

Annual Quality Assurance Report
(AQAR 2015-16)
Kirodimal Govt. Arts & Science College,
Raigarh (CG)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. The AQAR period would be the Academic Year. (For example, July 1, 2015 to June 30, 2016)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: Kirodimal Govt. Arts & Science College, Raigarh (CG)

- Name of the Head of the institution : Dr Anjani Kumar Tiwari
- Designation: Principal (In-charge)
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 07762-222966/222967
- Mobile no.: 9713980334
- Registered e-mail: kgcraigarh1958@gmail.com
- Alternate e-mail : kgcollege.iqac @gmail.com

- Address : Chakradhar Nagar
- City/Town : Raigarh
- State/UT : Chhatisgarh
- Pin Code : 496001

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) **UGC 2f and 12 (B)**
- Name of the Affiliating University: **Atal Bihari Vajpayee University, Bilaspur (CG)**
- Name of the IQAC Co-ordinator : Dr Dhanesh Singh
- Phone no./Alternate phone no.: 07762-222966/222967
- Mobile: 9685355285
- IQAC e-mail address: kgcollegeraigarh.iqac@gmail.com
- Alternate Email address: kgcraigarh1958@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

(Weblink: <http://kgcollegeraigarh.ac.in/AQAR2015-16.pdf>)

4. Whether Academic Calendar prepared during the year? *Yes*

if yes, whether it is uploaded in the Institutional website: *Yes*

Weblink: <http://kgcollegeraigarh.ac.in/AQAR2015-16.pdf> Annexure-I)

Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1 st	B	2.52	2010	from: 28/03/2010	to: 27/3/ 2015

5. Date of Establishment of IQAC: DD/MM/YYYY: **26/11/2012**

6. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Environmental Awareness and Plantation in association with SBI Raigarh on World Environment Day	5 June 2016	80
Organized 03 Days Yoga Training Program on International Yoga Day for staff in campus.	19-21 June 2015	31
Organized Yoga Training Program for NCC cadets in college campus.	21 June 2015	53
Organized <i>Plantation drive</i> in Campus by Staff & students	03 Aug 2015	18
Swatchh Bharat Awareness Rally with Cleaning activity at District Hospital Raigarh	17 Sep 2015	42
Voter Awareness Program under SWEEP in Campus	5-6 Oct 2015	97
Organized Lecture by District Employment Officer for recruitment in Indian Air Force	18 Oct 2015	63
District level Voter Awareness Program conducted under SWEEP in Campus	30 Oct 2015	14
Organized Special One Day Program on Constitution Day on <i>Safeguarding Constitution</i> .	26 Nov 2015	61
Organized aids Awareness Rally by NCC cadets and staff.	01 Dec 2015	69
Organised One Day District level Workshop on <i>Academic & Examination Reforms in Higher Education</i> .	16 Dec 2015	52

Organised One Day District level Workshop on <i>Yuva Drishti Abhiyan: Defining Role of Youth on Nation Building</i>	25 Feb 2016		92
Special Program for <i>Beti Bachao, Beti Padhao</i> : Protect & Educate Daughters.	05 March 2016		97
Organised One Day District level Workshop on <i>Career Option After Graduation</i> .	29 March 2016		492
Organised One Day District level Workshop on <i>NAAC Evaluations and Challenges</i> .	30 March 2016		175

7. Provide the list of funds by Central/ State Government- **NIL**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with Duration	Amount
		NIL		

8. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

*upload latest notification of formation of IQAC

(Weblink: <http://kgcollegeraigarh.ac.in/AQAR2015-16.pdf> Annexure-II)

9. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No **Yes**

(Please upload, minutes of meetings and action taken report)

Yes/No: Yes (Weblink: <http://kgcollegeraigarh.ac.in/AQAR2015-16.pdf> Annexure-III)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes/No **Yes** (form RUSA)

If yes, mention the amount: Rs 102792/- Year: 2015-16

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Organized 03 Days Yoga Training Program for International Yoga Day.
- Organized RUSA funded Workshops (03) in Campus on various themes.
- Special Program on Constitution Day: Safeguarding Constitution.
- Workshop on Yuva Drishti Abhiyan: Defining Role of Youth on Nation Building.
- Special Program on "Beti Bachao, Beti Padhao": Empowering Daughters.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To inculcate value of Yoga practice among students through special training Programs on the occasion of international Yoga Day.	Three days special Yoga training programs arranged in the campus in association with Art of Living society and college NCC unit led a 03 day program from 19-21 June on International Yoga day as planned.
To conduct workshops based on various themes in the current academic year from RUSA fund.	Four workshops were conducted in the current academic session: 1) Academic & Examination Reforms, 2) Defining Role of Youth in Nation Building 3) Career Option After Graduation 4) NAAC Evaluations and Challenges.
Proposal for construction of Turf Cricket pitch in the College ground for promoting sports facility in the district.	The proposal is sanctioned and officer in charge of Sports is instructed to initiate the process of construction.
To provide Wi-Fi facility in the campus for staff and students.	BSNL Wi-Fi facility is installed in the current academic year for better network in the campus.
Improvement of the Laboratory facility (Gas Supply) in Chemistry Department.	Adequate Gas supply to the Chemistry Laboratory for students' practical purpose is arranged and maintained.

13. Whether the AQAR was placed before statutory body? Yes /No: *Yes*

Name of the statutory body: Staff Council

Date of meeting(s): 15 Sep 2020

14. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? Yes/No: *Yes* Date: 26-27 Oct 2015
(By UGC Team during inspection for Autonomy Extension)

15. Whether institutional data submitted to AISHE: *Yes*
Year: 2015-16 Date of Submission: 29 Jan 16

16. Does the Institution have Management Information System? *Yes, Partial.*
If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

➤ **Students' Admission-** Admission process is conducted online since 2015-16 session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are to be paid online. After the admission process is over it is to list student category wise and form groups as per requirement of the program/course.

- **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students.
- **E Scholarships:-** Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

Part-B

CRITERION I – CURRICULARASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

(Explain in 500 words)

- Our institution follows the guidelines of the affiliating Atal Bihari Vajpayee University, Bilaspur for effective and timely delivery of the curriculum.
- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in terms of course completion, internal assessment and practical examinations.
- All the departments in the college prepare Teaching plans before the commencement of the academic session for individual courses.
- Each faculty member prepares action plan semester/month wise for each course- dividing the curriculum into classroom sessions and practical hours.
- The topics/lessons to be taught by individual faculty members are notified in the class in advance in the first week of every month.
- Project works, assignments, seminars and field study trips are also planned keeping in view the requisites of the programme.
- The schedule of internal test/seminar for PG class is prepared by the respective departments in the beginning of each semester and topics for seminar/assignments are also allotted to students well in advance.
- Primarily the college relies upon the globally trusted and followed teaching strategy, the chalk and talk- lecture method. However, some of the teaching faculties teach through latest technology like OHP and LCD projectors to supplement classroom lectures.
- We have taken initiatives to train the faculty from time to time by the in-house faculty proficient in computers and Information Technology (IT) to make them familiar with the use of computers and Internet.
- The students are taken for educational tours to industrial/trade fairs, exhibitions and on excursion to places of historical importance to provide them first-hand knowledge of various aspects.
- Further, for effective curriculum delivery, special classes are conducted for those students who could not attend classes on account of NCC/NSS camps or participation in sports or extra-curricular activities.
- There is a documented process in this institution to conduct classes according to time table in each academic session.
- Each faculty member maintains a teaching diary mentioning teaching plan and date wise lessons completed.
- HOD of each department verifies the progress of each faculty member in terms of teaching plan at the end of every month.
- Principal of the college supervises the class room teaching from time to time and makes sure the execution of plan to cover the syllabus as per schedule.
- The college ensures fulfillment of the objectives of the curriculum by implementing it in the following ways:

- (a) By reviewing the progress of the syllabus at its periodic meetings.
 (b) The college plans and adopts remedial action and strategies to cover the gaps.
 We have a time-framed target oriented approach with proper documentation to provide complete curriculum related Class room materials and to prepare students for better results.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year : 04

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Cert. in Chhatisgarhi Language & Literature		30/7/2015 One Year		Yes
	PG Dip. in Computer Application	30/7/2015 One Year	Yes	Yes
	PG Dip. in Yoga Science	30/7/2015 One Year	Yes	Yes
	Diploma in Computer Application	30/7/2015 One Year	Yes	Yes

1.2 Academic Flexibility

1.2.1 New Programmes/courses introduced during the Academic year: 01

Programme with Code	Date of introduction	Course with Code	Date of introduction
		MSW (PSSOU)	30/7/2015

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated College (if applicable) during the Academic year.

