहार करेगा।
5. महाविद्यालय परिसर को स्वच्छ बनाये रखना प्रत्येक विद्यार्थी का नैतिक कर्तव्य है, वह सरल विद्यार्थी जीवन-निर्वाह करेगा।
6. महाविद्यालय तथा छात्रवास की सीमाओं में किसी प्रकार का मादक पदार्थ तथा तम्बाकू का सेवन सर्वथा वर्जित रहेगा।
7. महाविद्यालय में तम्बाकू का सेवन करना, इधर-उधर थूकना, दीवालो को गंदा करना या गंदी बाते लिखना सख्त मना है। विद्यार्थी के असमाजिक तथा आपराधिक गतिविधियों में संलिप्त पाये जाने पर कठोर कार्यवाही की जायेगी।
8. वह अपनी मांगों का प्रदर्शन, आंदोलन, हिंसा या आंतक फैला कर नहीं करेगा। विद्यार्थी अपने आप को दल बल, राजनीति से दूर रखेगा तथा मांगों का मनवाने के लिए कार्यकर्ता अथवा सामाचार पत्रों का सहारा नहीं लेगा।

अध्ययन संबंधित नियम:-

1. प्रत्येक विषय में विद्यार्थी की 75% उपस्थिति अनिवार्य रहेगी। तथा यह एन.सी.सी./एन.एस.एस. में भी लागू होगी। अन्यथा उसे वार्षिक परीक्षा में बैठने की पात्रता नहीं होगी।
2. विद्यार्थी प्रयोगशाला में उपकरणों का प्रयोग सावधानी पूर्वक करेगा। उनको स्वच्छ रखेगा एवं प्रयोगशाला को साफ सुथरा रखेगा।
3. ग्रन्थालय द्वारा स्थापित नियमों का पूर्ण पालन करेगा, उसे निर्धारित संख्या में ही पुस्तकें प्राप्त होंगी तथा समय से ना लौटाने पर महाविद्यालय में निर्धारित आर्थिक दण्ड देना होगा।
4. अध्ययन से संबंधित किसी भी कठिनाई के लिए वह गुरुजनों के समक्ष अथवा प्राचार्य के समक्ष शांतिपूर्वक ढंग से अभ्यावेदन प्रस्तुत करेगा।
5. व्याख्यान कक्षों, प्रयोगशालाओं या वाचनालयों में पंखों, लाइटों, फर्निचरों, इलेक्ट्रिक फिटिंग आदि की तोड़फोड़ करना दण्डात्मक आचरण माना जाएगा।

परीक्षा संबंधित नियम:-

1. विद्यार्थी को सत्र के दौरान होने वाली सभी इकाई परीक्षाओं, त्रैमासिक तथा अर्द्धवार्षिक परीक्षा में सम्मिलित होना अनिवार्य है।
2. अस्वस्थता के कारण आंतरिक परीक्षाओं में सम्मिलित न होने की स्थिति में विद्यार्थी शासकीय चिकित्सालय से मेडिकल सर्टिफिकेट प्रस्तुत करेगा तथा स्वस्थ होने के उपरान्त परीक्षा देगा।
3. परीक्षा में या उसके संबंध में किसी प्रकार के अनुचित लाभ लेने या अनुचित साधनों का प्रयोग करने का प्रयास गंभीर दुराचार माना जाएगा।

महाविद्यालय प्रशासन का अधिकार क्षेत्र:-

1. यदि छात्र किसी अनैतिकता मूलक या गम्भीर अपराध में अभियुक्त पाया जाता है तो उसका प्रवेश तत्काल निरस्त कर दिया जाएगा।
2. यदि छात्र रैगिंग में लिप्त पाया जाता है तो छत्तीसगढ़ शैक्षणिक संस्थानों में प्रताड़ना प्रतिषेध अधिनियम 2001 के अनुसार रैगिंग किये जाने पर अथवा रैगिंग के लिए प्रेरित करने पर पांच साल की सजा या पांच हजार रुपये जुर्माना अथवा दोनों से दण्डित किया जा सकता है।
3. यदि विद्यार्थी समय सीमा में शुल्क का भुगतान नहीं करता है तो उसका नाम प्रवेश पंजी से काट दिया जाएगा।
4. यदि विद्यार्थी किसी भी प्रार्थना पत्र अथवा आवेदन में तथ्यों को छुपाएगा अथवा गलत जानकारी प्रस्तुत करेगा तो उसका प्रवेश निरस्त कर उसे महाविद्यालय से पृथक कर दिया जाएगा।
5. महाविद्यालय में प्रवेश लेने हेतु विद्यार्थी द्वारा प्रस्तुत किये गए आवेदन पत्र में उसके पालक अथवा अभिभावक का घोषण पत्र में हस्ताक्षर करना अनिवार्य है और यह हस्ताक्षर प्रवेश समिति के सम्मुख होगा।



22.10.20


22/10/2020

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