Name of Programmes adopting CBCS/ Elective Course System	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
BA	English Lit VI Sem		1/7/2015		
BSc	Chemistry III Sem		1/7/2015		
	Physics IV Sem		1/7/2015		
	Botany IV Sem		1/7/2015		
	Zoology V Sem		1/7/2015		
MA		English IV Sem IV	1/7/2015		
		Hindi IV Sem IV	1/7/2015		

1.2.3 Students enrolled in Certificate/Diploma Courses introduced during the Academic year.

	Certificate	Diploma	PG Diploma
No. of Students	CCLL- 02	DCA-15	PGDCA-19
			PGDYS-19

1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year:				
Value added courses	Date of Introduction	Number of Students Enrolled		
Certificate in Chhatisgarhi Language & Literature	30/7/2015	02		
Diploma in Computer Application	30/7/2015	15		
PG Dip in Computer Application	30/7/2015	19		
PG Dip in Yoga Science	30/7/2015	19		
1.3.2 Field Projects / Internships under taken during the year:				
Project/Programme Title		No. of Students Enrolled for Field Projects / Internships		
BA/BSC- Environmental Studies		1034 {407(Bio)+225(Math)+402(Arts)}		
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3. Employee	4. Alumni	5. Parents
Yes	Yes	No	No	No
1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)				
<p>Students in our institution are given two types of questionnaires covering teaching-learning process, examination, infrastructure, library facilities, faculty support and cooperation from supporting staff etc with multiple options ranging from poor to excellent. Students give their response without revealing their identity. These questionnaires are collected from different departments and analyzed for opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.</p> <p>Our learning from student feedback is directed at providing:</p> <ul style="list-style-type: none">• A safe, professional and friendly learning environment;• high quality teaching, assessment and management of learning;• improving support facilities and infrastructure;• improve student participation in NCC, NSS, Sports and other cultural events.• Regular and reliable feedback on student progress and achievements;• mechanisms for students to pursue grievances and learning related issues as required. <p>As a result of student feedback on curriculum delivery and quality of teaching the College continues to review, develop and implement policies and practices in key areas such as:</p>				

- Curriculum delivery- reinforcing clear expectations concerning unit content, assessments and outcomes;
- Supervision and monitoring by senior academic leaders;
- To provide targeted feedback focused on improving teaching and enhancing lecturers' professional knowledge.
- Developing an Academic culture in Campus.

The college elicits regular feedback from the students, teachers, alumni members and other stakeholders. On the basis of student feedback, some activities such as field trips and case studies have been conducted by some departments like Geography and Psychology. Educational excursions to historical and other important places, which were discontinued, have been revived on student demand. The major stakeholders are the students who have been participating in sharing of suggestions even after passing out and taking up jobs or joining the family business. Students are provided the requisite tools for study and research.

Overall, responses from both the quantitative and qualitative data indicated moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about instruction, assessments, outcomes and available support facilities and assigned resources.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	360	960	349
BSC (Bio + Math)	500	499+202=701	499
MA Economics	40	47	14
MA English	40	64	34
MA Geography	40	45	24
MA Hindi	40	61	39
MA History	40	48	11
MA Political Science	40	55	12
MA Sociology	30	39	11
MSC Botany	15	110	15
MSC Chemistry	15	121	15
MSC Mathematics	40	128	40
MSC Physics	12	69	12
MSC Zoology	15	112	15

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Number of students enrolled in the institution in current Year

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers Teaching both UG and PG courses
2015-16	1725	427	NA	NA	24(Full Time)

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT Enabled class rooms	Number of Smart class rooms	E resources and techniques used
24	03	Desktop, Laptop photo-copier, library automation software, LCD projectors with audio/video	01	Nil	YouTube, NPTEL etc. PPT, OHP(Slides)

2.3.2 Students mentoring System available in the institution? Give Details. (maximum 500 words)		
<ul style="list-style-type: none"> ➤ Yes. The college has since last several years practised an informal system of mentoring whereby teacher of each subject and In-charge of NCC, NSS & Sports personally interacted with the students to help them in academic and other extra-curricular activities as well as personal matters. ➤ The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. ➤ At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice board. ➤ The mentors maintain the biographic details of each individual mentee including educational background and socio economic status. ➤ They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring. ➤ They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. ➤ The mentor system also exists as a robust informal mechanism on/off-campus to boost inclusiveness, gender sensitivity and social responsibility of students. 		
No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
2192	24	1:91

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with PhD
58	24	34	0	18

2.4.2 Honours and Recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr Dhanesh Singh /	Associate Prof. Chemistry	State Level "Pride of Nation Award" by Bharatiya Dalit Sahitya Academy, Dhamtari, Chhatisgarh

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during/ the year

Programme Name	Programme Code	Semester/year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
		Dec 2015		
UG	BA	I Sem	15-02-2016	02-04-2016
		III Sem	12-02-2016	02-04-2016
UG	BSC (Bio+Math)	I Sem	13-02-2016	18-04-2016
	BSC (Bio+Math)	III Sem	11-02-2016	02-04-2016
PG	MA Economics	Sem I	11-01-2016	2-4-2016
PG	MA Economics	Sem III	11-01-2016	2-4-2016
PG	MA English	Sem I	11-01-2016	18-4-2016
PG	/MA English	Sem III	11-01-2016	2-4-2016
PG	MA Geography	Sem I	11-01-2016	2-4-2016
PG	MA Geography	Sem III	11-01-2016	2-4-2016
PG	MA Hindi	Sem I	11-01-2016	18-4-2016
PG	MA Hindi	Sem III	11-01-2016	18-4-2016
PG	MA History	Sem I	11-01-2016	2-4-2016
PG	MA History	Sem III	11-01-2016	2-4-2016
PG	MA Pol Sc	Sem I	11-01-2016	2-4-2016
PG	MA Pol Sc	Sem III	11-01-2016	18-4-2016
PG	MA Sociology	Sem I	11-01-2016	18-4-2016
PG	MA Sociology	Sem III	11-01-2016	18-4-2016
PG	M Sc Botany	Sem I	11-01-2016	18-4-2016
PG	M Sc Botany	Sem III	11-01-2016	2-4-2016
PG	/M Sc Chem	Sem I	11-01-2016	18-4-2016
PG	M Sc Chem	Sem III	11-01-2016	18-4-2016
PG	M Sc Maths	Sem I	11-01-2016	2-4-2016
PG	M Sc Maths	Sem III	11-01-2016	2-4-2016
PG	M Sc Phy	Sem I	11-01-2016	2-4-2016
PG	M Sc Phy	Sem III	11-01-2016	2-4-2016
PG	M Sc Zool	Sem I	11-01-2016	2-4-2016
PG	M Sc Zool	Sem III	11-01-2016	2-4-2016
		May 2016		
UG	BA	3 rd yr	15-6-2016	22-07-2016
		II Sem	15-6-2016	13-08-2016
		IV Sem	16-6-2016	26-10-2016
UG	BSC (Bio+Math)	3 rd yr	09-06-2016	22-07-2016
	/ B Sc Bio	II Sem	14-06-2016	08-08-2016

	B Sc Math	II Sem	14-06-2016	13-8-2016
	B Sc Bio	IV Sem	16-06-2016	13-08-2016
	B Sc Math	IV Sem	16-06-2016	13-8-2016
PG	MA Economics	II	18-06-2016	22-7-2016
PG	MA Economics	IV	17-6-2016	22-7-2016
PG	MA English	II	18-06-2016	08-08-2016
PG	MA English	IV	17-6-2016	08-08-2016
PG	MA Geography	II	18-06-2016	22-7-2016
PG	MA Geography	IV	17-6-2016	22-7-2016
PG	MA Hindi	II	18-06-2016	13-8-2016
PG	MA Hindi	IV	17-6-2016	13-8-2016
PG	MA History	II	18-06-2016	22-7-2016
PG	MA History	IV	17-6-2016	13-8-2016
PG	MA Pol Sc	II	18-06-2016	22-7-2016
PG	MA Pol Sc	IV	17-6-2016	8-8-2016
PG	MA Sociology	II	18-06-2016	22-7-2016
PG	MA Sociology	IV	17-6-2016	22-7-2016
PG	M Sc Botany	II	18-06-2016	22-7-2016
PG	M Sc Botany	IV	17-6-2016	22-7-2016
PG	M Sc Chem	II	18-06-2016	8-8-2016
PG	M Sc Chem	IV	17-6-2016	22-8-2016
PG	M Sc Maths	II	18-06-2016	22-7-2016
PG	M Sc Maths	IV	17-6-2016	22-7-2016
PG	M Sc Phy	II	18-06-2016	22-7-2016
PG	M Sc Phy	IV	17-6-2016	22-7-2016
PG	M Sc Zool	II	18-06-2016	22-7-2016
PG	M Sc Zool	IV	17-6-2016	22-7-2016
	/			

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation (UG & PG):

- Internal test of 20 marks in each paper is introduced in the syllabus in 2014-15.
- Each test consists of 10 marks short/objective type test (One written test) and 10 marks for assignment cum presentation (One Seminar).
- Schedule for the internal test (UG) is announced by the Examination committee.
- Schedule for the PG internal test is announced by the respective department.
- It is generally conducted in the mid-semester period.
- The question paper is set by each class teacher as per units completed in the class.
- Students absent in the exam due to NSS/NCC/Sports/Cultural activity representation on behalf of the college or medical illness are given one more chance to appear in the test.
- Assignments for seminar are given to each student by respective faculty member one

month in advance.

- The students submit these in time and seminar is arranged in small groups for UG class to monitor them better and record their performance.
- In PG classes seminars are conducted in the presence of all students to involve them in interactive discussion.
- Seminar activity is stretched throughout the semester to help the students prepare their assignments periodically.
- Final marks of the students are submitted to examination committee.
- Students performance is analyzed by the departments in each semester to note their progress.
- Student progression in the PG class is documented and kept in the Department for easy access of students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- As an affiliated college, our institution follows the guidelines of the affiliating Atal Bihari Vajpayee University, Bilaspur for effective delivery of the curriculum.
- The college prepares the academic calendar for the session incorporating the vacation and special holidays announced by CG Govt. in planning the course completion, internal assessment and practical examinations.
- Semester examinations are conducted twice in each session- December and May.
- Practical classes are conducted along with theory classes.
- Practical examinations are conducted after theory exams are over.
- All national and state days are observed as per instructions of the govt.
- The annual sports and cultural activities along with NSS and NCC camps are also adjusted in preparing the Academic calendar.
- Usually we stick to the time line in the matter of course completion and all other scheduled activities including conducting of examinations and declaration of result.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution: (to provide the weblink)

<http://kgcollegeraigarh.ac.in/programoutcome.pdf>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA	UG	190	173	91.05
BSc(Math)	UG	106	95	89.62
BSc(Bio)	UG	205	155	75.61
MA	MA	14	13	92.86
	Economics			
MA	MA English	13	09	69.23
MA	MA	11	11	100

	Geography			
MA	MA Hindi	21	20	95.24
MA	MA History	4	4	100
MA	MA Political Science	7	5	71.43
MA	MA Sociology	7	7	100
MSc	MSc Botany	14	14	100
MSc	MSc Chemistry	12	12	100
MSc	MSc Mathematics	39	35	89.74
MSc	MSc Physics	9	9	100
MSc	MSc Zoology	12	12	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance:
(Institution may design the questionnaire)

<http://kgcollegeraigarh.ac.in/AQAR2015-16.pdf>

Student Satisfaction Survey (SSS):-

Students in our institution are given qualitative questionnaires for drawing their satisfaction level on the institution's service. These questionnaires cover teaching-learning process, teacher quality, examination result, infrastructure, facilities like library, NCC, NSS, Sports etc. including faculty support and cooperation from non-teaching (supporting) staff. Students are given multiple options ranging from poor to excellent to give their response without revealing their identity. These questionnaires are distributed and collected by different departments for analysis. IQAC members interact with respective departments to collect overall opinion of the students which help in improving the overall condition of the institution as per the specified Government norms.

Our student satisfaction survey is directed at providing:

- Timely curriculum delivery, planned and effective;
- high quality teaching, assessment and management of learning;
- increasing student participation in NCC, NSS, Sports and other cultural events;
- improving support facilities- canteen and sanitation for better hygiene;
- optimum use of infrastructure and other available resources;
- develop mechanisms for recording students progress and proper redress of grievance;
- to provide a safe, professional and student friendly learning environment;
- to pursue grievances and learning related issues as required. achievements

As per student satisfaction survey of the session, overall responses of students indicate moderate to high levels of satisfaction with the quality of teaching, learning and student engagement; with students being more or less positive about Academic culture in Campus, assessments, extra-curricular outcomes and available support services and facilities.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the Funding Agency	Total Grant sanctioned	Amount received during the year
Major projects			NIL	
Minor Projects: Dr Usha Athale <i>Hindi Bhasha-Sahitya Ki Upcharatmak Shiksha (Remedial Teaching) me Natya-Prshikshan Taknik ka Pryog: Ek Navachar.</i>	2015-17	UGC F. No. MH-96/201031/XII/14-15/CRO Dt.4-2-2015	230000	170000
Interdisciplinary Projects			NIL	
Industry sponsored Projects			NIL	
Projects sponsored by the University/ College			NIL	
Students Research Projects (other than compulsory by the College)			NIL	
International Projects- Dr Charu C Mishra <i>Foreign Travel Grant for presentation of paper in conference at Old Dominion University, Norfolk, Virginia, USA</i>	2015-16	UGC F. No.6-56 /2016 (TG) 07/06/2016	141350	141350
Any other(Specify)			NIL	-
Total			371350	311350

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) / Innovative practices And Industry-Academia Interface during the year: Nil

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year:

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award
		Nil	

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: Nil

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards		
3.3.1 Incentive to the Teachers who receive recognition or Awards: NIL		
State	National	International
Nil /	Nil	Nil
3.3.2 Ph. Ds awarded during the year (<i>Applicable for PG College, Research Center</i>)		
Name of the Department	No. of PhDs Awarded	
Chemistry	01 Anjali Singh	
English	01 Rohini Arya	

3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	ENGLISH	2	3.12, 4.00
International			
National	CHEMISTRY /	2	4.86 , 5.11
International			
National	MATHMATICS	5	3.155
International		03	
National	Hindi		

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year		
Department	No. of publication	Details of Publication
English	1 /	Chapter: <i>Narratives of Dalit Suffering and Resistance in Urmila Power's Aaydan</i> Book: <i>Dalit Writing in India- A Critical Evaluation</i> ; Ed. Dr Atul Parmar p137-146 Dr Charu C Mishra & M R Banjare ISBN: 978-93-83099-48-1 Published in 2015

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index- Total Papers- 12

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	No. of citations excluding self citations
Predicament of Refugees in Jean Arasanayagam's Short Stories	Dr Charu C Mishra Asst Prof	<i>Pune Research Scholar</i> p1-7 International Multi Disciplinary Journal Volume1, Issue1, ISSN2455-314x	Dec 2015	Impact Factor 3.12	K G Arts & Sc College, Raigarh	
Ethnoscapes in Candian Poetry of South Asian Diaspora	Dr Charu C Mishra Asst Prof	<i>The Context</i> :p1-10 Quarterly e journal of language, literary and cultural studies Volume3 Issue1 ISSN 2349-4948	Jan 2016	Impact Factor 4.0	K G Arts & Sc College, Raigarh	
Fixed Point Theorem in Fuzzy Metric Space	G P Banaj Asst Prof S N Gupta Asst Prof GS Sao Asst Prof	Global Journal of Engineering Science and Research p49-51 Vol.3 (4) ISSN 2348-8034	April 2016	Impact Factor 3.155	K G Arts & Sc College, Raigarh	
Fixed Points of Meir-Keeler type contraction mappings in Hilbert Spaces	S N Gupta Asst Prof G P Banaj Asst Prof GS Sao Asst Prof	International Journal of Modern Science & Engineering Technology p24-25 Vol.3 Issue 3 ISSN 2349-3755	2016	Impact Factor 3.155	K G Arts & Sc College, Raigarh	
common Fixed Point Theorem For R-Weakly Computig Maps of Type(p) in Fuzzy Metric Spaces	S G P Banaj Asst Prof GS Sao Asst Prof N Gupta Asst Prof	Impact Journal Of Science and Technology ISSN 0973-8290	2015		K G Arts & Sc College, Raigarh	
common Fixed Point Theorem For R-Weakly Computig Maps of Type(Af) and (AG) in Fuzzy Metric Spaces	S G P Banaj Asst Prof GS Sao Asst Prof N Gupta Asst Prof	Talent TreasureThe Worldwide Journal of Scientific 2454-8901	2015		K G Arts & Sc College, Raigarh	
Some Fixed Point Theorem for Densifying Mapping	S G P Banaj Asst Prof S N Gupta Asst Prof	International Journal of Modern Science & Engineering Technology p24-	2015		K G Arts & Sc College, Raigarh	

		25 Vol.3 Issue 3 ISSN 2349-3755				
Shaleya Rangmanch Shiksha ke liye Shikshakon ke Prasikshan ki aawasyakata	Usha Athley	<i>School of performing and Visual Art</i> IGNOU New ISBN 978-81-266-6902-8	2015		K G Arts & Sc College, Raigarh	
Computer me hindi ka Anuprayog	Usha Athley	Gaveshna 106] 2016 ISSN 0435-1460	2016		K G Arts & Sc College, Raigarh	
Chhattisgarh ke Utari Kshetra ke Adivasi Bahul Jilo ka Lok Adhyayan	Usha Athley	Madyee ISSN 2278-8352	2016		K G Arts & Sc College, Raigarh	
Analysis of Ground Water of Raigarh Coal Mining Area	Pandey Rachana Singh Dhanesh Kumar Saroj Kumar Sujata	International Journal of Chemical Studies 2349-3528	2015	4.86	K G Arts & Sc College, Raigarh	
Analysis of Water of Raigarh Area With Special Reference to Heavy Metals Analysis	Pandey Rachana Singh Dhanesh Kumar Saroj Kumar Sujata	International Journal of Technical Research & Application ISSN 2320-8163	2015	5.11	K G Arts & Sc College, Raigarh	

3.3.6 h-index of the Institutional Publications during the year (based on Scopus/ Web of Science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h- Index	No. of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	01(NSU)	07	01	Workshop-59
Presented papers	02(ODU& NU)	05	-	-
Resource Persons				

3.4 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers coordinated such activities	Number of students participated in such activities
Environment Awareness Rally & Plantation drive with SBI Raigarh	NCC Unit with SBI Raigarh	10 + 06 Bank staff	64
Special Yoga Training Program for cadets for International Yoga Day Celebration 19-21 June 2015	NCC Unit with 28 th Battalion, Raigarh	02	53
42 Kms Human Rally for campaign of <i>Beti Bachao, Beti Padhao</i> Program of CG Govt by NCC Unit along with cadets of district Schools & Colleges.	NCC Units with 28 Battalion & District Administration	07	147
07 Days Awareness Camp at village Kosmanda from 17-23 Dec 2015	NSS Unit, with Kosmanda village Panchayat, Pussore.	07	52
Special Blood Donation Camp by NCC Unit 24 Dec 2015	28 th Battalion, Raigarh	02	52

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year : *Nil*

Name of the Activity	Award/recognition	Awarding bodies	No. of students participated in such activities

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinate such activities	No. of students participated in such activities
Swatch Bharat Mission	NCC Unit with District Hospital Raigarh	Awareness Rally with Cleaning activity at KG Hospital Raigarh	02	42
Voter Awareness Program under SWEEP	District Election Office Raigarh	Debate & Other competitions	03 + 25 teachers	115

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year: 04

Nature of Activity	Participant	Source of financial support	Duration
First State level Yoga & Sports Championship organized by Yoga Sports Association Raipur	03 Abhishek Dubey Manish Verma Bhimsen Yadav	Yoga Sports Association Raipur	24-26 July 2015
NSS State level Camp for Foundation Day at Raipur	04 Harihar Malakar Gopal Jaiswal Anil Kumar Soni Hem Kumari Bhardwaj	State NSS Unit	23-24 Sep 2015
NSS State level Cultural Training Camp at Indira Gandhi Kala & Music Vishwavidyalay, Khairagarh	02 Tapaswini Behera Madhu Sengar	NSS Unit, IGKMV	30 Oct-5 Nov 2015
II National Paper Reading Competition for MA (English) Students (on Revisiting T S Eliot)	02 Thabir Pradhan Sonam Yadav	Alumni Association Dept. of English & CLS Sourashtra University, Rajkot, Gujarat	4-5 Jan 2016

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: Nil

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
		Nil		

3.5.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year: 01

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Pt. Sundarlal Sharma (Govt.) Open University Kota, Bilaspur	30/07/2015	Opening Study Center for imparting various skill based program/course	55+ 02=57
IGNOU New Delhi	11/9/2006	Distance learning Study Center	124

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation

Budget utilized for infrastructure development

Nil

Nil

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4.059 hc	00
Class rooms	23	00
Laboratories	04	00
Seminar Halls	01	00
Classrooms with LCD facilities	01	00
Classrooms with Wi-Fi/ LAN	00	00
Seminar halls with ICT facilities	00	00
Video Centre	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	00
Value of the equipment purchased during the year (Rs. In Lakhs)	00	00
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil			

4.2.1 Library Services:

	Existing		Newly added		Total
	No.	Value	No.	Value	
Text Books	25441	-	1177	247774	
Reference Books	1971	-	02	2170	
e-Books	Nil		Nil		
Journals	Nil		Nil		
e-Journals	Nil		Nil		

Digital Database	Nil		Nil		
CD & Video	Nil		Nil		
Library automation	Nil		Nil		
Weeding (Hard & Soft)	Nil		Nil		
Others (specify)	Nil		Nil		

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	28	14		-	-	02	12	10 mbps	
Added	-	-	-	-	-	-	-		
Total	28	14	-	-	-	02	12		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)	
.....	Phone No-07762-223435-----10 MBPS Phone No-07762-222967-----10 MBPS Phone No-07762-222966-----10 MBPS
4.3.3 Facility for e-content- Nil	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as i. e. – PG Pathshala, CEC (under e-PG Pathshala) CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/ any other government initiatives & institutional (Learning Management System (LMS) etc. – Nil			
Name of the teacher	Name of the module	Platform on which module is developed	Date of lunching e-content

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on Maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	352235		140430

4.4.2 Procedures and policies of maintaining and utilizing physical, academic and support facilities: laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) *(information to be available in institutional Website)*

- All the physical facilities such as laboratories, class rooms and computers are used by the students and staff and maintained by them; in case of any repair this is done from college contingency fund.
- The cleaning of class rooms and laboratories and all the furniture is done by the class IV staff assigned for this purpose.
- Electrical and plumbing maintenance service is done by the office after a request letter is forwarded by the concerned H.O.D. to the Principal.
- The college has a Botanical garden which is used by both UG and PG students and is maintained by a regularly appointed gardener.
- The college has one computer laboratory with LAN connections used by the students for their course requirement; these computers are maintained with the help of trained personnel.
- The academic support facilities like sports, library and NSS etc. are open to all the students by their option. The college has NCC, Army wings, NSS, and sports facilities with the guidance of a Sports officer.
- Institution has a play ground, a cricket turf, a basketball court and facilities for indoor game hall which helps the sports lover students to practice and compete in state and National level.
- The regular maintenance of the building and other physical facilities are done by Govt. departments i.e. PWD & PHD etc. as it is a government institution.
- For maintenance of academic support and physical facilities the college also uses its Amalgamated Fund (AF) and Janbhagidari Fund.

CRITERION V – STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support		Number of students	Amount in Rupees
	Name /Title of the scheme		
Financial support from institution			
	Post matric OBC Scholarship	774	2513745
	Post matric SC Scholarship	239	1554429
	Post matric ST Scholarship	336	2177601
	Total		6245775
Financial support from other sources			
a) National	0	0	0
b) International	0	0	0

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
Nil		

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year: Nil

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
	Nil				

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year: Nil

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
/		
Nil		

5.2 Student Progression					
5.2.1 Details of campus placement during the year: Nil					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Placed	Number of Students Placed
				Nil	

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	06	BA	KGC Raigarh	KGC Raigarh	MA ECO
	09	BA	KGC Raigarh	KGC Raigarh	MA ENG
	13	BA	KGC Raigarh	KGC Raigarh	MA GEO
	15	BA	KGC Raigarh	KGC Raigarh	MA HIND
	10	BA	KGC Raigarh	KGC Raigarh	MA HIST
	06	BA	KGC Raigarh	KGC Raigarh	MA POL Sc
	02	BA	KGC Raigarh	KGC Raigarh	MA SOCIO
	08	BSc	KGC Raigarh	KGC Raigarh	M Sc BOT
	10	BSc	KGC Raigarh	KGC Raigarh	M Sc CHEM
	23	BSc	KGC Raigarh	KGC Raigarh	M Sc MATH
	09	BSc	KGC Raigarh	KGC Raigarh	M Sc PHY
	06	BSc	KGC Raigarh	KGC Raigarh	M Sc ZOOL

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)		
Items	No. of Students selected/ qualifying	Registration number/ roll number
NET	Nil	
SET	Nil	
GATE	Nil	
GMAT	Nil	
CAT	Nil	
GRE	Nil	
TOFEL	Nil	
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year: 393

Activity	Level	Participants
Run 100m(M)	Institution	11
Run 200m(M)	Institution	13
Run 400m(M)	Institution	10
Run 800m(M)	Institution	10
Run 1500m(M)	Institution	06
Shotput (M)	Institution	14
Javelin Throw(M)	Institution	19
Discus Throw(M)	Institution	18
Long Jump(M)	Institution	11
High Jump(M)	Institution	10
Run 100m(F)	Institution	08
Run 200m(F)	Institution	06
Run 400m(F)	Institution	05
Run 800m(F)	Institution	04
Run 1500m(F)	Institution	04
Shotput (F)	Institution	07
Javelin Throw(F)	Institution	08
Discus Throw(F)	Institution	06
Long Jump(F)	Institution	06
High Jump(F)	Institution	04
Chess (M)	District	05
Kabaddi (F)	District	09
Kabaddi(M)	District	11
Cricket(M)	District	13
Football(M)	District	12
Handball(F)	District	05
Handball(M)	District	07
Athletics(M)	District	13
Athletics(F)	District	08
Khokho(M)	District	12
Khokho(F)	District	08
Vallyball(M)	District	13
Badminton(F)	District	04
Badminton(M)	District	05
Yoga	District	03
Taikwanto	District	03
Basketball(M)	District	06
Basketball(F)	District	07
Chess(M)	State	02
Kabaddi (F)	State	03
Kabaddi (M)	State	02
Cricket(M)	State	08
Handball(M)	State	07

Football(M)	State	08
Atheletics(M)	State	04
Atheletics(F)	State	03
Khokho(M)	State	01
Khokho(F)	State	01
Badminton(F)	State	03
Valleyball(M)	State	09
Basketball(M)	State	05
Valleyball(F)	State	01
Yoga	State	03
Cricket(M)	National	01
Valleyball(M)	National	02
Kabaddi(F)	National	01
Handball(M)	National	02
Basketball(F)	National	01
Yoga	National	02

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one): Nil

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2015-16						

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/ committees of the institution (maximum 500 words)

- The College has an active student council to ensure their representation in different administrative, academic and co-curricular activities.
- There is a systematic and pre defined process of students' union election. Elected President, Vice-president, Secretary, Deputy Secretary and all Class Representatives are considered as administrative members of students' council and appointed in various committees like student welfare, anti-raging, cultural activity, sports etc.
- There are different Societies for various co-curricular and extra-curricular activities of college in which the elected members are given leadership and supported by teacher facilitators.
- Their suggestions are invited in all possible decision making processes and considered as the problem of students can be solved as soon as possible in transparent manner.
- The college has various academic and administrative bodies that aid in its smooth functioning. All these bodies have students' representatives on board. The following are the academic and administrative bodies that are active in the college:
- **Students' Union Advisory Committee:** The committee monitors various activities throughout the year like organization of cultural events, sports and co-curricular activities.

- **Discipline and Anti-Ragging Committee:** The Discipline Committee ensures maintenance of discipline in the college with regard to ragging, eve teasing and any kind of misdemeanour shown towards the staff.
- **Internal Complaints Committee:** The committee deals with issues of sexual harassment as and when they arise.
- **Magazine Committee:** The committee encourages students to write for the college magazine, collects articles, screens them and plays a major role in the publication of the college magazine.
- **Sports Committee:** The Committee helps the Sports Officer during selection of players for various teams. It also helps in conducting the annual Athletics Meet and various intra-college and Open tournaments.
- **PG Departmental Councils:** All PG departments of the college have their student council in which the students as members help organize various functions of the department.
- **Students' Union** of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 2015-16 are:
 - Celebration of National Teachers' Day, National Integration Day, National Youth Day, Constitution Adoption Day, Ambedkar's Birth Day etc.
 - Cleanliness activity round the year
 - Arrangement of Annual Cultural & Athletic Meet.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details: *Nil*
(maximum 500 words):

No, the institution at present does not have a registered Alumni Association.

At the Department level some of the PG departments arrange alumni meet and the senior members are invited. The alumni talk about their experiences during college days in the campus and share their vision for the development of the institution. Actually these alumni interactions boost the morale of students and awaken optimism for higher achievements. Many alumni in active service advise the students about how to prepare for different jobs in a focused manner.

5.4.2 No. of registered Alumni: *Nil*

5.4.3 Alumni contribution during the year (in Rupees) : *Nil*

5.4.4 Meetings/activities organized by Alumni Association : *Nil*

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.
 2. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.
- Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.
 - Principal level: All the academic and operational decisions are taken by Principal based on government policy to constitute various monitoring committees for smooth management of the institute.
 - Faculty level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co curricular and extracurricular activities. They are given authority to conduct seminars, workshops and conferences and manage semester/university examinations.
 - Student level: Students are empowered to play active role as coordinator of co curricular and extracurricular activities social service group coordinator.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Partial** (maximum 500 words)

- **Students' Admission-** Online Admission process is introduced in the current session. The candidates apply online on website of the college for admission to different programs. The general merit list of students is posted in the website. After certificate verification fees are paid online. After the admission process is over it is easy to list student's category wise and form groups as per requirement of the program/course.
- **Students' Examination-** Examination process is also managed online. Students fill up forms for the regular Semester (winter/summer) examination along with back paper on College Examination portal. Result is also notified on the website. Application for revaluation/re-totaling is also filed on line. Afterwards result of each semester is recorded by the examination/autonomous cell both manually and in electronic mode for easy accessibility of students.
- **E Scholarships:-** Government of CG provides a number of scholarships for students who are domicile of the state. The eligibility condition is based on a student's current admission status in any course and the category he belongs to i.e. ST/SC/OBC/Minority etc. All data of students eligible for scholarships in the institutions are prepared and submitted online to the respective departments by the college. The scholarship amount is directly transferred to the beneficiary's account by the concerned department.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following :
(within 100 words each)

- ❖ **Curriculum Development:** Due to introduction of semester system for UG in the College from the last academic year 2014-15 the UG syllabi for (III, IV, V & VI) semesters were developed as per the latest guidelines of the Department of Higher Education, Chhattisgarh Government and affiliating Atal Bihari Vajpayee University, Bilaspur.
- ❖ Faculty Members are encouraged to participate in the discussion and implementation of new syllabus framed by other Universities and Autonomous Colleges either as chairman or as member of Board of Studies.
- ❖ Subject Experts, Alumni and students also participated in curriculum development process.
- ❖ **Teaching and Learning:** Primarily our teachers follow the talk & chalk lecture method in the class for curriculum delivery as per the teaching plan proposed by each faculty member. At the end of every month curriculum progress is checked by each HOD. Teacher take lesson based test in the class from time to time to check students learning. Remedial lectures are conducted for slow learners to help these students cope with the syllabus. Attainment of Course Outcomes and gap analysis is done at the end of the semester and action plans are prepared and implemented to improve the teaching learning process.
- ❖ **Examination and Evaluation:** All semester and annual examinations are conducted strictly adhering to the norms prescribed by ABV University for affiliated Colleges. The institute maintains complete transparency in the internal evaluation process also. Practical classes are generally conducted along with theory class so that students can learn and practice with clarity. The final practical test in each course is conducted at the term end before the semester/annual examination.
- ❖ All our regular faculty members as approved examiners of the university participate in online/offline assessment of answer scripts.
- ❖ **Research and Development:** The faculty members of our College are always motivated to do research work in their field and attend seminars/conferences. Some of teachers have completed their Doctoral degree by active support of the institute through study leave grant and research facility in the departments. They are encouraged to apply and obtain research grants from various research funding agencies such as UGC, CSIR and CGCOST etc. The faculty members are associated with various professional societies for pursuing research in their field of study.
- ❖ Departments of Chemistry, English & Hindi have been approved as Research Center of affiliating Bilaspur University.
- ❖ *In this academic year 02 scholars have been awarded PhD degree under Dr Dhanesh Singh (Chemistry) and Dr Charu Chandra Mishra (English).*
- ❖ *Two students completed M Phil under Dr. Dhanesh Singh (Chemistry) and Dr A K Bharti (Botany)*
- ❖ **Library, ICT and Physical Infrastructure / Instrumentation:** Our institution has a very rich library which is likely to be shifted to the new Library building after completion. The books are at present being issued through every department library for students benefit.
- ❖ The physical infrastructures like the college and departmental buildings are maintained by the respective office in-charge. The cleaning of laboratories, classrooms are usually done by the grade IV staff allotted for this and toilets by the safai karmachari appointed by government. All major repair works and painting of buildings and boundary walls are done by PWD according to budget sanctioned by govt.

- ❖ **Human Resource Management:** Priority is given to appoint guest faculty members in all vacant posts in order to meet the teaching objectives and ensure timely curriculum delivery. The experienced faculty members are given charge of various committees for smooth functioning of the institute. The principal guides the IQAC cell in counseling low performing faculty members based on their performance appraisal. . The Institute deputed the teachers to other organizations for attending faculty development programs, orientation/ refresher courses, seminars, conferences and workshops for acquiring teaching skills (technical skills, soft skills etc.) and subject expertise.
- ❖ **Industry Interaction / Collaboration:** There are few steel and iron plants and Kosa silk factories in and around Raigarh. The students of Chemistry department are taken in selective groups on study tour to some of these nearby factories to get firsthand knowledge. Similarly students of Zoology department go on study tour to nearby Gomarda sanctuary to learn about wild life. Students of Botany department too are taken to study about medicinal plants/herbs and other flora and fauna in the area.
- ❖ The institute has collaborated with Vedant group plants located at BALCO Korba (CG) and Jharsuguda (Odisha) for recruitment of our students as graduate trainees in its plants.
- ❖ **Admission of Students:** Admission process is being conducted online from the current session 2015-16. The candidates apply online on website of the college for admission to I, III and V semester of UG and I & III semester of different PG programs (02 UG and 12 PG) offered by the college. The general merit list of students is posted in the website according to the reservation rules of Government of Chhattisgarh. After certificate verification fees are paid online by students in the college account. After the admission process is over students are listed class/section and category wise to form groups as per requirement of the program/office.

6.2.2 Implementation of e-governance in areas of operations : (within 100 words each)
<ul style="list-style-type: none"> ❖ Planning and Development: All planning for infrastructure development is usually done through preparation of plan and estimate by PWD and submitted to DHE for sanction. After sanction the amount is directly credited by Govt. to the PWD for processing. For this E-tender process is done by PWD and construction is done by successful bidder under supervision of govt. engineers. ❖ Purchase of lab equipments and office items is done through GEMS and PFMS portal.
<ul style="list-style-type: none"> ❖ Administration: All official correspondence to UGC, NAAC, CGDHE, ABV University and other offices is done online through e-mail. ❖ Faculty members are administered through e-mail and Whatsapp groups for day to day running of the institute.
<ul style="list-style-type: none"> ❖ Finance and Accounts: ❖ 1. Preparation of monthly salary statement for teaching and Non-teaching staff is being done using E-PAYROLL the software system of CG Govt. ❖ 2. Similarly all other miscellaneous bills of the college for managing the running expenditure are done through E-Bill software of CG Govt.
<ul style="list-style-type: none"> ❖ Student Admission and Support: ❖ 1. Admission process is conducted using the online platform of the University and the college website. The candidates apply online on website of the college for admission to different PG programs (02 UG and 12 PG) offered by the college. Selected candidates pay fees online too. ❖ 2. Helping the students to apply for various national scholarships and Post-matric scholarships under different CG Govt. schemes is done on the govt. portal.
<ul style="list-style-type: none"> ❖ Examination and Evaluation: Application forms for all semester and annual examinations are filled online on the college website and portal of ABV University, Bilaspur. ❖ The following computerised operations are available for the students:- <ul style="list-style-type: none"> 1. Profile of the students 2. Generation of Examination applications 3. Hall Ticket with their photo, and name of papers opted by candidate for the examination. 4. Release of results through the College Web Site: http://kgcollegeraigarh.ac.in 5. All circulars from the office of the Controller of Examinations are available online on website.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: Nil

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015-16	Nil			

6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2015-16	Nil				

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
FDP- One Week Program at ODU Norfolk VA (USA) on <i>Shakespeare 400 Years After</i> (Staging of Plays & Screening of Movies made on Shakespeare)	01 Dr Charu Chandra Mishra	13-20 April 2016 One Week

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
0		0	

6.3.5 Welfare schemes for

Teaching	GPF, Group insurance, Gratuity. Medical bill reimbursement. GPF loans, etc,
Non teaching	GPF, Group insurance, Festival Advance, Medical bill reimbursement, GPF loans, Uniform & Washing allowance for class IV employees etc,
Students	Student Insurance, various scholarships for meritorious students.

6.4 Financial Management and Resource Mobilization		
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)		
<ul style="list-style-type: none"> ❖ All financial transaction - expenditure and purchases of the college are done as per the government guide lines. Department of Higher Education, Government of Chhatisgarh conducts external audit from time to time which is carried out in an elaborate method. ❖ The institute has its own internal audit which is a continuous ongoing process in addition to the external audit. ❖ The internal auditors verify and certify the total income and expenditures done from UGC fund and later these are certified by Chartered Accountants before final submission to UGC. ❖ For filling of Income tax statement of the employees each year a committee is appointed by the Principal to verify the data at institution level. For this purpose qualified auditors(CA) are permanently engaged. 		
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)		
Total corpus fund generated : Nil		
Name of the non government funding agencies/ individuals	Funds/Grants received in Rs.	Purpose

6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
Permanent	Yes/No	Agency	Yes/No	Authority
Academic			0	
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<ul style="list-style-type: none"> ❖ Parent-Teacher meetings are held separately in all departments during the mid-semester. ❖ There is formal discussion about attendance of the students, both in theory and practical class and behavior of their students in the campus and their progress in studies. ❖ Parents also discuss about academic activities, staff position, infrastructure, cleanliness and, behavior of the teaching and non teaching staff members. 				
6.5.3 Development programmes for support staff (at least three)				
All the supporting staff are encouraged to attend the following departmental programs:				
<ol style="list-style-type: none"> 1. Training to Lab Assistant and other staffs about use of laboratory Instruments. 2. Training on fire and other security measures in Chemistry labs. 3. Lectures about behavior of the staff to students on ethics and moral values of the institution. 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ol style="list-style-type: none"> 1. Semester system implemented for UG programs. 2. More participation of teachers in research activities and doctoral study. 3. Better documentation of extension activities carried out for student benefit. 				

6.5.5

- a. Submission of Data for AISHE portal : **Yes**
 b. Participation in NIRF : **No**
 c. ISO Certification : **No**
 d. NBA or any other quality audit : **No**

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Days of Conducting activity	Duration (from-----to --	Number of participants
2015-16	Organized 03 Days Yoga Training Program for International Yoga Day for staff in campus.	03	19-21 June 2015	31
2015-16	Organized special Yoga Training Yoga Program for NCC cadets in campus.	01	21 June 2015	53
2015-16	Organized <i>Plantation drive</i> in Campus by Staff & students	01	03 Aug 2015	18
2015-16	Voter Awareness Program conducted under SWEEP	01	5-6 Oct 2015	97
2015-16	District level Voter Awareness Program conducted under SWEEP	01	30 Oct 2015	18
2015-16	Organized Special One Day Program on Constitution Day on <i>Safeguarding Constitution</i> .	01	26 Nov 2015	61
2015-16	Organised One Day District level Workshop on <i>Academic & Examination Reforms in Higher Education</i> .	01	16 Dec 2015	52
2015-16	Organised One Day District level Workshop on <i>Yuva Drishti Abhiyan: Defining Role of Youth on Nation Building</i>	01	25 Feb 2016	92
2015-16	Special Program for <i>Beti Bachao, Beti Padhao</i> : Protect & Educate Daughters.	01	05 March 2016	97
2015-16	Organised One Day District level Workshop on <i>Career Option After Graduation</i> .	01	29 March 2016	492
2015-16	Organised One Day District level Workshop on <i>NAAC Evaluations and Challenges</i> .	01	30 March 2016	175
2015-16	Organized <i>Concept Test in Chemistry</i> developed by Association of Chemistry Teachers (ACT) for UG students	01	31 Aug 2015	31

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) : Nil

Title of the programme	Period (from-to)	Participants
Nil		

7.1.2 Environmental Consciousness and Sustainability/Alternate energy initiatives such as; Percentage of power requirement of the College met by the renewable energy sources

- ❖ Conservation of water, energy is done at departmental level.
- ❖ The students carry on extensive plantation programs to reduce the heat and CO₂ level in the campus.
- ❖ Proposal is under process for installation of solar energy cells and water harvesting systems.

7.1.3 Differently-abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Nil	
Provision for lift	Nil	
Ramp/ Rails	Yes	02
Braille Software/facilities	Nil	
Rest Rooms	Nil	
Scribes for examination	Yes	01
Special skill development for differently abled students	Nil	
Any other similar facility	Nil	

7.1.4 Inclusion and Situatedness: Nil

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of Initiatives to address locational advantages & disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number

7.1.5 Human Values and Professional Ethics		
Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
Code of Conduct for College Students.	Before the beginning of academic session	The code of conduct for the bona fide students of the college is notified on campus through display on Flax board at the entrance gate of the college according to guide lines issued by DHE Chhattisgarh Govt. Web Link: http://kgcollegeaigarh.ac.in/AQAR2015-16.pdf-Annexure-IV
7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
International Yoga day	19-21 June 2015	84
Independence Day Celebration & Plantation Drive	15 Aug 2015	31
District level Voter Awareness Activity under SWEEP	5-6 Oct 2015	97
National Integration Day	31 Oct 2015	137
Swatch Bharat Abhiyan	5-7 Nov 2015	79
Republic Day Celebration	26 Jan 2016	43
43 Kms Human Rally for Protection & Education of Girl Child under CG Govt. Program	12 March 2016	147
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> ❖ The campus is regularly cleaned and students are advised to minimize the use of plastics to make the campus plastic free. ❖ Smoking is prohibited as well as taking of tobacco (gutkha) is banned, chewing paan and spitting openly is discouraged. ❖ Carbon neutrality is maintained in the campus as care is taken for low emission of carbon dioxide except from Chemistry labs. ❖ There is provision for disposal of E-waste like (unused) old computers, electronic gadgets which are sold as per govt. norms for e- waste management efficiently. ❖ Large numbers of saplings are planted in the campus and their care is taken to maintain the greenery inside the campus and a pollution free environment is created. ❖ Students and faculty members are encouraged to use bicycles instead of fuel driven vehicles at least twice in a week to stay fit and reduce energy consumption. ❖ Similarly CFL and LED bulbs are used for energy conservation and making the campus eco- friendly. 		

7.2 Best Practices

Describe at least two institutional best practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link.

The best practices undertaken in the current academic year add to the value of human life and support the mission of our institution to groom our students. The two important best practices adopted by the institution are as follows:-

BEST PRACTICE 1

➤ Exposure of students to acquire professional skill:

The main objective of this best practice is to enhance the professional skills of students to increase their competency in the competitive global employment market. For this with affiliation of Pt. Sunderlal Sharma Open University Bilapur (PSSOU) and Indira Gandhi National Open University (IGNOU) New Delhi some professional and skill based courses have been introduced in the institution to groom the students according to current industry needs and market job requirements.

BEST PRACTICE 2

➤ Developing Communicative Skill:

The main objective of this best practice is to provide all under graduate students standard communicative skills in English language. So a paper on Communicative skills in English has been introduced for the final semester students. In addition to teaching of basic grammatical knowledge the students are taught speaking skills through support of class teachers individually and in small groups. Each student has to submit an assignment and viva voce test is conducted to evaluate their progress. Thus the students are being groomed by imparting communicative skills in English to help them express better in their work place.

7.3 Institutional Distinctiveness

Founded by Madhya Pradesh government in 1958 in Raigarh district situated in the eastern frontier of erstwhile Central Province our college started functioning in the building donated by Philanthropist Seth Kirodimal affiliated with Sagar University. For a long time it was the lone college in the district to cater to the regional educational needs. In its history it boasts of being led by poet professor like Rameshwar Shukla 'Anchal' and many more educationists to add to its distinctive status. Seth Kirodimal's vision has come to fruition as at present the institute offers 14 Arts and Science subjects in its post graduate programs and 04 UG programs including arts, science and commerce streams.

Our institute is committed to provide all possible platforms pertaining to Scientific & Technological Learning for not only the professional growth but also for the personal growth of the students by providing transformational teaching and value based education with international standards. The institution has a motto to achieve academic excellence, promoting quality education with incomparable innovations in teaching and learning by empowering the manpower through innovative research and development. For achieving this college has

started study center of distance learning of Indira Gandhi National Open University (IGNOU) and Pt. Sundarlal Sharma Open University, Bilaspur (PSSOU) an educational innovation of Chhatisgarh Govt. Many professional and skill based courses like PGDCA, Marketing management etc. as well as value based course like Yoga and others are available for our students to pursue dual course to enter the job market with required skill and degrees. The employees of the various industries and factories located in the region also are facilitated for professional growth by our college.

In order to provide excellent placement opportunities to the students, the institution has been conducting campus recruitment since 2016 in association with Vedanta Group of Industries located in Jharsuguda (Odisha) and BALCO, Korba. More than 50 students have been recruited so far and effort is on to invite some more local industries in the coming years.

8. FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR (500 words)

1. Curricular Aspects

- More value-added courses imparting transferable and life skills to be conducted.
- To introduce students to online certificate programs/ self-learning courses.
- To motivate students to undertake field projects and internships.

2. Teaching Learning Process

- To encourage faculty to adopt ICT enabled innovative teaching/evaluation methods.
- To offer remedial coaching and special guidance for slow learners and advanced learners.

3. Research, Consultancy and Extension

- To motivate faculty members to complete their doctoral degrees, work as research supervisor; and submit research proposals to funding agencies.
- To motivate faculty members to publish research papers in UGC approved and peer reviewed journals, SCOPUS indexed journal, books etc.,
- To increase student admissions in research programs.

4. Infrastructure And Learning Resources

- To enhance the availability and usage of e-journals, books and journals.

5. Student Support Services

- To conduct capability enhancement programs such as training in soft skills, life skills, vocational skills, yoga, self-defense and moral values etc.
- To encourage students to participate in intercollegiate activities Viz. Quiz, Debates, sports and other events.
- To conduct career guidance program on opportunities for higher studies
- Guidance to prepare for competitive exams for placement in govt./ non-govt. avenues.

6. Governance, Leadership, Mangement

- To implement 'e-governance' in planning and management.
- To conduct professional development programs for teaching/non-teaching staff.
- To conduct academic /administrative audit.

7. Institutional Values & Best Practices

- To organize more number of programs relating to gender sensitization, environmental consciousness and sustainability, universal values & ethics etc.,
- To undertake green initiatives promoting eco-consciousness and enhance divyangjan-friendly measures.


Dr Dhanesh Singh

17/10/20

Signature of the Coordinator, IQAC


Dr A. K. Tiwari

17/10/2020.
Signature of the ~~Chairperson~~ **Principal**, IQAC
K.G. Arts & Science College
Raigarh - 496001 (C.G.)

KIRODIMAL GOVT ARTS & SCIENCE COLLEGE RAIGARH (C G)

ACADEMIC CALENDER 2015-16

MONTH	ACTIVITY
JUNE	16-June Beginning of New session 16- JUNE RESULT – B A/ B Sc SEM II, BA/B Sc II,III & MA/M Sc SEM II, IV Staff Council Meeting & Formation of Committees , Separate Committee for BOS, ACADEMIC COUNCIL & GOVERNING BODIES Admission UG & PG SEM I , BOARD OF STUDIES MEETING
JULY	1-10 July BOARD OF STUDIES MEETING (For Two Years) 1 JULY- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM III, BA/B Sc III 1 JULY- COMMENCEMENT OF LECTURES FOR M.A./M. Sc. SEM III 15 JULY- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM I & M.A./ M Sc.SEM I
AUGUST	1 st WEEK -ACADEMIC COUNCIL 2 nd WEEK-FINANCE COMMITTEES MEETING
SEPTEMBER	2 ND WEEK – GOVERNING BODIES MEETING 4 TH WEEK —INTERNAL ASSESMENT TEST – I UG & PG
OCTOBER	1 ST WEEK SUBMISSION OF UG/PG SEMESTER EXAM FORMS 2 ND WEEK ASSIGNMENTS OF B.A/B Sc SEM I, III, & PG SEM –I, III 2 ND INTERNAL ASSESMENT TEST – II UG , & SEMINAR – PG 3 rd WEEK NSS CAMP
NOVEMBER	1 ST WEEK - SUBMISION OF ENVIRONMENTAL PROJECT OF BA/ B Sc SEM-I 3 rd WEEK - ATKT EXAMS(PG) 4 TH WEEK -BEGINNING OF SEMESTER EXAM UG & PG
DECEMBER	1 ST WEEK- SEMESTER EXAM UG & PG 2 nd WEEK - SEMESTER EXAM UG & PG 3 rd WEEK- PRACTICAL EXAM PG SEM I, III/ PROJECT 4 TH WEEK - CULTURAL PROGRAME / ANNUAL FUNCTION 4 th Week- RESULT – B A/ B Sc SEM I, III, & MA/M Sc SEM I, III
JANUARY	1 JAN- COMMENCEMENT OF LECTURES FOR B.A/B Sc SEM II,IV, BA/B Sc III & M.A/ M Sc SEM II,IV
FEBRUARY	3 RD WEEK- INTERNAL ASSESMENT TEST – I UG & PG
MARCH	1 st - WEEK SUBMISSION OF UG/PG SEMESTER EXAM FORMS 3 RD WEEK- INTERNAL ASSESMENT TEST – II UG & PG 4 TH WEEK -ASSIGNMENT B.A/B Sc SEM II,IV
APRIL	2 ND WEEK- PRACTICAL EXAM B Sc SEM II, IV, B Sc III 3 RD WEEK- PG SEM II, IV & PROJECT REPRT 4 th WEEK – THEORY EXAM BA/B sc II,IV ,BA/B Sc III & PG SEM II, IV
MAY	1 st WEEK – THEORY EXAM BA/B sc II,IV ,BA/B Sc III & PG SEM II, IV 2 nd WEEK- THEORY EXAM BA/B sc II,IV ,BA/B Sc III & PG SEM II, IV

Coordinator IQAC

Dr Dhanesh Singh

Principal
Dr A K Shrivastava

Kirodimal Govt Arts & Science College
Raigarh - 496001 (C.G.)

कार्यालय , प्राचार्य किरोड़ीमल शासकीय कला एवम विज्ञान महाविद्यालय रायगढ़ (छ ग)

क्र 1297 / IQAC /2014

रायगढ़ दिनांक 30/07/2014

आदेश

इस महाविद्यालय में राष्ट्रीय मुल्यांकन एवं प्रत्यायन परिषद् बंगलुरु के निर्देशनुसार महाविद्यालयीन आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC) 2014 का गठन निम्नानुसार किया जाता है

1- डॉ ए के श्रीवास्तव	प्राचार्य & अध्यक्ष
2- डॉ ए के पाणिग्रही	संयोजक
3- डॉ आर के तम्बोली	सदस्य
4- डॉ उषा आठले	सदस्य
5- डॉ प्रीति षडंगी	सदस्य
6- डॉ सी सी मिश्रा	सदस्य
7- डॉ ए के भारती	सदस्य
8- डॉ एस एन गुप्ता	सदस्य
9- डॉ धनेश सिंह	सदस्य
10- श्री जी पी बनज	सदस्य
11- श्री अरुण कातोरे	अध्यक्ष जनभागीदारी समिति
12- राजकिशोर सिंह	हितधारक
13- श्री प्रमोद जैन	रोजगार अधिकारी
14- श्री प्रशांत पाण्डेय	व्यावसायी
15- सौरभ सराफ	छात्र स्नातक वर्ष II

उपरोक्त प्रकोष्ठ की कार्य अवधि 02 वर्ष (2014-2016) की होगी । इस अवधि में प्रकोष्ठ शासन एवं यू जी सी के निदेशनुसार महाविद्यालय के शैक्षणिक, शैक्षणिकेतर एवम् अन्य सम्बंधित कार्यों की गुणवत्ता बनाए रखने का कार्य करेगी तथा प्रगति से समयानुसार शासन एवम् सम्बंधित संस्था को अवगत कराएगी

प्रति

1-आयुक्त उच्च शिक्षा संचालनालय, छ ग शासन नवा रायपुर

2-सभी सदस्य -----

3-प्राचार्य फाइल

A. Shrivastava
प्राचार्य

Principal

K.G. Arts & Science College
Raigarh - 496001 (C.G.)

पैठक - दिनांक 14 अक्टूबर 2015

आज दिनांक को अपराह्न 01 बजे आंताक गुणवत्ता प्रकोष्ठ (IQA) की बैठक प्राचार्य द्वारा वीडियो के माध्यम से आयोजित की गई। बैठक में समिति के निम्नांकित सदस्य उपस्थित थे -


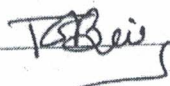

1. डॉ० आर० के० लक्छानी - *lax*
2. डॉ० ज्योति पंडी - *Shodari*
3. डॉ० ए० के० भारती - *B*
4. डॉ० एस० एन० गुप्ता - *g*
5. डॉ० जी० पी० खन्ना - *khanna*
6. डॉ० अनिल पाणिग्रही - *Anand*
7. डॉ० अमेश सिंह (सहस्र) - *AL*

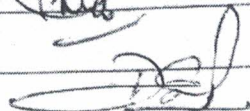
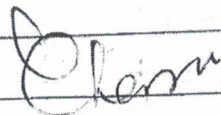
आज की बैठक में समिति के सदस्यों द्वारा महाविद्यालय विकास तथा छात्र-अर्थों में सुविधाओं के इष्टित निम्नांकित निर्णय सर्वसम्मति से लिए गए -

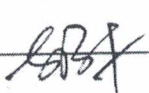
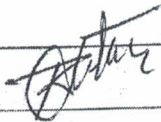
- (1) महाविद्यालयीन पाठ्यक्रम में CBCS (Credit-Based Choice System) लागू किया जाना।
- (2) विद्यार्थियों के मानसिक एवं शारीरिक विकास हेतु, महाविद्यालय में उत्कृष्ट खेल सुविधा के इष्टित "टर्फ ग्राउंड" (फ़ील्ड) का निर्माण।
- (3) रसायनशास्त्र विभाग में विद्यार्थियों के लैबोरेटरी विकास हेतु संबंधित विषय विशेषज्ञों के अतिथि व्याख्यान का समझौता आयोजन किया गया।
- (4) महाविद्यालय में प्रवेश प्रयोगशाला के विकास के इष्टित संपूर्ण नीति में Wi-Fi को सुविधा उपलब्ध कराया जाना।
- (5) रसायनशास्त्र विभाग में गैस विलेय संकली मजाना करना।

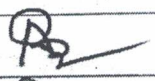
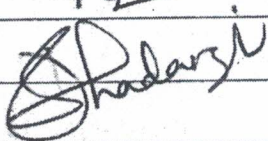
Date			
Page No.	1		

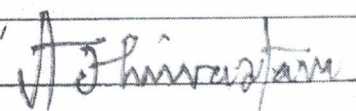
- ⑥ दक्षिण विभागों में आंतरिक प्रत्येक परीक्षा के विभागीय लेखीपत्र, आयोग के विभागों में आयोग द्वारा निर्धारित की जाएगी।



Principal

K.S. Arts & Science College
Raigarh - 496001 (C.G.)

बैठक - दिनांक - 21 मार्च 2016

Date: Annexure-III.3

महाविद्यालयीन आन्तरिक पुष्पवत्सा प्रकल्प की आज दिनांक की उपराह वन उपयोगिता केन्द्र की प्रशिक्षण के लक्ष्यो की उपयोगिता निम्नानुसार रही -

1. डॉ० आर० प्र० ताम्बोली - *Am*
2. डॉ० प्रीति शर्मा - *Shedarsi*
3. डॉ० ए० वी० मांजरी - *Am*
4. डॉ० एस० एन० गुप्ता - *Am*
5. डॉ० जी० पी० वनज - *Am*
6. डॉ० ए० के० पाणिग्राही - *Am*
7. डॉ० धनेश सिंह (समन्वयक) - *Am*

समिति के लक्ष्यो द्वारा पूर्व केन्द्र की वित्त गत निर्णयो / प्रस्तावो के संबंध में प्राचार्य / समन्वयक द्वारा लक्ष्यो की भी गई कार्यवाही से अवगत किया गया।

1. महाविद्यालयीन पाठ्यक्रम की CBES लागू कर दिया गया है।
2. महाविद्यालयीन लेवल कैंडन की 'टर्फ विक्टर' का निर्माण कार्य जारी है।
3. स्नातकोत्तर प्रकाश के विद्यार्थियो के लिए आवेदनपत्रों के लक्ष्यो निम्न-निम्न विषयो पर अभिनिधित्व व्यक्तियों के आयोजन किया जा रहा है।
4. महाविद्यालयीन परिसर की Wi-fi सुविधा उपलब्ध कराने की प्राथमिक कार्यवाही कर दी गई है।
5. शासन के निर्देशोंनुसार लक्ष्य द्वारा धाराधारी के कोटि के विचार के इच्छित विषयों पर लेखनारो के आयोजन, विभागीयों के मार्गदर्शक से प्राप्त जा रहे हैं।

उपस्थित लक्ष्यो की समन्वयक द्वारा की गई उपर्युक्त जानकारी के प्रति संतोष व्यक्त किया गया प्राचार्य कार्यभार

Teacher's Signature.....

के लिए निम्नलिखित प्रस्ताव पालन किए -

1. राष्ट्रीय सेवा योजना और के लिए आवेदन सामग्री को भी भी प्रकाशित किया गया।
2. माध्यमिक एवं शैक्षणिक विभागों से 'सूचना पत्र' की व्यवस्था।
3. नवीन उपाध्यक्ष भवन के 'उद्यम पत्र' पर कक्षाओं के निर्माण हेतु लोक निर्माण विभाग से प्राप्त तैयार प्रस्ताव।
4. ग्रंथालय का भौतिक परिकल्पना एवं विभिन्न विषयों के संदर्भ ग्रंथ एवं पाठ्य पुस्तकों को भी भी उपलब्ध कराया गया।
5. महाविद्यालय भवन की विरहियों, दरवाजों, फसादों आदि की मरम्मत एवं वहाँ विद्युत व्यवस्था उचित किया गया।
6. ज्ञानक क्लब पर प्रथम वर्ष के विद्यार्थियों हेतु 'पर्सनलीय प्रोफाइल' लागू करना।
7. राष्ट्रीय क्लब की प्रतियोगी परीक्षा हेतु निर्धारित और तैयार क्लब हेतु कोचिंग आदि की व्यवस्था करना।
8. महाविद्यालयीन भवन एवं छात्रावास की सुरक्षा हेतु कर्मचारियों की व्यवस्था किया गया।

[Signature]

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[Signature]

[Signature]

[Signature]
Principal

किरोड़ीमल शासकीय कला एवम् विज्ञान महाविद्यालय

रायगढ़(छ ग)

आचरण सहिता

छत्तीसगढ़ के शासकीय महाविद्यालयों में विद्यार्थियों के लिए आचरण सहिता

छत्तीसगढ़ के शासकीय महाविद्यालयों में प्रवेश लेने वाले प्रत्येक विद्यार्थियों को महाविद्यालयों के नियमों का अक्षरसह पालन करना होगा। इसका पालन न करने पर वह शासन द्वारा निर्धारित दण्डात्मक कार्यवाही का भागीदार होगा।

1. विद्यार्थी महाविद्यालयीन वेश-भूषा में आयेगा। किसी भी स्थिति में उसकी वेश-भूषा उतेजक नहीं होनी चाहिए।
2. प्रत्येक विद्यार्थी अपना पूर्ण ध्यान अध्ययन में लगायेगा साथ में ही महाविद्यालय द्वारा आयोजित पाठ्येतर गतिविधियों में भी पूरा सहयोग प्रदान करेगा।
3. महाविद्यालय परिसर में वह शालीन व्यवहार करेगा, अभद्र व्यवहार, गाली-गलौज का प्रयोग नहीं करेगा।
4. प्रत्येक विद्यार्थी अपने शिक्षक, अधिकारियों एवं कर्मचारियों से नम्रता पूर्वक एवं भद्रता का व्यवहार करेगा।
5. महाविद्यालय परिसर को स्वच्छ बनाये रखना प्रत्येक विद्यार्थी का नैतिक कर्तव्य है, वह सरल विद्यार्थी जीवन-निर्वाह करेगा।
6. महाविद्यालय तथा छात्रवास की सीमाओं में किसी प्रकार का मादक पदार्थ तथा तम्बाकू का सेवन सर्वथा वर्जित रहेगा।
7. महाविद्यालय में तम्बाकू का सेवन करना, झुंझर-उधर थूकना, दीवालो को गंदा करना या गंदी बाते लिखना सख्त मना है। विद्यार्थी के असमाजिक तथा आपराधिक गतिविधियों में संलिप्त पाये जाने पर कठोर कार्यवाही की जायेगी।
8. वह अपनी मांगों का प्रदर्शन, आंदोलन, हिंसा या आतंक फैला कर नहीं करेगा। विद्यार्थी अपने आप को दल बल, राजनीति से दूर रखेगा तथा मांगों का मनवाने के लिए कार्यकर्ता अथवा सामाचार पत्रों का सहारा नहीं लेगा।

अध्ययन संबंधित नियम:-

1. प्रत्येक विषय में विद्यार्थी की 75% उपस्थिति अनिवार्य रहेगी। तथा यह एन.सी.सी./एन.एस.एस. में भी लागू होगी। अन्यथा उसे वार्षिक परीक्षा में बैठने की पात्रता नहीं होगी।
2. विद्यार्थी प्रयोगशाला में उपकरणों का प्रयोग सावधानी पूर्वक करेगा। उनको स्वच्छ रखेगा एवं प्रयोगशाला को साफ सुथरा रखेगा।
3. ग्रन्थालय द्वारा स्थापित नियमों का पूर्ण पालन करेगा, उसे निर्धारित संख्या में ही पुस्तकें प्राप्त होंगी तथा समय से ना लौटाने पर महाविद्यालय में निर्धारित आर्थिक दण्ड देना होगा।
4. अध्ययन से संबंधित किसी भी कठिनाई के लिए वह गुरुजनों के समक्ष अथवा प्राचार्य के समक्ष शांतिपूर्वक ढंग से अभ्यावेदन प्रस्तुत करेगा।

5. व्याख्यान कक्षों, प्रयोगशालाओं या वाचनालयों में पंखों, लाइटों, फर्निचरों, इलेक्ट्रिक फिटिंग आदि की तोड़फोड़ करना दण्डात्मक आचरण माना जाएगा।

परीक्षा संबंधित नियम:-

1. विद्यार्थी को सत्र के दौरान होने वाली सभी इकाई परीक्षाओं, त्रैमासिक तथा अर्द्धवार्षिक परीक्षा में सम्मिलित होना अनिवार्य है।
2. अस्वस्थता के कारण आंतरिक परीक्षाओं में सम्मिलित न होने की स्थिति में विद्यार्थी शासकीय चिकित्सालय से मेडिकल सर्टिफिकेट प्रस्तुत करेगा तथा स्वस्थ होने के उपरान्त परीक्षा देगा।
3. परीक्षा में या उसके संबंध में किसी प्रकार के अनुचित लाभ लेने या अनुचित साधनों का प्रयोग करने का प्रयास गंभीर दुराचार माना जाएगा।

महाविद्यालय प्रशासन का अधिकार क्षेत्र:-

1. यदि छात्र किसी अनैतिकता मूलक या गंभीर अपराध में अभियुक्त पाया जाता है तो उसका प्रवेश तत्काल निरस्त कर दिया जाएगा।
2. यदि छात्र रैगिंग में लिप्त पाया जाता है तो छत्तीसगढ़ शैक्षणिक संस्थानों में प्रताड़ना प्रतिषेध अधिनियम 2001 के अनुसार रैगिंग किये जाने पर अथवा रैगिंग के लिए प्रेरित करने पर पांच साल की सजा या पांच हजार रुपये जुर्माना अथवा दोनों से दण्डित किया जा सकता है।
3. यदि विद्यार्थी समय सीमा में शुल्क का भुगतान नहीं करता है तो उसका नाम प्रवेश पंजी से काट दिया जाएगा।
4. यदि विद्यार्थी किसी भी प्रार्थना पत्र अथवा आवेदन में तथ्यों को छुपाएगा अथवा गलत जानकारी प्रस्तुत करेगा तो उसका प्रवेश निरस्त कर उसे महाविद्यालय से पृथक कर दिया जाएगा।
5. महाविद्यालय में प्रवेश लेने हेतु विद्यार्थी द्वारा प्रस्तुत किये गए आवेदन पत्र में उसके पालक अथवा अभिभावक का घोषण पत्र में हस्ताक्षर करना अनिवार्य है और यह हस्ताक्षर प्रवेश समिति के सम्मुख होगा।

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